HOOKSETT SCHOOL BOARD MEETING
AGENDA
Tuesday, January 7, 2020 – 6:00 p.m.

LOCATION OF MEETING: DAVID R. CAWLEY MIDDLE SCHOOL MEDIA CENTER

I. CALL TO ORDER – Phil Denbow, Chair (action required)
   A. Pledge of Allegiance – Stewart Gregory, Grade 3 Hooksett Memorial School

II. PROOF OF POSTING – William Rearick

III. PINKERTON LIAISON - Duncan Korkosz

IV. APPROVAL OF MINUTES
   A. Approval of December 3, 2019 Minutes* (action required)
   B. Approval of December 3, 2019 Non-public Meeting Minutes (action required)

V. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD
   Please see Guidelines for Public Comment on Page 2 of agenda.

VI. SUPERINTENDENT’S UPDATES* - William Rearick

VII. REPORTS
   A. Reports of Administrators*
   B. Reports of Standing Committees

VIII. PERSONNEL (if necessary)

IX. FINANCE
   A. Manifest/Expenditure Report (action required)

X. OLD BUSINESS
   A. Goals*
   B. Budget/Warrant Articles Discussion (if necessary)

XI. NEW BUSINESS
   A. Approval of HEA Tentative Agreement 2020-2023
   B. Presidential Primary Day – February 11, 2020 (discussion)
   C. Request for Acceptance of Donation for Grade 7 Assembly*
   D. Field Trip Request*
   E. Lacrosse Goals donation*

XII. POLICIES
   A. 1st Reading – EFAA Meal Charging, ECAF Audio and Video Surveillance on School Buses, EE Student Transportation Management, EEA Student Transportation Services, EEAC Guidelines for Scheduling and Routing of School Buses, EEAD Special Use of School Buses,
XIII. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD
Please see Guidelines for Public Comment on page 2 of agenda

XIV. INFORMATIONAL ITEMS AND CORRESPONDENCE
UPCOMING PRESENTATION: Special Education Update (January 21)
Enrollment Reports
NHSBA Delegate Assembly – Informational Only

XV. NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-k) (if necessary)

XVI. ADJOURNMENT (action required)

The next regularly scheduled meeting of the Hooksett School Board is Tuesday, January 21, 2020 at 6:00 p.m. at the David R. Cawley Middle School Media Center.

GUIDELINES FOR PUBLIC COMMENT
AT HOOKSETT SCHOOL BOARD MEETINGS

Guidelines when addressing the Hooksett School Board under OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD section of the Hooksett School Board meeting agenda:

1. Public comment will occur at the beginning and the end of each School Board meeting.
2. Each individual wishing to speak will be given 3 minutes. Everyone is expected to be courteous and polite.
3. Questions for the School Board will be taken under advisement and will be addressed as soon as possible in a manner deemed appropriate by the Board.
4. Members of the public that would like to be included in a current discussion of the Board (at a time other than the Opportunity for the Public to Address the Board) will be allowed to do so only if the entire Board agrees to it.
IV.A.

HOOKSETT SCHOOL BOARD MEETING
Minutes
Tuesday, December 3, 2019 – 6:00 p.m.

LOCATION OF MEETING: Fred C. Underhill School Media Center

CALL TO ORDER
Chairman Denbow called the meeting to order at 6:00 pm.

Pledge of Allegiance

ATTENDANCE
Chair Phil Denbow, Kara Salvas, Adam Gianunzio, Greg Martakos, and Michael Somers
Absent: Lindsay Laliberte, Jim Sullivan
Staff: William Rearick, Superintendent, Marge Polak, Assistant Superintendent, Amy Ransom, Business Administrator, Principals and Directors

PROOF OF POSTING – William Rearick

APPROVAL OF MINUTES
Approval of November 19, 2019 Minutes
G. Martakos motioned to approve the minutes of November 19, 2019. Seconded by K. Salvas
Vote unanimously in favor

Approval of November 19, 2019 Non-Public Meeting Minutes
K. Salvass motioned to approve the non-public minutes of November 19th, 2019. Seconded by M. Somers
Vote unanimously in favor

