

# HOOKSETT SCHOOL BOARD MEETING – March 20, 2018

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**Approved**

## **HOOKSETT SCHOOL BOARD MEETING MINUTES**

**Tuesday, March 20, 2018**

**LOCATION OF MEETING: David R. Cawley Middle School Media Center**

### **CALL TO ORDER**

P. Littlefield, Superintendent called the meeting to order at 6:00 pm.

*J. Sullivan motioned to appoint L. Moynihan School District Clerk. Seconded by G. Martakos.*

*Vote unanimously in favor*

Phil Denbow and Kara Salvas were sworn in to office as School Board members.

### **ATTENDANCE**

Phil Denbow, Chairman, Adam Gianunzio, Lindsey Laliberte, Greg Martakos, Kara Salvas, James Sullivan and Allan Whatley.

Dr. Phil Littlefield, Superintendent, and Marge Polak, Assistant Superintendent, and Karen Lessard, Business Administrator

### **Nomination of Officers**

*K. Salvas nominated P. Denbow Chair. Seconded by L. Laliberte*

#### *Roll Call*

*L. Laliberte Yes*

*G. Martakos Yes*

*K. Salvas Yes*

*A. Whatley Yes*

*P. Denbow Yes*

*J. Sullivan Yes*

*A. Gianunzio Yes*

*P. Denbow unanimously appointed as Chair*

*G. Martakos nominated K. Salvas as Vice Chair. Seconded by L. Laliberte*

#### *Roll Call*

*L. Laliberte Yes*

*G. Martakos Yes*

*K. Salvas Yes*

*A. Whatley Yes*

*P. Denbow Yes*

*J. Sullivan Yes*

*A. Gianunzio Yes*

*K. Salvas unanimously appointed as Vice Chair.*

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*K. Salvas nominated L. Laliberte as Clerk. Seconded by G. Martakos*

**Roll Call**

*J. Sullivan Yes*

*A. Gianunzio Yes*

*L. Laliberte Yes*

*G. Martakos Yes*

*K. Salvas Yes*

*A. Whatley Yes*

*P. Denbow Yes*

*L. Laliberte unanimously appointed as Clerk.*

**Pledge of Allegiance** – Emma Polyukhovich, Hooksett Memorial Student led the Pledge.

### **PROOF OF POSTING**

Dr. Charles P. Littlefield provided proof of posting.

### **APPROVAL OF MINUTES**

**Approval of March 6, 2018 Minutes**

*G. Martakos motioned to approve the minutes of March 6, 2018. Seconded by K. Salvas.*

*Vote unanimously in favor*

**Approval of March 6, 2018 Non-Public**

*L. Laliberte motioned to approve the non-public minutes of March 6, 2018. Seconded by G. Martakos.*

*Vote unanimously in favor*

### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No public comments.

### **REPORTS**

**Reports of Standing Committees**

The Board reviewed the Committee Assignments for 2018-19.

**UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools**

No comments

### **PRESENTATION – STEM**

#### **FINANCE:**

**Review of Manifest and Action Relating Thereto**

*A. Gianunzio motioned to approve the March 20<sup>th</sup>, 2018 manifest in the amount of \$1514484.33. Seconded by G. Martakos.*

*Vote unanimously in favor*

**Budget Adjustments**

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*G. Martakos motioned to approve the Budget Adjustments of March 20, 2018 in the amount of \$181,453.07. Seconded by A. Whatley.  
Vote unanimously in favor*

### **OLD BUSINESS**

#### **Goals**

Goals were updated by Dr. Littlefield and all items are either complete or in process.

Radios for communicating between all three schools are needed and a grant was written for those funds. That award is pending.

J. Sullivan suggested spending money out of this year's fund balance to address safety and security issues.

P. Littlefield: There is an issue with no means no as a result of the election.

P. Littlefield: We need to prioritize the projects at Underhill with the \$50,000 in the budget.

#### **Full-Day Kindergarten**

A. Whatley: We are now 2 years away from full day kindergarten as a result of the vote. We need to look at other options to short cut this. We need to make clearer the specifics of full day kindergarten. There was confusion on the bundling of the warrant article and people didn't know where this was. If you look at the warrant article the word "Kindergarten" was missing. We tried to do the best at the presentation but there weren't 25 people at those presentations. We need to target parents that have children which will be full day kindergarten and have coffee meetings and have members attend those meetings. We need a more grass roots approach. We need to go to them and be a lot more proactive. We did these things with Pinkerton Academy. We need to look at alternate ways of providing that space. The Turner Group looked at a new building on the side. We need to look at other options and see if there are less expensive ways to do it quicker. If you can pre-manufacture those units it will be less disruptive and the materials might reduce the cost. We need to revisit the way we sold the project and don't take it for granted. If we are committed to full-day kindergarten, we need to get out into the sticks and convince them. We need to pick up people and bring them to the polls.

Ben Loi: Open House is the best attended event at Underhill at the end of September. Parent Teacher conferences in October is also well attended.

### **NEW BUSINESS**

#### **POLICY UPDATES**

##### **Second Reading/Adoption**

*J. Sullivan motioned to approve the second reading and adoption of policies EDC, EFC, EFE, EGAD, EI, EIB, EID, JLDBB, and JLF as presented. Seconded by A. Whatley.  
Vote unanimously in favor*

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P. Denbow asked if the school district had a policy on walk-outs.

Dr. Littlefield: I have never seen it in all my years. The words reflect defiance. I was here and we had a comprehensive plan prepared. I stood outside with the kids for 17 minutes and they were very good. I was impressed by how well it was handled. I don't think there is a need for any formal policy and the point was made.

Dr. Littlefield: This was a special event predicated on a sad event for children.

K. Salvas: There are districts that are petitioning the DOE regarding the snow day.

Dr. Littlefield: The news is not always accurate. I understand you heard that. A memo was received from DOE which said you put in the number of hours required or the required days; if that is not possible, contact us. They are not entertaining those requests or waivers.

J. Sullivan asked that the SAU meetings be scheduled on a day other than the second and fourth Wednesdays which are Council meetings.

Dr. Littlefield: The May meeting will have a presentation on the process of recruiting for Superintendent. The Board should anticipate a number of meetings to address this.

### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

**Upcoming Presentation- Facilities (Updates/Fields/5-Year Plan - 4/17/18)**

**NON-PUBLIC SESSION: RSA 91-A:3 Section II (if needed)**

### **ADJOURNMENT**

*J. Sullivan motioned to adjourn at 8:00 pm. Seconded by L. Laliberte.  
Vote unanimously in favor.*

**The next regularly scheduled meeting of the Hooksett School Board is Tuesday, April 3, 2018 at 5:00 p.m. at David R. Cawley Middle School Media Center.**