

HOOKSETT SCHOOL BOARD MEETING – SEPTEMBER 20, 2016

Approved

**HOOKSETT SCHOOL BOARD MEETING
MINUTES
Tuesday, September 20, 2016 – 6:00 p.m.**

LOCATION OF MEETING: David R. Cawley Middle School Media Center

CALL TO ORDER

Mike Berry, Chair called the meeting to order at 6:00 pm.

Pledge of Allegiance – Underhill Student

ATTENDANCE

Chair Mike Berry, Vice Chair Amy Boilard, Phil Denbow, Lindsey Laliberte, Greg Martakos, Kara Salvas and Jim Sullivan

Staff: Dr. P. Littlefield, Superintendent, M. Polak, Assistant Superintendent, and K. Lessard, Business Administrator

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

APPROVAL OF MINUTES

Minutes of Hooksett School Board Meeting – September 6, 2016

*J. Sullivan motioned to approve the minutes of September 6, 2016. Seconded by L. Laliberte
Vote unanimously in favor*

Minutes of the Hooksett School Board Non-Public (SEALED) Meeting – September 6, 2016

G. Martakos motioned to approve the non-public minutes of September 6, 2016. Seconded by P. Denbow.

Vote unanimously in favor

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No comments

REPORTS

Report of the Superintendent

Reports of Standing Committees – Budget Committee, NHSBA, SERESC, Sick Bank, Transportation, Policy Committee, Communications Committee

G. Martakos reported that the Budget Committee will be meeting on October 6th to start the review of the Municipal Budget and the School Budget will begin the first week in November.

J. Sullivan stated that they are in the process of reviewing the policies.

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UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools

Thursday evening is the High School Fair. The information night went very well and the community is familiar with the selection process. We did get early information from Bow and they are challenged enrollment wise and will only be taking two (2) Eighth Grade students next year. We thanked the Bow District for letting us know before the High School fair and our parent public is aware of the limited capacity there.

PRESENTATION – Special Education

Christine Gialousis gave a presentation of the Special Education Program in Hooksett.

FINANCE

Review of Manifest and Action Relating Thereto

A. Boilard motioned to approve the September 20, 2016 manifest in the amount of \$830,659.86. Seconded by G. Martakos

Vote unanimously in favor

Budget Adjustments

A. Boilard motioned to approve the Budget Adjustments for September 20, 2016 in the amount of \$4163. Seconded by L. Laliberte.

Vote unanimously in favor.

OLD BUSINESS

Hooksett School Board Goals

Dr. Littlefield reviewed and noted the updates to the School Board Goals.

NEW BUSINESS

2017/2018 Budget Process

The Board discussed meeting dates for the upcoming budget reviewed.

K. Lessard: The Budget Committee has requested the School Budget by November 4th. This is a month earlier than last year.

A. Boilard asked if there would be electronic books available with the installation of the new software.

K. Lessard: Since we are still in a learning curve, with the new software, this will not be available.

Budget Workshop dates – Books will be ready by the end of next week (September 23, 2016). October 4th the Board meeting could be limited to Budget discussions with a 5:00 pm start; October 18th focused on business and no presentation and October 24th with a 5pm start time. Dr. Littlefield is available on November 17th to meet with the Budget Committee
The School Board would like a week extension for submission to the budget Committee.

Schedule:

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October 4th - 5 pm
October 18th - 6 pm regular meeting
October 24 - 5 pm
November 1 - 4 pm with a 7 pm meeting start

Review of Budgets and Book Assignments:

Maintenance - P. Denbow
Media/Technology – M. Berry
Special Ed & Memorial – J. Sullivan
Cawley – A. Boilard
Underhill – L. Laliberte

Disposal of Surplus Equipment* (Televisions); Disposal of Surplus Equipment (DVDs and VCRs)
Dr. Littlefield: There are places that will take the equipment for free and will recycle or donate if they can and if not they will dispose of it properly.

J. Sullivan motion to adhere to policy DN which is school property disposal procedure for the technology, TVs and VCR at Cawley which are being replaced and are no longer needed and are out of date. Seconded by G. Martakos.

Vote unanimously in favor

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No comments

INFORMATIONAL ITEMS AND CORRESPONDENCE

Enrollment Reports

NON-PUBLIC SESSION: RSA 91-A:3 Section II (c)

M Berry motioned to enter into non-public at 8:35 pm. Seconded by G. Martakos.

Roll Call

L. Laliberte

G. Martakos

K. Salvas

P. Denbow

A. Boilard

J. Sullivan

M. Berry

The Board re-entered public session at 8:55 pm

G. Martakos motioned to seal the minutes of non-pubic session. Seconded by A. Boilard.

Vote unanimously in favor.

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ADJOURNMENT

G. Martakos motioned to adjourn at 9:05 pm. Seconded by A. Boilard.

Vote unanimously in favor

Respectfully submitted,

Lee Ann Moynihan

GUIDELINES FOR PUBLIC COMMENT AT HOOKSETT SCHOOL BOARD MEETINGS

Guidelines when addressing the Hooksett School Board under OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD section of the Hooksett School Board meeting agenda:

1. Public comment will occur at the beginning and the end of each School Board meeting.
2. Each individual wishing to speak will be given 3 minutes. Everyone is expected to be courteous and polite.
3. Questions for the School Board will be taken under advisement and will be addressed as soon as possible in a manner deemed appropriate by the Board.
4. Members of the public that would like to be included in a current discussion of the Board (at a time other than the Opportunity for the Public to Address the Board) will be allowed to do so only if the entire Board agrees to it.