NON PUBLIC SESSION
G. Martakos motioned to enter into non-public session per RSA 91-A:3 Section II (d).
Seconded M. Somers
Roll Call unanimously in favor

The Board re-entered public session at 6:34 pm.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD
No comments
SUPERINTENDENT’S UPDATES* -William Rearick
On November 15, 2019, the Superintendent attended the NHSAA meeting. The following topics were addressed by Dr. Ladd, Executive Director of the NH School Administrators Association:

- The Dept of Labor and Education is working on a definition of assault to be more consistent with Safe Schools.
- Legislation from last year regarding manifest educational hardship and education savings accounts.
- The $46 million Home School Grant was rejected by the Legislative Oversight Committee and requested additional information.
- The DOE has 40 vacancies and is having difficulty filling these positions.

Mr. Rearick did a walkthrough of the second grade classrooms at Underhill and the 3rd grade classrooms at Memorial.

The monthly SAU Principals meeting was held on November 19th at Cawley. Mrs. Polak reviewed the 2019 State Assessments and NWEA results. They discussed intervention and improving student achievement levels in all schools. Teachers need to visit schools within the SAU where exemplary teaching is taking place.

Mr. Rearick did a walkthrough of 7th and 8th grades at Cawley on November 22nd.

This month I will be doing my first round of faculty meetings where I will come to a school and be available for teachers and staff to come and speak with me on any issues.

REPORTS
Reports of Administrators
Provided in the Board packets

Reports of Standing Committees
Provided in the Board packets

The delegate assembly is in January and we have received the resolutions. Everyone should review those and provide comment if they like.

Dean: Memorial had a leaking section on the boiler which was repaired.

FINANCE
Manifest/Expenditure Report
Not available

OLD BUSINESS
Goals
Goals were reviewed and updated

Full-Day Kindergarten-Discussion
P. Denbow asked if everyone was in agreement with doing one full-day classroom in the fall? The Board was in agreement with moving forward. Mr. Rearick will work on the pilot and roll it out in the fall.
K. Salvas suggested that she, M. Polak, W. Rearick, and B. Loi re-evaluate the space at Underhill and look at consolidating areas to make better use of the space. M. Somers would also like to be involved in that review.

NEW BUSINESS
Warrant Articles-Discussion
Amy Ransom handed out the proposed Warrant Articles to the Board
Article 4 is based on the actual amount needed to complete the Underhill roof in the amount of $100,000

Article 5 is to establish a building maintenance trust fund with $25,000 to come from fund balance.

Field Trip Requests
Washington DC
K. Salvas motioned to approve the Washington DC trip in 2020. Seconded by M. Somers
Vote unanimously in favor

Minuteman National Park
K. Salvas motioned to approve the 5th Grade field trip to Minuteman National Park in 2020. Seconded by G. Martakos.
Vote unanimously in favor

Hourly Rate of Pay for Food Service Subs
A. Ransom reported that they currently make $8.00/hr and the starting rate for a food service workers is $10.00/hr.
The impact will be minimal since they work an average of 3 hours per day.
The food service is an Enterprise Fund so there is no impact.

K. Salvas motioned to approve the increase from 8.00/hr to 10.00/hr for food service substitutes effective immediately. Seconded by G. Martakos.
Vote unanimously in favor

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

ADJOURNMENT
G. Martakos motioned to adjourn at 7:00 pm. Seconded by A. Gianunzio
Vote unanimously in favor.

Respectfully submitted,

Lee Ann Moynihan

The next regularly scheduled meeting of the Hooksett School Board is Tuesday, December 17, 2019 at 6:00 p.m. at the David R. Cawley Middle School Media Center.
On December 11th I attended the Pinkerton Superintendents Meeting. Dr. Tim Powers informed us that the tuition increases for the 2020-21 school year were approved by the Pinkerton Board of Directors. The 3.06% budget increase will also include the addition of six new positions (Dean of Pupil Services, School Marshal, a CTE Teacher, Case Coordinator, and two Building and Grounds positions). Pinkerton plans to fill the School Marshal position with a retired police officer.

