

# HOOKSETT SCHOOL BOARD MEETING – October 2, 2018

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Approved

**HOOKSETT SCHOOL BOARD MEETING  
MINUTES  
TUESDAY, OCTOBER 2, 2018 6:00 p.m.  
LOCATION OF MEETING: David R. Cawley Middle School Media Center**

**CALL TO ORDER**

Chairman Phil Denbow called the meeting to order at 6:00 pm.

Pledge of Allegiance Stewart Gregory

**ATTENDANCE**

Phil Denbow, Chairman, Lindsey Laliberte, Kara Salvas, Mike Somers and James Sullivan.

Absent: Adam Gianunzio and Greg Martakos

Dr. Phil Littlefield, Superintendent, and Marge Polak, Assistant Superintendent, and Karen Lessard, Business Administrator

**PROOF OF POSTING**

Proof of posting was provided by Dr. Charles P. Littlefield

**APPROVAL OF MINUTES**

**Approval of September 18, 2018 Minutes**

*J. Sullivan motioned to approve the minutes of September 18, 2018. Seconded by K. Salvas. Vote unanimously in favor.*

**PINKERTON ACADEMY LIAISON – Duncan Korkosz**

Duncan Korkosz, a junior at Pinkerton Academy reported on activities at the High School including important events, sports, and student achievements.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

**UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools**

- Pinkerton’s traffic issue was at the Chevy dealership and not the circle as discussed at the last meeting.
- I sent the Board the calculation of the minimum percentage of 8<sup>th</sup> graders that we will be required to send to Pinkerton next year. The first 3 year average is 63.23% meaning we have a financial obligation of 63.2% of student tuition to Pinkerton. This obligation is for the 8<sup>th</sup> graders selecting this year.
- The end of year accounting for tuition for Pinkerton resulted in a credit to Hooksett of \$9570.30
- We are required by law to have a MOU between the school district and the Police Department. We were able to offer an updated MOU which has been signed.
- We met yesterday on the Shooter Detection System and the instillation is going well and will be complete this fall.

## HOOKSETT SCHOOL BOARD MEETING – October 2, 2018

---

- The election – a meeting is scheduled with the Town clerk and the Police Chief. There will be 2 officers assigned to Cawley; one in voting area and one outside. Todd will enlist volunteers to patrol parking. The Chief is willing to assist but has limited manpower. We will open the access road and the access road will be open for every election. When buses are coming and leaving there will be officers at Farmer Road and Londonderry Turnpike.
- Last week, at Underhill there was a gas leak in the kitchen. It was not large but the building was evacuated. The Fire Department was outstanding and the police were there as well. The students and teachers followed procedure while we tried to solve the issue.
- We have a group planning the public safety meeting. Brad Largey is heading that committee. It is planned for the evening of January 16. It will be a panel of people who have some knowledge of school safety issues. Chief Justice Broderick will be the keynote speaker that evening on mental health issues.

### **REPORTS**

#### **Reports of the Administrators**

#### **Reports of Standing Committees**

### **FINANCE**

#### **Review of Manifest and Action Relating Thereto**

*L. Laliberte motioned to accept the manifest of October 2, 2018 in the amount of \$3,463,109.50*

*Seconded by K. Salvas.*

*Vote unanimously in favor.*

### **PERSONNEL**

None

### **POLICY REVIEW**

#### **First Reading Policies JICH, GBE, GBEBC, KH, GBGA, and GCF\***

#### **Policy ADA (discussion only)**

JICH – Drug and Alcohol Use by Students – added reference to vaporizer use (add reference of mind altering substances for the 2<sup>nd</sup> reading)

GBE – Employee Rights and Responsibilities – Committee preferred NHSBA policy (remove 5 and the committee will review)

GBEBC – Employee gifts and solicitation–Few language changes/Add reference to Policy KH (JJE student fundraising activities addresses student fundraising)

GBGA – Staff Health – Few language changes

GCF – Professional Staff Hiring- Committee preferred NHSBA policy

ADA Policy – Mike Somers and Adam Gianunzio are on a subcommittee to review.

The HSB shall annually adopt goals and objectives.

### **OLD BUSINESS**

#### **Goals**

Dr. Littlefield: We are meeting as an administrative team once a month prior to your first meeting of the month. As those changes are made, they will be reflective in the administrative reports.

## HOOKSETT SCHOOL BOARD MEETING – October 2, 2018

---

M. Benson reported that approximately 30 students participated in the PSAT Exams on Friday.

### **NEW BUSINESS**

#### **Pump House Manifold Replacement/Water Test Results**

Ray Gagnon, Maintenance Director: I brought a sample of water at the last meeting. Tonight I brought another sample. The report I provided states where the funding will come from and it indicates it will come from my budget. The lead time is 6-8 weeks so we will change over during Christmas break. Upon completion we will have 3 new pumps. Water samples were sent out. We use the same water source as Underhill and the neighborhood and they are not experiencing our problems.

### **ADJOURNMENT**

*K. Salvas motioned to adjourn at 7:35 pm. Seconded by L. Laliberte.  
Vote unanimously in favor*

Respectfully submitted,

Lee Ann Moynihan

The next regularly scheduled meeting at the Hooksett School Board is **Tuesday, October 16, 2018. The Budget Workshop will begin at 5:00**, with the regular meeting to follow at 6:00 p.m. at the David R. Cawley Middle School Media Center.

There will be an SAU #15 Board meeting on October 17 at 6:30 p.m. in the Auburn Village School Media Center.