

Approved

**HOOKSETT SCHOOL BOARD MEETING
MINUTES
Tuesday, September 5, 2017 – 6:00 p.m.**

LOCATION OF MEETING: David R. Cawley Middle School Media Center

CALL TO ORDER

Phil Denbow, Chair called the meeting to order at 6:02 pm.

Pledge of Allegiance - Emily Marshall G 5 Memorial led the pledge leader Tuesday

ATTENDANCE

Phil Denbow, Chairman, Adam Gianunzio, Lindsey Laliberte, Greg Martakos, Kara Salvas, James Sullivan and Allan Whatley.

Dr. Phil Littlefield, Superintendent, Marge Polak, Assistant Superintendent, and Karen Lessard, Business Administrator.

PROOF OF POSTING

Dr. Charles P. Littlefield provided proof of posting.

APPROVAL OF MINUTE

Approval of August 15, 2017 Minutes

J. Sullivan motioned to approve the minutes of August 15, 2017 as presented. Seconded by K. Salvas.

Vote unanimously in favor

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No public comment at this time.

PRESENTATION

HL Turner Group-Underhill: Kindergarten Space, Underhill Facility, Cawley Fields
(See attached report)

Allen Whatley motioned to authorize Dr. Littlefield to talk to the Manchester Superintendent about the possibility of purchasing or leasing school space for elementary students.

Seconded by G. Martakos

J. Sullivan: We should decide what we are looking for and what we use it for. We may want to ask the same question to surrounding towns like Bow and Candia. We already provide transportation so if it is Kindergarten students, we would need different transportation for that

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group of students. It is a good idea but what is the real cost and the educational value to finding additional transportation for students.

K. Salvas: I don't support it because you would need an administrator, nurse, and support staff at that building as well.

G. Martakos: Why would we ship out our students? It would end up costing more in the end. We are working hard to get our schools to be the best, why would we ship them out?

A. Whatley: I don't think we should ship them out and let another district handle our kids. We would use the building and run the school.

G. Martakos: Then it is a cost issue with required support at that building.

P. Denbow: What condition would that building be in?

Vote unanimously opposed. Motion failed.

REPORTS

Reports of the Administrators

Ben Loi: There are 145 registered 1st grade students and we are within the Hooksett minimum staffing requirements.

G. Martakos: On summer school, how was the progress in math?

Matt Benson: The math intervention has always been beneficial. The students are recommended by the teachers and they target specific skills.

Reports of Standing Committees – Budget, NHSBA, SERESC, Sick Bank, Transportation, Policy, Communications.

L. Laliberte reported on the communications committee.

There will be a "meet and greet" for new teachers prior to the next scheduled School Board meeting at 5:30 pm.

UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools

The opening of the school year went extremely smooth. We received no complaints.

I will be bringing forward a contract renewal for the bus service.

FINANCE

Review of Manifest and Action Relating Thereto

K. Salvas motioned to approve the manifest for September 5, 2017 in the amount of \$700,964.83. Seconded by G. Martakos.

Vote unanimously in favor.

PERSONNEL

Co-Curricular Nominations*

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*J. Sullivan motioned to approve the co-curricular nominations for Cawley School as presented at the meeting of September 5, 2017. Seconded by A. Whatley.
Vote unanimously in favor*

OLD BUSINESS

Goals*

The Board reviewed the Goals as outlined.

Next step as a result of the Turner facilities report

Dr. Littlefield: There are some steps which should be taken as a result of the Turner presentation. A copy of the Turner Report will be brought to the next Board meeting.

The Budget process has started for next year, and it should be placed on the next agenda.

The agenda should be light and we should strategize. There are 3 issues that can be addressed independent of each other or together. The Board should discuss if they want to move forward. Do you want to ask voters to fund 3 million dollars or 300,000 for design? That is what the Board needs to look at. Do you want to have some of those items in the CIP? Do you want to put a new roof in the budget for the gym in light of the Manchester capital payment coming to an end next year? I would like to know with certainty where we are going by the end of the school year.

L. Laliberte ask for cost to clear weeds and fix the grate.

Dr. Littlefield: Those items will be address immediately.

Full-Day Kindergarten

The Board agreed to continue to discuss and consider full day kindergarten.

NEW BUSINESS

C.I.P.

K Lessard: There have been no major changes in the past few years to the CIP.

There was an extensive discussion with the Turner group regarding lights which are expensive.

Dr. Littlefield: Lights create light in the sky and it can disrupt the neighborhood. This is a middle school, not the NFL. I'm not sure if that is what we want.

K. Lessard: The CIP will be updated for the work on the fields at \$325,000 for next year.

Dates for Budget Workshop

K. Lessard: Binders are due to the Budget Committee by November 9th.

School Board Budget Workshops

- October 17th following the regular School Board meeting which will begin at 5:00 pm
- October 18th at 5:00 pm.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No public comment

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INFORMATIONAL ITEMS AND CORRESPONDENCE

NHSBA Call for Resolutions*

Upcoming Presentation: Learning Enhancement Plan (Part 1)

Budget Timeline*

ADJOURNMENT

*A. Whatley motioned to adjourn at 8:15 pm. Seconded by G. Martakos
Vote unanimously in favor.*

Respectfully submitted,

Lee Ann Moynihan

The next regularly scheduled meeting of the Hooksett School Board is **Tuesday, September 19, 2017 at 6:00 p.m.** at David R. Cawley Middle School Media Center.