The SAU 15 Administrative Council meeting was held on December 13th at Memorial School. Each principal provided updates on challenges and successes they were experiencing in supporting our teachers in their efforts to improve student learning outcomes at each of their schools. We then strategized on developing steps to address some of the challenges which the principals were experiencing.

I held my first meeting with the Cawley staff on December 9th and the Underhill staff on December 16th. The purpose of these meetings is to provide an opportunity for teachers to speak with me and ask questions about any school related topic. I have found these meetings to be helpful in developing a positive working relationship with the teachers. I plan on having a second meeting sometime in the late spring.
Math-In-Focus Visit

- Jessica Kaminski will be in the district for two days during the week of January 13th. She will continue her work of consulting and coaching teachers in best practices in the pedagogy of Math In Focus.
- On January 16th, Jessica along with teachers will conduct a Parent University/Math Night. The event will begin with a 30-minute general session by Jessica about the components of Math in Focus, why Singapore, and why math might look different. This will be followed by sessions that include: K-2, Number Bonds and Mental Math; Grades 3-6, Different Ways to Multiply and Divide; and Grades 2-8, Bar Modeling and Problem Solving. Although hosted in Candia, this event is open to parents throughout the SAU.

Middle School Curriculum Work Update

- Language Arts curriculum work will take place this month with the assistance of our LA consultant. The group will update grade level vocabulary and then work on determining literary resources, progression of skills, and rubric refinement.
- Chris Harper will work with grade level teachers throughout the SAU on unit design for the spring. The focus will be on engaging students in their learning using components of the IQWST and NGSX pedagogy including the anchor phenomena, driving question board, and summary board. Lesson design will focus on providing experiences for students to be active participants and to share their thinking with peers.

Administrators Meeting Update

- On 12/13/19, the superintendent and I met with the five SAU principals to review instructional priorities for the year as well as the focus for the second half of the year.
- We will reconvene in February to share strategies that have been effective in using assessment results to inform more effective instruction and increase student outcomes.

<table>
<thead>
<tr>
<th>Winter Assessment Schedule</th>
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<tbody>
<tr>
<td>DIBELS</td>
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<td>easyCBM</td>
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<tr>
<td>NWEA MAP</td>
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Hooksett School Board Goal

- Although there are many benefits associated with the role of Language Arts Coordinator, it was determined that this was not the year to pursue reinstating this position.

NH ASCD Winter Conference - January 10th

- This session on differentiation and personalization will support teachers in developing skills to increase student engagement. Specific topics will include:
  - Understanding a process for facilitating choice effectively
  - Exploring key strategies that support the effectiveness of differentiation and personalization
  - Gaining practical strategies and skills for implementing choice effectively with students
  - Seeing examples of choice in action
  - Experiencing meaningful choice as a part of the workshop
Hooksett ALPs Cardboard Arcade
On the evening of December 5, 2019, Mrs. Ruest and Mrs. Tremblay, the ALPs Teachers, hosted the annual Underhill School Cardboard Arcade. Underhill students and their families were invited to design their own homemade arcade games for others to appreciate and play. In order to participate, games had to be created with mostly cardboard, tape, glue, elastic bands, markers, and crayons. Students and their family members also had to create their own cardboard currency to purchase tickets to play the games. SNHU School of Education students joined in the fun as well. They created their own games to share with Underhill students and they also worked with Underhill students to create new games. The games were unique and fun to play. It was a great opportunity for the students to develop their creativity and problem-solving skills.

Hooksett-ites Visit
The Hooksett-ites visited Underhill School on Monday, December 9, 2019. I provided a presentation about Underhill School and various programs the school provides. We also discussed different educational topics including the school’s needs, renovations, full-day kindergarten, students’ needs, and support services. They were also provided with a tour of the building. Mrs. Boucher’s class sang the Twelve Days of Christmas. Mrs. Cosgrove’s class shared clever holiday-themed riddles. Mrs. Lyscars’s class performed a choral reading and they also read books with the Hooksett-ites. They concluded their visit with lunch provided by the school. We look forward to hosting them again next year.

