

HOOKSETT SCHOOL BOARD MEETING – FEBRUARY 21, 2017

HOOKSETT SCHOOL BOARD MEETING MINUTES

Tuesday, February 21, 2017 – 6:00 p.m.

Approved

LOCATION OF MEETING: David R. Cawley Middle School Media Center

CALL TO ORDER

Mike Berry, Chair called the meeting to order at 6:00 pm.

Pledge of Allegiance – Hawk-apella, David R. Cawley Middle School

ATTENDANCE

Mike Berry, Chair, Amy Boilard, Greg Martakos, and Jim Sullivan.

Staff: Dr. Phil Littlefield, Superintendent, Marge Polak, Assistant Superintendent, and Karen Lessard, Business Administrator.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

APPROVAL OF MINUTES

Approval of January 17, 2017 Minutes

J. Sullivan motioned to approve the minutes of January 17, 2016. Seconded by A Boilard. Vote unanimously in favor.

Approval of February 10, 2017 Minutes

G. Martakos motioned to approve the minutes of February 10, 2017. Seconded by A. Boilard. Vote unanimously in favor

Approval of February 10, 2017 Non-Public Minutes

J. Sullivan motioned to approve the Non-public minutes of February 10, 2017. Seconded by G. Martakos. Vote unanimously in favor

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

REPORTS

Report of Administration

J. Sullivan stated that as a follow up to the Deliberative Session regarding staff changes, we only mentioned the change in staff at the 5th grade level but there is also a reduction in half day kindergarten resulting in 6 sections of Kindergarten.

M. Polak stated that this is the fourth year of the new math program and reported that they expect to do better with the Math scores next year with the main emphasis on pacing with purposeful planning. Becki Wing has been doing a math residency along with and doing some coaching and planning with the teachers.

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Reports of Standing Committees

UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools

There have been 6 snow days so far this year and we have to make up any days after 4.

PRESENTATION –STEM & Unified Arts

The unified arts teachers from all 3 schools along with students were at the meeting and had displays to show what is being done in the classroom.

FINANCE:

Manifest

M. Berry motioned to approve the February 21, 2017 manifest in the amount of \$1,656,412.69.

Seconded by G. Martakos.

Vote unanimously in favor.

Budget Adjustments

A. Boilard motioned to approve the Budget Adjustments in the amount of \$156,632.20.

Seconded by G. Martakos.

Vote unanimously in favor

K. Lessard distributed information and quotes for replacement of the fire pump. The parts to do the repairs are no longer available so the entire pump needs to be replaced. There is no safety risk but we cannot pass inspection and this will need to be done before September.

Ray Gagnon: We received quotes. Stearns quoted \$42,000 but that does not include the installation. Hampshire Fire Protection and John Carter both quoted \$57,000. This could be done either in April or during the summer. There is an 8 week lead time for the pump.

K Lessard: There is going to be savings in the health insurance lines that we can transfer from.

OLD BUSINESS

Hooksett School Board Goals

The Board reviewed the goals. The Principals are scheduled to meet with the Superintendent to review the goals in March.

J. Sullivan asked about a legislative summit.

Dr. Littlefield suggested the Board put a subcommittee together.

J. Sullivan stated that he would raise this issue at the first meeting of the new board in March.

NEW BUSINESS

Calendar Review/Discussion 2016-2017

This will be moved to the next meeting's agenda.

Co-Curricular Assignment Nominations

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Elizabeth Stoebel, Track and Field Assistant Coach
William Trimmer, Track and Field Assistant Coach
Jason Behling, Boys Lacross Coach.

*A. Boilard motioned to approve the above co-curricular assignments for the 2016-2017 school year. Seconded by J. Sullivan.
Vote unanimously in favor*

POLICY UPDATES

2nd Reading – distribution of medication rewrite

*J. Sullivan motioned to adopt the new policy JLCD (see attached). Seconded by A. Boilard.
Vote unanimously in favor.*

1st Reading Review/Adoption

J. Sullivan: The last time these policies were reviewed was in 1999.

*J. Sullivan motioned to approve the policy as listed in attached except Policy ADA. Seconded by A. Boilard.
Vote unanimously in favor.*

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No comment

ADJOURNMENT

*A. Boilard motioned to adjourn at 8:00 pm. Seconded by G. Martakos.
Vote unanimously in favor.*

Respectfully submitted,

Lee Ann Moynihan

The next regularly scheduled meeting of the Hooksett School Board is **Tuesday, March 7, 2017** at 6:00 p.m. at David R. Cawley Middle School Media Center