

**POLICY COMMITTEE MEETING**  
**Minutes**  
**May 15, 2014**

The Policy Committee meeting convened at 10:00am on May 15, 2014. Those present were Jim Sullivan, HSB Member; Dr. Charles P. Littlefield, Superintendent of Schools; Steve HARRIS, Principal Memorial School and Catherine Richard, Administrative Assistant.

The policies that will be on the May 20 agenda to have a second reading/adoption are:

- BCA – School Board Member Ethics
- BEA – Regular Board Meetings
- BEAA – School Board Meeting Preparation
- BEDB – Agenda Preparation & Dissemination
- BEDC – Quorum
- BEDH - Public Participation at Board Meetings
- BEB – Special Board Meetings
- BEDA – Public Notification of School Board Meetings
- BEDD – Rules of Order
- JCB – Assignment of Students to High School

Changes were made to BCA, BEA and BEDD from the first reading on May 6, 2014.

Policy BCB was tabled at the May 6 board meeting. The procedure by which the Chairperson is elected at the annual board re-organization meeting was added to paragraph 1 and will be up for a first reading at the May 6, 2014 board meeting.

A lengthy discussion ensued regarding JCB. It was decided to have the school attorney draft a version to bring back to the board.

The meeting adjourned at 12:00pm

Respectfully submitted,

Catherine Richard,  
Recording Secretary