Skywatch
On the evening of Monday, December 16, 2019, the ALPs teachers hosted a Skywatch. It was a beginner-friendly viewing to the stars, planets and other celestial bodies. The NH Astronomical Society provided a thirty-minute presentation in the Cawley media center. Afterwards, students and their families went outside to view the moon, stars, and planets. Telescopes were provided along with the use of stargazing apps on iPads.

Hour of Code
Mrs. Ruest, ALPs Teacher, facilitated the Hour of Code for Grades 1 and 2 in conjunction with Computer Science Education Week. Mrs. Ruest worked with Mrs. Landsman to introduce the purpose for the Hour of Code, which is to encourage students to create new technology. The students learned the basics of computer coding through developing code for the “Chicken Dance” as a collaborative activity. They followed up with transferring those skills to the computer using kid-friendly interactive coding sites such as Kodable. Mrs. Ruest will finish the hour of Code with remaining classes in January 2020.

Gingerbread STEM Challenge
Mrs. Ruest introduced the Gingerbread STEM Challenge to Kindergarten students in December. She collaborated with Mrs. Landsman on the storyline and the creation of a possible new ending. The students were tasked with creating a way to help the gingerbread man cross the stream without getting wet and to get away from the fox. The students learned about push and pull forces of motion. They also learned about the design process while practicing their collaboration and problem-solving skills in small groups.

**Artist in Residence Program**

The Underhill School Artist in Residence committee met to plan for the artist visit in May 2020. In the spring of 2019, Mrs. Landsman submitted a grant proposal to the NH State Council on the Arts to bring Mark Ragonese, woodworker and structurist, to create a lasting mural/wooden structure for the interior of the school. In July 2019, we were notified that the school received the grant award. The theme of the project is titled “Planting the Seeds of Learning”. Every student and staff member will be included in this unique experience. This project will integrate the arts and creativity throughout the school. There will be more to follow in the months approaching the visit.

**Room Moves**

At the end of December 2019, the District’s Literacy Support program and Title I program were relocated from the modular building to the interior of the building. Other programs were relocated or reconfigured to accommodate the moves. The ALPs program was relocated to the computer lab. The Title I program and part of the District’s Literacy Support program moved to the former ALPs room. The other part of the Literacy Support program moved into the Learning Center. The modular building will be used as a multipurpose space for meetings, presentations, training, and programs. As a result of the moves, all Underhill students will access programs inside the school building.

**December All School Assembly**

On December 20, 2019, we held a school assembly to celebrate the holidays together with a school-wide sing-a-long. We also learned about what it means to be thankful or grateful. We shared videos of staff members and students talking about what they were thankful for at school or at home.

**Upcoming Events:**

January/February 2020

- **January 7** - Hooksett School Board Meeting - 6:00pm @ Cawley Middle School
- **January 13** - Hooksett PTA Meeting - 7:00pm @ Underhill School
- **January 16** - Brain Games Assemblies
- **January 20** - Martin Luther King Jr. Day - No School
- **January 21** - Hooksett School Board Meeting - 6:00pm @ Cawley Middle School
- **January 24** - Trimester 2 Progress Reports Go Home
Fred C. Underhill School
Principal’s Report
January 2020

- January 31 - PTA Father-Daughter Dance - 6:30pm @ Hooksett Memorial School
- February 4 - Hooksett School Board Meeting - 6:00pm @ Cawley Middle School
- February 7 - Deliberative Session #1 - 7:00pm @ Cawley Middle School
- February 8 - Deliberative Session #1 (Snow Date) - 9:00am @ Cawley Middle School
- February 10 - Author Visit Jerry Pallotta
- February 12 - Incoming New Student Information Night - 6:30pm @ Underhill School
- February 17 - Invention Convention
- February 18 - *Snow Date* Invention Convention
- February 18 - Hooksett School Board Meeting - 6:00pm @ Cawley Middle School
- February 24-28 - February Vacation - No School

Respectfully submitted,

[Signature]

Benjamin Loi, M.Ed.
Principal
Hooksett Memorial School
Principal’s Report - January 2020

*Inspiring Excellence Together*

**SAU #15 Core Values**
1. Schools are for students.
2. Students meet and exceed high academic standards.
3. We each have the responsibility to ensure the success of all students.
5. We believe that it does, in fact, “take a village to raise a child.”

