

**Unapproved**

**HOOKSETT SCHOOL BOARD MEETING  
and Public Forum on Warrant Articles and Budget  
MINUTES  
Tuesday, March 6, 2018 – 6:00 p.m.  
DAVID R. CAWLEY MIDDLE SCHOOL MEDIA CENTER**

**CALL TO ORDER**

Chair P. Denbow called the meeting to order at 6:00 pm.

**Pledge of Allegiance – Trent Moody, Hooksett Memorial School**

**PROOF OF POSTING**

Dr. Charles P. Littlefield provided proof of posting.

**ATTENDANCE**

Phil Denbow, Chairman, Lindsey Laliberte, Greg Martakos, Kara Salvas, James Sullivan and Allan Whatley.

Adam Gianunzio - excused

Dr. Phil Littlefield, Superintendent, and Marge Polak, Assistant Superintendent, and Karen Lessard, Business Administrator

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

**APPROVAL OF MINUTES**

**Approval of February 20, 2018 Minutes**

*G. Martakos motioned to approve the minutes of February 20, 2108. Seconded by L. Laliberte. Vote unanimously in favor (K. Salvas abstained)*

**PINKERTON ACADEMY LIAISON**

Miruna Visuan, Senior at Pinkerton Academy provided the following updates:

Timothy Powers is the new Head Master and has been welcomed to the Pinkerton Community.

Hooksett has improved academically with 128 Hooksett students achieving honors and 20 achieving High Honors. SAT's will be given to Juniors on March 2st.

Pinkerton will perform the musical "Anything Goes" on March 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup> at Pinkerton.

National Tech Honor Society saw 5 new inductees.

The Boys Hockey team lost in the finals against Bishop Guertin

Both the Boys and Girls track were division 1 champs.

Alpine Boys and Girls came in third in their division.

In Gymnastic, Pinkerton was State Champions.

The Girl's Swim team finished 5<sup>th</sup> in the State and the Boy's team finished 3<sup>rd</sup>.

# HOOKSETT SCHOOL BOARD MEETING – MARCH 6, 2018

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## **REPORTS**

### **Reports of the Administrators**

**Reports of Standing Committees – Budget, NHSBA, SERESC, Sick Bank, Transportation, Policy, Communications**

### **UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools**

**PRESENTATION**-Learning Enhancement Plan, Substantive Update  
Ben Loi, Steve HARRISES, and Matt Benson provided a power point presentation

## **FINANCE**

### **Review of Manifest**

*K. Salvas motioned to approve the March 6<sup>th</sup>, 2018 manifest in the amount of \$1,340,207.13.*

*Seconded by A. Whatley.*

*Vote unanimously in favor*

## **PERSONNEL**

### **Resignations**

*J. Sullivan motioned to accept the resignation of Kimberly Harriman and Caroline Joy with appreciation for their service.*

*Seconded by K. Salvas*

*Vote unanimously in favor.*

## **OLD BUSINESS**

### **Goals**

The Board reviewed and updated the 2017-2018 goals.

### **Full-Day Kindergarten**

## **NEW BUSINESS**

Dr. Littlefield: There was a letter from the Manchester Superintendent to his staff saying there are good things happening in the Manchester School district. That letter was forwarded to Hooksett.

J. Sullivan suggested inviting the Manchester Superintendent to a School Board meeting.

P. Denbow stated that the invitation should be extended to Pinkerton as well since they are also an anchor school.

## **POLICY UPDATE**

1<sup>st</sup> Reading/Review\*

EDC – Authorized Use of School Owned Materials

A sentence was added “no school equipment may be used for any use other than school or school related services.”

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EFC - Free and Reduced lunch EFC

Remove the second paragraph.

EFE – Vending Machine

Recommend adopting the comprehensive policy.

EGAD – Copyright

This is a complete re-write using the NHSB's policy

EI - Risk Management

This is a total re-write using NHSB as guidance

EIB- Liability Insurance

This is a re-write of the policy

EID – Insurance

No change

JLDBB- Suicide Prevention

To be changed to a short policy which states to be handled by school psychologist and guidance counselors under the direction of the school principal.

JLF- Reporting on child abuse or neglect

Added necessary paragraph regarding signage.

***J. Sullivan motioned to accept the first reading for policies EDC, EFC, EFE, EGAD, EI, EIB, EID, JLDBB, and JLF as presented. Seconded by A. Whatley.***

***Vote unanimously in favor***

### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

**NON-PUBLIC SESSION: RSA 91-A:3 Section II (If Needed)**

***L. Laliberte motioned to enter into non-public per RSA 91-A:3 Section II (c) at 8:10 pm.***

***Seconded by G. Martakos.***

#### ***Roll Call***

***L. Laliberte Yes***

***G. Martakos Yes***

***K. Salvas Yes***

***A. Whatley yes***

***J. Sullivan Yes***

***P. Denbow Yes***

The Board re-entered public session at 8:15 pm.

***G. Martakos motioned to approve the amended non-public minutes of February 20, 2018.***

***Seconded by A. Whatley.***

***Vote unanimously in favor***

### **ADJOURNMENT**

***G. Martakos motioned to adjourn at 8:20 pm. Seconded by K. Salvas.***

***Vote unanimously in favor.***

## HOOKSETT SCHOOL BOARD MEETING – MARCH 6, 2018

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Respectfully submitted  
Lee Ann Moynihan

The next regularly scheduled meeting of the Hooksett School Board is Tuesday, March 20, 2018 at 6:00 p.m. at the David R. Cawley Middle School Media Center.