

HOOKSETT SCHOOL BOARD MEETING – April 17, 2018

Approved

HOOKSETT SCHOOL BOARD MEETING MINUTES

Tuesday, April 17, 2018 6:00 p.m.

LOCATION OF MEETING: David R. Cawley Middle School Media Center

CALL TO ORDER

Kara Salvas, Acting Chair called the meeting to order at 6:02 pm.

Pledge of Allegiance

ATTENDANCE

Kara Salvas, Acting Chair, Adam Gianunzio, Lindsey Laliberte (arrived at 6:25 pm), Greg Martakos, James Sullivan and Allan Whatley.

Excused: Phil Denbow, Chairman

Staff: Dr. Phil Littlefield, Superintendent, and Marge Polak, Assistant Superintendent, and Karen Lessard, Business Administrator

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

APPROVAL OF MINUTES

Approval of March 20, 2018 Minutes

*J. Sullivan motioned to approve the minutes of March 20, 2018. Seconded by A. Whatley.
Vote unanimously in favor*

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No public comments

REPORTS

Reports of Standing Committees

UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools

Dr. Littlefield stated that materials including contracts and documents related to the Cawley Field Project are beginning to come in. Dr. Littlefield requested the Board authorize him to sign all necessary documents so that the project can begin in June.

*J. Sullivan motioned to authorize the Superintendent to sign contracts and documents associated with the Cawley Field Project which was approved by the voters in March. Seconded by A. Gianunzio.
Vote unanimously in favor.*

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PRESENTATION – Facilities (Updates/Fields/5-Year Plan)

Ray Gagnon, Maintenance Director presented the 5 year Facility Plan. (See attached)

Dr. Littlefield suggested that Ray provide a list of Life and Safety Issues at the next Board meeting so the Board can address those issues with remaining fund balance.

G. Martakos asked for a list of items that are in the budget and those that are not.

L. Laliberte stated that there is a concern with shade for the kids on the playground at Underhill. Since there is no shade on the playground, students congregate against the building and can be disruptive to the classrooms that are in session.

K. Salvas requested that Ray Gagnon bring forward some quotes for a carport type structure that could be placed on the Underhill playground for shade at the next School Board meeting.

The Board requested a list of items from the list that are in the 2018/2019 budget.

The Board requested Mr. Gagnon provide a quote to fix the stairs at Memorial School.

PERSONNEL — Staff Nominations

Fred C. Underhill Nominations

J. Sullivan motioned to approve the Underhill nominations for 2018/19 as recommended by the Superintendent. Seconded by G. Martakos.

Vote unanimously in favor.

Hooksett Memorial School Nominations

G. Martakos motioned to approve the Memorial nominations for 2018/19 as recommended by the Superintendent. Seconded by A. Whatley

Vote unanimously in favor.

David R. Cawley Middle School Nominations

L. Laliberte motioned to approve the Cawley nominations for 2018/19 as recommended by the Superintendent. Seconded by G. Martakos

Vote unanimously in favor.

Hooksett Administrator Nominations

G. Martakos motioned to approve Hooksett Administrator nomination for 2018/ 19. Seconded by A. Whatley.

Vote unanimously in favor.

Co-Curricular Nominations

G. Martakos motioned to accept the co-curricular nomination for 2018 -2019 as presented. Seconded by L. Laliberte.

Vote unanimously in favor.

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FINANCE

Ratification of April 3, 2018 Manifest

J. Sullivan motioned to ratify the April 3rd, 2018 manifest in the amount of \$860,770.20.

Seconded by G. Martakos

Vote unanimously in favor

Review of Manifest and Action Relating Thereto

J. Sullivan motioned to approve the April 17, 2018 manifest in the amount of \$1,986,627.35.

Seconded by G. Martakos.

Vote unanimously in favor.

Budget Adjustments

A. Whatley motioned to approve the Budget Adjustments for April 17, 2017 in the amount of \$40,506.25. Seconded by G. Martakos.

Vote unanimously in favor.

OLD BUSINESS

Goals

Dr. Littlefield is scheduled to meet with the administrators to update the goals.

Full-Day Kindergarten

NEW BUSINESS

Bus Pass Price-Policy EEA*

G. Martakos motioned to remove Bus Pass Price from the Agenda. Seconded by L. Laliberte.

Vote unanimously in favor

POLICY UPDATES

Second Reading/Adoption

J. Sullivan motioned to approve the second reading and adoption of policies JLDBB and JLDBB-R. Seconded by G. Martakos.

Vote unanimously in favor.

First Reading/Review*

FBB -Enrollment projections – no changes

FEA-Education Specifications - Eliminate

FEB- Selection of Design Professional - Eliminate

FEH – Supervision of construction – Eliminate

GA – Personnel policy goals – Eliminate

GBA – Equal Opportunity recommended NHSBA suggested policy

GBD – Board- Employee communication -cross referenced codes GBD/BHC

BHC – Board-Employee communication – cross reference code GHC/GBD

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*J. Sullivan motioned to approve the 1st reading of policies FBB, FEA, FEB, FEH, GA, GBA, BBD, and GHC. Seconded by G. Martakos
Vote unanimously in favor.*

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No public comments

ADJOURNMENT

*L. Laliberte motioned to adjourn at 7:45 pm. Seconded by G. Martakos.
Vote unanimously in favor.*

Respectfully submitted,

Lee Ann Moynihan

The next regularly scheduled meeting of the Hooksett School Board is Tuesday, May 1, 2018 at 6:00 p.m. at David R. Cawley Middle School Media Center.

There will be an SAU Board Meeting on Wednesday, May 16, 2018, at 6:30 p.m. at the David R. Cawley Middle School Media Center.