**Hooksett Fire Department - Operation Warm Coat**
Members of the Hooksett Fire Department, IAFF Local 3264 worked together to raise funds to provide brand new warm coats to over 50 Hooksett children. The firefighters met at the Hooksett Memorial School and helped the children try on their new coats to get their sizes. The coats should arrive shortly. This effort is part of “Operation Warm Coat” which is being done by firefighters nationwide to provide new coats to children.

**SkyWatch @ CMS - December 16, 2019**
On Monday, December 16, 2019 from 6:30 to 8:30 p.m. many Hooksett families participated in SkyWatch at Cawley Middle School, a beginner-friendly viewing to the stars, planets and other celestial bodies. The evening began with a 30-minute presentation in the CMS library and then moved outside for the viewing. This is the third year in a row that this program was offered to the Hooksett community. Many thanks to ALPS teachers, Mrs. Tremblay and Mrs. Ruest for their continued efforts to bring this opportunity to Hooksett students and families.

**HMS Winter Concert - Chorus, Beginning & Advanced Bands - Wednesday, December 4, 2019**
What a great performance! The HMS Winter Concert was on December 4, 2019, with a performance during the day at HMS and an evening performance at Cawley. The bleachers were packed! Mr. Davini and Ms. Martel have worked diligently with students over the past few months in preparation for the Winter Concert. We thank the entire Hooksett community for their support of the arts within the Hooksett Schools.

**Invention Convention at HMS**
The Invention Convention is coming to HMS after the winter break! We are hoping to see lots of inventors as well as Rube Goldberg designers! This is a voluntary at-home creation in which students apply what they have learned about inventing using their own ingenuity. The theme for the Challenge category this year is Green School. Students can choose to make our school more efficient and environmentally friendly. What can you make to help reduce food waste in the cafeteria, save energy around the school building, make a way to compost, or reduce water usage? If students would rather invent something else or create a Rube Goldberg machine, those are other options. The 2020 Memorial School Invention Convention will be held on Thursday, February 13, 2020 (snow date: Friday, February 14, 2020).

**Grade 3 Dictionary Donation - Hooksett Grange**
Members of the Hooksett Grange and Hooksett Happy Helpers visited Hooksett Memorial Grade 3 classrooms on Thursday, December 5, 2019. The Grange members put a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. Thank you to the Hooksett Grange and Happy Helpers!
Rube Goldberg Design at HMS
To help prepare students for the Invention Convention this year, ALPS teachers Donna Tremblay and Tracey Ruest teamed up with HMS Media Specialist, Rosanne Beaudoin and hosted three days of Rube Goldberg Tinker Days in mid-December, where each class visited for a 45-minute lesson and hands-on experience on how to create a Rube Goldberg design. We hope this experience will ignite interest in the Invention Convention for 2020.

HYAA McIntyre Ski Program
This HYAA sponsored activity begins on Monday, January 6, 2020. Students from HMS will be transported to McIntyre Ski Area in Manchester to participate in lessons, ski, and just have a great time. McIntyre Ski Area is home to one of the largest snowsports school programs in the Northeast! They partner with many elementary schools and towns in southern NH to provide ski & snowboard lessons to children after school. The children are grouped by school and according to age and ability. There are up to six children per group with an instructor and class helper. We thank the HYAA for sponsoring this wonderful program.

