

**APPROVED**

**HOOKSETT SCHOOL BOARD MEETING  
and Public Forum on Warrant Articles and Budget  
MINUTES**

**Tuesday, February 6, 2018 – 6:00 p.m.**

**LOCATION OF MEETING: David R. Cawley Middle School Media Center**

**CALL TO ORDER – Phil Denbow, Chair**

P. Denbow called the meeting to order at 6:05 pm.

**Pledge of Allegiance – Fred C. Underhill Student**

**PROOF OF POSTING**

Dr. Charles P. Littlefield provided proof of posting.

**ATTENDANCE**

Phil Denbow, Chairman, Adam Gianunzio, Lindsey Laliberte (left at 7:32 pm), Greg Martakos, Kara Salvas, James Sullivan and Allan Whatley

Dr. Phil Littlefield, Superintendent, and Marge Polak, Assistant Superintendent

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

**APPROVAL OF MINUTES**

**Approval of January 16, 2018 Minutes**

*G. Martakos motioned to approve the minutes of January 16, 2018. Seconded by L. Laliberte.*

*Correction: NHSBA not SERESC meeting.*

*Vote unanimously in favor.*

**WEST HIGH SCHOOL LIAISON-Madeline Robbins**

Madeline Robbins was not in attendance.

**REPORTS**

**Reports of the Administrators**

Matt Benson: Retakes- it is a pilot program and we will send out the retake policy to parents before the end of the month.

**Reports of Standing Committees – Budget, NHSBA, SERESC, Sick Bank, Transportation, Policy, Communications**

Communications, J. Sullivan: A presentation was held on Tuesday with about 20 people in attendance. Questions were raised regarding the plan if the Warrant Article failed and if any changes are included for the gymnasium. The presentation went well. The next presentation is scheduled for February 21<sup>st</sup> and will be videotaped for those that cannot attend.

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### **UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools**

Dr. Shankle and I have arranged to get together periodically to share information and in an effort to operate more efficiently.

I want to take this opportunity to talk to the Board about snow days. Snow is imminent with the forecast for tomorrow. We would prefer snow to start at 4 pm and end at midnight, that way the roads are clear by the start of the bus routes. The worst case is when storms come in the middle of the day. We had a similar situation a few weeks ago when I met with the five (5) principals in the SAU. We talked about early dismissal. In 32 years as a Superintendent I've done it once. At 3 pm this afternoon, we had a conference call with Homeland Security and what we know from them is that they're suggesting that we should expect 8-12 inches of snow; in the Manchester area, 10-12 inches. The estimated time of arrival (now in Ohio) for Hooksett is between 10 am and noon. The prediction is that it will fall at 1 inch per hour which is white-out conditions. I have 1500 little Hooksett people that I am responsible for. My decision must be 100% correct. Our school calendar has early dismissal times. The early dismissal time for middle school is 12:00 and elementary is 12:50. An early dismissal would put our kids in the middle of the storm. It just doesn't work. The other situation is we are sending buses that we share at the elementary and middle school with the high schools. Once we get the buses back from the HS run, we have some that have to go from Underhill to Memorial and do double duty. There is no way I can guarantee the safety of kids under those conditions. Therefore, the decision for tomorrow is in the best interest of my kids. Some school districts will have an early release and some schools have already closed. Every time I make those decisions, a third agree, a third don't care and a third will disagree.

### **FINANCE**

Review of Manifest and Action Relating Thereto (**Action Required**)

*A. Gianunzio motioned to approve the manifest of February 6, 2018 in the amount of \$2,386,746.79. Seconded by G. Martakos.*

*Vote unanimously in favor*

**PERSONNEL** (if necessary)

### **OLD BUSINESS**

#### **Goals\***

#### **Communication with all three (3) schools**

M. Benson: I met with Rep from Beltronics and we had a proposal that we would get walkie-talkies for communication in our building, as well as are capable of switching to communicate with the SAU and switching to communicate with all three (3) schools.

We evaluated what we currently have what we could use. We have staff that go to all three buildings; we could call them on the walkie-talkies like the SRO.

K. Lessard: We now have an estimate and we will apply for the grant to pay for this.

G. Martakos: Will these be encrypted?

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D. Littlefield: I don't think so. We asked about a number of issues and this brings us to another level. A police portable is \$1400 and the talkie talkies are \$440. I don't think we are broadcasting anything that would be safety. If it were we would be communicating through public safety.

### **Driver's Education Contract\* (Tabled from 1/2/18)**

*J. Sullivan motioned to remove the item from the tale Seconded by K. Salvas.*

*Vote unanimously in favor.*

Jack Witermeyer, Driver's education. We would like to renew our contract for another 3 years.

*J. Sullivan motioned to approve renewal of a contract with Jack's Driving School for 3 years through September 2021. Seconded by K. Salvas.*

K. Lessard: This has never been a cost to the district but a convenience to the parents and usually at a lower cost than private schools.

*Vote unanimously in favor.*

### **Full-Day Kindergarten (Discussion)**

#### **NEW BUSINESS**

Update of the SAU Board Meeting

None of the candidates for Superintendent were recommended. A contract was put forward for Dr. Littlefield for another year. We will organize our own search next year using our own staff. A consultant will not be used.

Adam Gianunzio asked if Mr. Benson had considered PSAT's at the 8<sup>th</sup> grade level. Mr. Benson will look into it. He believes it is a great idea to prepare kids.

**L. Laliberte left the meeting. 7:32 pm**

#### **POLICY UPDATE**

##### **2nd Reading/Review**

JLF – tabled

ILD – changed the title

All others remain the same

*J. Sullivan motioned to approve the second reading and ILD, IMDA JICD, JICA, DKA, DIH, KCD. Seconded by G. Martakos*

*Vote unanimously in favor*

##### **1<sup>st</sup> reading**

CB – Superintendent should be an SAU policy. - recommend eliminating

CFA – language changes

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EBCB- added language

EC- optional last reviewed 17 years ago

ECAC- prefer the suggested language from the NHSBA

DFA- reviewed annually- no changes recommended this year.

G. Martakos: Is hate crime or hate vandalism covered in this policy?

*J. Sullivan motioned to table ECAC. Seconded by G. Martakos.  
Vote unanimously in favor.*

*J. Sullivan motioned to eliminate CB. Seconded by G. Martakos.  
Vote unanimously in favor.*

*J. Sullivan motioned to approve policies CFA, EBCB, EC, and DFA. Seconded by G. Martakos.  
Vote unanimously in favor.*

### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No public comments

### **NON-PUBLIC SESSION: RSA 91-A:3 Section II (If Needed)**

### **ADJOURNMENT**

*G. Martakos motioned to adjourn at 7:50. Seconded by K. Salvas.  
Vote unanimously in favor*

Respectfully submitted,

Lee Ann Moynihan

The next regularly scheduled meeting of the Hooksett School Board is **Tuesday, March 6, 2018** at 6:00 p.m. at the David R. Cawley Middle School Media Center.

There will be an SAU #15 meeting on Wednesday, February 14, 2018 at 6:30 p.m. at the Henry W. Moore School Media Center.