

**HOOKSETT SCHOOL BOARD MEETING
TUESDAY, MAY 2, 2017 AT 6:00 P.M.
DAVID R. CAWLEY MIDDLE SCHOOL MEDIA CENTER**

These minutes have been approved.

Kara Salvas, Vice-Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members Jim Sullivan, Allan Whatley, Lindsey Laliberte and Greg Martakos; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

Cawley Middle School 7th grader Zachary Rivet led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

APPROVAL OF MINUTES

The Board reviewed the minutes.

Motion by Jim Sullivan, seconded by Allan Whatley, to accept the minutes of the Hooksett School Board Meeting on April 6, 2017 with the following amendment. Page 1 under H.L. Turner Group Proposals. It should read Bill Hickey and Doug Proctor with a firm based in Concord presented a proposal for providing a facility study for all ~~3 three schools~~ **the Fred C. Underhill School.** With Greg Martakos abstaining, all others in favor, the motion carried.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

There was no participation.

REPORTS

Reports of Administrators

Reports of the Administrators were reviewed.

Discussion included strategies, Science NECAP testing, 5th grade Math Model, the Tiger Program, Special Education professional development and communication regarding 're-takes'.

Reports of Standing Committees

Nothing to report.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, SUPERINTENDENT OF SAU #15

Nothing more to report.

PRESENTATION-State of the Schools

Principal Ben Loi gave the Fred C. Underhill State of the School presentation. Ralene St. Pierre, Assistant Principal also participated.

Allan Whatley asked Mr. Loi if he was aware of the Friends Organization and the SEE Museum, to which Mr. Loi stated he is familiar with both. Mr. Whatley also said that in a conversation with the Pinkerton Headmaster, he was told that students entering high school are lacking basic math skills. Ralene St. Pierre stated that 2nd graders are currently working on multiplication. Discussion ensued relative to future surveys and the timely manner in which Mr. Loi was able to implement some important changes such as PickupPatrol and Mail Chimp.

WEST HIGH SCHOOL LIAISON

Sarah McCorkle addressed the Board on recent activities at West High. Some of those activities included:

- Choir invited to sing with Eric Church
- Upcoming Gatsby-themed prom
- Senior class trip to Fenway Park
- AP Exams
- Upcoming concerts
- Band participation in both St. Patrick's Day and Memorial Day Parades

Asked if many of the seniors would be going on to higher education, Sarah stated that the majority would be.

PERSONNEL

Ratification of Superintendent's Nomination

Dr. Littlefield stated that the Language Arts candidate pulled out, but another candidate will be interviewed this week.

FINANCE

Review of Expenditure Manifest and Action Relating Thereto

Motion by Greg Martakos, seconded by Jim Sullivan, to move the April 18, 2017 manifest in the amount of \$878,377.76, and the motion carried unanimously.

Motion by Greg Martakos, seconded by Lindsey Laliberte, to move the May 2, 2017 manifest in the amount of \$760,770.89, and the motion carried unanimously.

OLD BUSINESS

Goals were reviewed.

NEW BUSINESS

Communication Sub-Committee Meeting

Lindsey Laliberte summarized the sub-committee meeting minutes. Discussion ensued relative to suggested questions for a survey and if comments should be allowed.

Motion by Jim Sullivan, seconded by Greg Martakos, to approve the initial survey of the questions proposed by the Communications Sub-Committee, and the motion carried unanimously.

Motion by Jim Sullivan, seconded by Greg Martakos, to approve the Report of the Communications Sub-Committee, and the motion carried unanimously.

2017/2018 Board Meetings/Workshops/Special Topics Schedule

The 2017/2018 Board meetings, workshops, and special topics were discussed and it was decided that Learning Enhancement Plans will be presented in three parts – September 19, February 20, and May 15. Assessments will be presented in November. The Board will discuss future presentations at their next meeting.

POLICY UPDATES

Second Reading

The second reading of policies were reviewed. A slight language change was made on CCB.

Motion by Jim Sullivan, seconded by Lindsey Laliberte, to approved Policies CCB, CF, CH, CHA and JLCD-R as amended, and the motion carried unanimously.

First Reading

Policies were presented for a first reading.

Motion by Allan Whatley, seconded by Lindsey Laliberte to accept Policies CHB, CHCA, CHD, CM, DB, and DBC as a first reading, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

There was no participation.

INFORMATIONAL ITEMS AND CORRESPONDENCE

Hooksett School Board Retreat Date: June 9, 2017 8:30 a.m. – 3:00 p.m.

NON-PUBLIC SESSION RSA 91-A: 3 Sections II (if needed)

Motion by Jim Sullivan, seconded by Allan Whatley to enter into a non-public session RSA 91-A:3 Section II e at 8:20 p.m. A roll call vote was taken. With all in favor, the motion carried.

The Board re-entered into a public meeting at 8:40 p.m.

Motion by Jim Sullivan, seconded by Greg Martakos, to seal the non-public meeting minutes, and the motion carried unanimously.

ADJOURNMENT

Motion by Jim Sullivan seconded by Greg Martakos to adjourn the meeting at 8:40 p.m., and the motion carried unanimously.

The next regularly scheduled Hooksett School Board Meeting will be held Tuesday, May 16, 2017 at 6:00 p.m. at the David R. Cawley Media Center.

There will be an SAU Board Meeting on May 24 at 6:30 p.m. at the Henry W. Moore School in Candia.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary