

# **HOOKSETT SCHOOL BOARD MEETING – October 16, 2018**

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Approved

## **HOOKSETT SCHOOL BOARD MEETING MINUTES**

**TUESDAY, OCTOBER 16, 2018**

**LOCATION OF MEETING: David R. Cawley Middle School Media Center  
6:00 PM**

### **CALL TO ORDER**

Chairman Denbow called the meeting to order at 6:04 pm.

Pledge of Allegiance – Carter Casey

### **ATTENDANCE**

Phil Denbow, Chairman, Adam Gianunzio, Greg Martakos, Lindsey Laliberte, Greg Martakos  
Kara Salvas, Mike Somers and James Sullivan.

Dr. Phil Littlefield, Superintendent, and Marge Polak, Assistant Superintendent, and Karen  
Lessard, Business Administrator

### **PROOF OF POSTING**

Proof of posting was provided by Dr. Charles P. Littlefield

### **APPROVAL OF MINUTES**

**Approval of October 2, 2018 Minutes**

*J. Sullivan motioned to approve the minutes of October 2, 2018 as amended. Seconded by  
K. Salvas.*

*Correction Shooter program will be up in the fall of 2018*

*Vote unanimously in favor.*

### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No comments

### **UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools**

The High School Selection process took place and the result was 55 students chose  
Londonderry High School. Londonderry is an MOU and we have 40 slots for students. We are  
currently in discussion with Londonderry to address the issue.

### **PRESENTATION-TECHNOLOGY**

Dan Roma gave a presentation on the needs in the district.

### **REPORTS**

#### **Reports of Standing Committees**

J. Sullivan stated the Communication Committee suggested the School Board establish a  
Facebook page.

*J. Sullivan motioned that the School Board begin a Hooksett School Board Facebook page.*

*Seconded by G. Martakos.*

*Vote unanimously in favor*

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## **Superintendent's Search – Discussion**

G. Martakos stated that the Superintendent search has been narrowed to 4 candidates and will be narrowed to 2 finalist. The schedule is as follows:

October 17<sup>th</sup> at 6:30pm at the Auburn Village School (SAU Meeting)

October 20<sup>th</sup> from 9:00 am to 5:00 pm (Non-Public Meeting)

November 14 at 6:30 pm at Henry W. Moore School (SAU Meeting)

November 15, Meet the Candidates Night

November 19<sup>th</sup> at 6:30 pm at David R. Cawley Middle School (SAU Meeting)

## **FINANCE**

### **Review of Manifest and Action Relating Thereto**

*L. Laliberte motioned to approve the October 16, 2018 manifest in the amount of \$960,751.42. Seconded by J. Sullivan .*

*Vote unanimously in favor*

### **Budget Adjustments**

*J. Sullivan motioned to approve the Budget Adjustments for October 16, 2018 in the amount of \$429,863.11 Seconded by L. Laliberte.*

*Vote unanimously in favor*

## **PERSONNEL**

### **Retirement – Deborah Young**

*J. Sullivan motioned to accept the retirement of Deborah Young with appreciation for her years of service. Seconded by K. Salvas.*

*Vote unanimously in favor*

### **Co-Curricular Nomination – Karina Towne (Volunteer Coordinator)**

*K. Salvas motioned to approve the Co-curricular assignments as presented. Seconded by L. Laliberte.*

*Vote unanimously in favor*

## **OLD BUSINESS**

### **Goals**

Updates on goals will be presented to the Board at the first meeting of the month.

## **NEW BUSINESS**

### **Underhill Renovation**

*J. Sullivan motioned that Hooksett School Board supports the addition to Underhill for Kindergarten and Safety updates and directs the Administration to gather the necessary information for the project. Seconded by K. Salvas*

*Vote unanimously in favor*

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## **Disposal of School Property\***

*K. Salvas motioned to donate surplus social studies textbooks which are no longer used to a school in need in New Hampshire. Seconded by G. Martakos.*

*Vote unanimously in favor*

## **POLICIES**

### **Second Reading/Adoption: Policies**

JICH - add mind altering substance to first paragraph

GBE - added line #5 concern and attention... and change Faithfulness to Dependability

GBEBC- No changes

BGBA – no changes

GCF - removed the asterisk

*J. Sullivan motioned that the SB approve and adopt the policies above. Seconded by A. Gianunzio.*

*Vote unanimously in favor*

## **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No comments

## **NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-k) (if needed)**

## **BUDGET**

The Board reviewed the budget and made the following motions:

### **Page 52 5240-Speech Services District Wide tuition reimbursement.**

*J. Sullivan motioned cut \$4770. Seconded by K. Salvas*

*Vote unanimously in favor*

### **Underhill repairs to building**

*P. Denbow motioned to reduce by \$10,000. Seconded by A. Gianunzio.*

*Vote unanimously in favor*

### **Memorial for leaking from the roof.**

*P. Denbow motioned to reduce by \$10,000. Seconded by K. Salvas.*

*Vote unanimously in favor*

### **Cawley**

*P. Denbow motioned to reduce by \$10,000. Seconded by J. Sullivan.*

*Vote unanimously in favor*

### **Page 120 – repairs to school van**

*P. Denbow motioned to reduce by \$650. Seconded by L. Laliberte.*

*Vote unanimously in favor.*

### **Underhill page 165 Air-conditioning in Cafe**

*P. Denbow motioned to reduce by \$44,970. Seconded L. Laliberte.*

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*Vote unanimously in favor*

**Page 177 – Repair the window seals (50)**

*P. Denbow motioned to reduce by \$4650. Seconded by A. Gianunzio.*

*Vote unanimously*

**Cawley – Manifold which was replaced this year.**

*P. Denbow motioned to reduce by \$1350. Seconded by K. Salvas*

*Vote unanimously in favor*

**Cawley – add PSAT testing**

*K. Salvas motioned to add \$100 for PSAT testing proctor. Seconded by J. Sullivan.*

*Vote unanimously in favor*

Mike asked about the student teacher ratio policy which is 25 with an actual of 19. I'm on the fence with regard to the full time art teacher.

P. Denbow: We need to look at the policies and possibly that could be done with the new Superintendent.

**ADJOURNMENT**

*K. Salvas motioned to adjourn. Seconded by L. Laliberte.*

*Vote unanimously in favor*

Respectfully submitted,

Lee Ann Moynihan

The next regularly scheduled meeting of the Hooksett School Board is **Tuesday, November 6, 2018.**