Hour of Code 2019
Our world is surrounded by technology. We know that whatever field our students choose to go into as adults, their ability to succeed will increasingly hinge on understanding technology. During the week of December 9, the “The Hour of Code” was presented as a whole school enrichment opportunity. Classroom teachers facilitated this activity, with Mrs. McLain leading the efforts. This program teaches the basics of computer coding through a variety of interactive games. Our entire school joined this learning event for the sixth year. See http://hourofcode.com/us for additional details. We thank the classroom teachers for their support and flexibility to make this wonderful activity happen. A special thanks to Mrs. McLain and Mrs. Tremblay for helping to coordinate this outstanding event for our school.

Respectfully Submitted,
Stephen A. Harris, Principal

Upcoming Events at Hooksett Memorial School

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<thead>
<tr>
<th>January 2020</th>
<th>February 2020</th>
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<tbody>
<tr>
<td>1/6 - HYAA McIntyre Ski Program</td>
<td>2/3 - HYAA McIntyre Ski Program/Grade 4 Field Trip</td>
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<tr>
<td>1/10 - Fitness Friday</td>
<td>2/4 - Grade 4 Field Trip</td>
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<tr>
<td>1/13 - HYAA McIntyre Ski Program</td>
<td>2/7 - Fitness Friday</td>
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<tr>
<td>1/20 - No School</td>
<td>2/10 - HYAA McIntyre Ski Program</td>
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<tr>
<td>1/24 - Fitness Friday</td>
<td>2/13 - Invention Convention</td>
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<tr>
<td>1/27 - HYAA McIntyre Ski Program</td>
<td>2/21 - Tiger Assembly/Fitness Friday</td>
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<tr>
<td>1/31 - HMS Spelling Bee</td>
<td>2/24-2/28 - February Vacation</td>
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January 2020
Special Election January 21, 2020
A special election will be held on January 21, 2020 to fill a vacancy for state representative in Hooksett. School will be in session and students and staff will not be near the gymnasium and the public will have no access to the building beyond the cafeteria. Students will eat in their classrooms and physical education classes will be held in a classroom. There will also be police presence the entire day.

Student Authors Published
Students in Mrs. Saltus’ and Mrs. Gartland’s 8th grade language arts classes participated in the Young Writers Mission Contamination Mini Saga Writing Contest. There were over 4,500 entries. Haley Alden, Annika Plummer and Michael McGregor were selected to have their mini sagas published. The book, entitled Mission Contamination--New Hampshire Tales, will be published in February. Congratulations to our newly published authors.

Geography Bee
Congratulations to 7th grade student Donovan Cote for winning the school Geography Bee. Donovan will now be competing in the state tournament in the upcoming months.

Mix it Up Day (December)
On December 20, students participated in two activities during their lunch period. Students were seated by their homeroom, while they ate and participated in activities to support social wellness. Students were called up by table to write down a resolution for the New Year on a roll of paper that will be placed on the wall outside the cafeteria. It is the hope that this activity will demonstrate school unity with the overall common goal of improving ourselves. Social wellness includes being able to interact and form appropriate relationships with others, which lead to both physical and mental rewards.

Fitness Thursdays
Health teacher, Marie Lander is coordinating fitness days from 7:15 am – 7:45 am this year. Fitness Thursday is an extension of the physical and health education classes that includes implementing movement, health-related fitness and social/emotional wellness. This program aims to provide students with a variety of interesting, diverse and challenging activities to accommodate differing levels of need, skill and interests. During Fitness Thursdays, anywhere from 20-30 students have attended to move before school begins for the day. There are usually multiple choices that students can choose from including: basketball, football, four square, q-tip ball and volleyball.
GE Field Trip
On December 18, twenty-seven students had the great opportunity to tour GE in Hooksett. Mrs. Tremblay, Mrs. Olsen and Mr. Trimmer coordinated the field trip. Students toured the new and old buildings and observed manufacturing of parts for engine turbines, how to bend tubing, robotics and the cutting of materials by electric current.

Pinkerton Academy Elective Information Day
On January 21, the eighth graders who will be attending Pinkerton Academy will be participating in the 8th Grade Electives Information Day at Pinkerton. The students will have the opportunity to talk to Pinkerton students about their experiences in Junior ROTC, the arts, foreign language and the Career and Technical Education Programs.

