

# HOOKSETT SCHOOL BOARD MEETING – AUGUST 21, 2018

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**Approved**

## **HOOKSETT SCHOOL BOARD MEETING MINUTES**

**Tuesday, August 21, 2018 – 5:00 p.m.**

**LOCATION OF MEETING: Hooksett Memorial School**

### **CALL TO ORDER**

**Chairman Denbow called the meeting to order at 5:00 pm.**

### **ATTENDANCE**

Phil Denbow, Adam Gianunzio, Kara Salvas, and Jim Sullivan

Excused: Lindsay Laliberte, and Greg Martakos

Staff: Dr. Phil Littlefield, Marge Polak and Karen Lessard

Principals and Directors.

### **Pledge of Allegiance**

### **PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

### **APPROVAL OF MINUTE**

#### **Approval of June 5, 2018 Minutes**

*J. Sullivan motioned to approve the minutes June 5, 2018. Seconded by A. Gianunzio.*

*Vote unanimously in favor*

#### **Approval of June 5, 2018 Sealed Minutes**

*J. Sullivan motioned to approve the non-public minutes of June 5, 2018. Seconded by K. Salvas.*

*Vote unanimously in favor.*

#### **Approval of June 28, 2018 Retreat Minutes**

*J. Sullivan motioned to approve June 28, 2018. Seconded by A. Gianunzio.*

*Vote unanimously in favor.*

### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No public comments.

### **UPDATES FROM DR. CHARLES P. LITTLEFIELD, Superintendent of Schools**

- Dr. Littlefield introduced Dan Roma as the new Director of Technology and Meghan Lary as the new Director of Math Assessment and Accountability.
- Dr. Littlefield reminded the Board that they are in the process of conducting a Superintendent search. Flyers have gone out to all schools in the districts and in New Hampshire. It will be advertised this Friday and put up on the Hooksett School Website.

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The Screening Committee will meet next week screening in September and October. The final appointment will be at the November Board meeting.

- The Cawley Field Project is in the fine tuning phase. The soccer field appears to be outstanding with no puddles. The lower fields (baseball) need some fine tuning and there is a tremendous amount of water that is draining out. There needs to be some grading done and a redo of the infield and pitcher's mound. Pine Hill Construction has done an outstanding job and is very knowledgeable.
- An article on the Shooter Detection System will be included in the School Newsletter to parent. The article will also include information about a mid-year night with an extended panel to address school safety.

### **PERSONNEL**

#### **Resignation**

Kimberly Newcomb (Grade 1 Teacher)  
Jenna Hutchinson ESOL

*J. Sullivan motioned to accept the resignation of Kimberly Newcomb from the Hooksett School System with appreciation. Seconded by K. Salvas.  
Vote unanimously in favor*

*J. Sullivan motioned to accept the resignation of Jenna Hutchinson from the Hooksett School System. Seconded by A. Gianunzio  
Vote unanimously in favor.*

#### **Ratification of Superintendent's Appointments\***

All teaching staff positions are filled.  
The following appointments were ratified:

*K. Salvas motioned to ratify the appointment by the Superintendent of James Palmieri as a teacher in the Hooksett School District. Seconded by A. Gianunzio.  
Vote unanimously in favor*

*K. Salvas motioned to ratify the appointment by the Superintendent of Matina Goulakas as a teacher in the Hooksett School District. Seconded by A. Gianunzio.  
Vote unanimously in favor*

*K. Salvas motioned to ratify the appointment by the Superintendent of Jill Ornodorf as a Special Education teacher in the Hooksett School District. Seconded by J. Sullivan.  
Vote unanimously in favor*

*K. Salvas motioned to ratify the appointment by the Superintendent of Kailley Crockett as a teacher in the Hooksett School District. Seconded by A. Gianunzio.  
Vote unanimously in favor*

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*K. Salvas motioned to ratify the appointment by the Superintendent of Chelsie Smith as a teacher in the Hooksett School District. Seconded by J. Sullivan.  
Vote unanimously in favor*

*K. Salvas motioned to ratify the appointment by the Superintendent of Sara Rushia as a teacher in the Hooksett School District. Seconded by A. Gianunzio.  
Vote unanimously in favor*

*K. Salvas motioned to ratify the appointment by the Superintendent of Michele Hayes as a ESOL teacher in the Hooksett School District. Seconded by J. Sullivan.  
Vote unanimously in favor*

### **Co-Curricular Nominations**

*J. Sullivan motioned to approve the co-curricular nominations for the Cawley Middle School as presented. Seconded by K. Salvas.  
Vote unanimously in favor.*

### **Board Vacancy**

Mr. Whatley notified the Hooksett School District that he resigned his seat on the Hooksett School Board effective July 31, 2018.

Dr. Littlefield will place a notice in the newspaper regarding the vacancy on the Board. The appointment will be made at the September 18<sup>th</sup> Board Meeting.

### **FINANCE**

Review of June Manifest and Action Relating Thereto

*K. Salvas motioned to approve the June 19 , 2018 manifest in the amount of \$436,489.88 .  
Seconded by A. Gianunzio.  
Vote unanimously in favor*

*K. Salvas motioned to approve the June 29, 2018 manifest in the amount of \$2,355,064.11.  
Seconded by A. Gianunzio*

*K. Salvas motioned to approve the July 12, 2018 manifest in the amount of \$355,559.12.  
Seconded by A. Gianunzio*

*K. Salvas motioned to approve the July 30, 2018 manifest in the amount of \$840,854.12.  
Seconded by A. Gianunzio*

*K. Salvas motioned to approve the August 7, 2018 manifest in the amount of \$250,051.16.  
Seconded by A. Gianunzio*

*K. Salvas motioned to approve the August 21, 2018 manifest in the amount of \$740,608.22  
Seconded by A. Gianunzio*

### **Budget Adjustments**

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Adjustment for custodial services for contracted service.

***K. Salvas motioned to approve the budget adjustments in the amount of \$22,899.02. Seconded by A. Gianunzio.***

### **OLD BUSINESS**

#### **Goals**

The goals established at the retreat were organized by M. Polak. They will be tracked throughout the year.

### **NEW BUSINESS**

Instructional Time Schedules\*

***K. Salvas motioned to approve the instructional time schedule for Underhill, Memorial and Cawley. Seconded by A. Gianunzio.***

***Vote unanimously in favor.***

#### **NHSBA Workshop Offer**

Dr. Littlefield informed the Board that Workshops are available through the NHSBA.

K. Salvas stated there was a change in the delay schedule at Pinkerton Academy

Dr. Littlefield: Pinkerton is on a 90 minute delay and we are on 2 hour delay. This creates an issue for our high school students. We give out letters with the bus passes. Those letters have been updated to reflect the change.

The first meeting in September will be at 5:30 pm.

### **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No public comments.

### **ADJOURNMENT**

***J. Sullivan motioned to adjourn the meeting at 6:15 pm. Seconded by K. Salvas.***

***Vote unanimously in favor.***

Respectfully submitted,

Lee Ann Moynihan

The next regularly scheduled meeting of the Hooksett School Board is **Tuesday, September 4, 2018 at 6:00 p.m.** at the David R. Cawley Middle School Media Center.