CoderZ
The New Hampshire Department of Education, local company Intelitek and Oracle Academy announced the 16 schools that made the finals of the state’s third virtual coding competition. The schools faced off at the University of New Hampshire on December 7 in an exciting online coding competition using a cloud-based simulation platform featuring a virtual, 3D-animated robot.

Cawley Middle School was one of the 16 schools that sent teams to the finals. Students programed virtual robots in the CoderZ platform to perform tasks and win points by completing challenges and producing quality code. The two students, who participated in the event from Cawley were 8th graders Zachary Hall and Jack Kotrlik. Over 400 Cawley students participated in the preliminary rounds at Cawley Middle School. Mrs. Tremblay did a commendable job with coordinating these coding activities at Cawley.

National Junior Honor Society
The Cawley National Junior Honor Society organized a visit to All American Assisted Living in Londonderry to sing Christmas carols with the residents. Students also volunteered to ring bells for the Salvation Army. Members are currently working on several service projects for January and will begin planning for the Pancake Breakfast on February 15.

Washington D.C - 2020 Trip Informational Meeting
There will be an informational meeting regarding the 2020, 8th grade trip to Washington D.C. for current 7th grade parents and students on Wednesday, January 22, from 6:00-7:00 pm in the media center. The trip for 2020 is scheduled for October 6, 7, 8 & 9. The projected cost of the trip will be announced at this meeting, but is subject to change depending on the number of students who attend the trip. Members of the school staff and Mr. Douglas Bennett from Bennett Student Travel will be present information and details about the trip.
January Staff Meeting
Cawley teachers will listen to, The "Choose Love" Movement presentation, which was founded by Scarlett Lewis, whose son Jesse Lewis was killed in the Sandy Hook Elementary School shooting. Presenter Shannon Désilets is the "Choose Love" ambassador for the state of New Hampshire. She works with the Sandy Hook survivors and families of the victims, providing them with valuable tools for recovery. Shannon Desilets will be discussing the importance of cultivating social emotional learning experiences for students as a way to support safer and healthier schools. The "Choose Love" Movement adds another tool to support our entire school community’s emotional health.”

Title I Update
Title I continues to meet twice a day, four times a week with the largest group of students participating in the three years of the program. The teachers have been creating and implementing meaningful and exciting supplemental material to help the students grow in the content areas of reading and math. Progress reports were sent home to families with report cards in December. Upon the return from December vacation the Title I Coordinator, Sarah Levesque will be reassessing the progress of the current Title I students and determining the eligibility of potential students.

Digital Safety Presentation
On January 23, at 6:30 pm in the Cawley Media Center the Hooksett School District’s School Resource Officer, Angela Bergeron will be presenting tips on how to keep children safe online. Students are also welcome to attend.

Builders Club
Builders Club has been very busy in the Hooksett Community. Members made holiday baskets for both Thanksgiving and Christmas with the Hooksett Food Pantry. Members rang bells for the Salvation Army twice this season at Bass Pro and Shaws. In addition, many students shopped for Family and Youth Services for a family of three children and made cards for them as well as reindeer candy canes. Members made cards for the First Responders who often have to work on holidays to keep the public safe. Several students have also attended the Kiwanis dinners. The PTA Holiday Carnival was a great success and the Builders Club helped set up for that as well as work the games on the day of the event.

NWEA Testing
All Cawley students will be taking the NWEA test in math and reading beginning on January 27. Teachers will be analyzing students' growth from the fall NWEA to the winter NWEA. The goal is for all students to make growth each time they are assessed.
Athletics
Both boys and girls basketball teams appear to be handling the move up to Division 2 seamlessly. The boys enter the week of Dec. 16 with a perfect record 7-0 while the girls sit at 6-1. For updated scores, results and standings please visit: http://www.tricountyathletic.org/

The cheer team has been cheering at games and added a great amount of energy during the games as well as a great half time show.

Co-ed volleyball is a non-cut sport that will start on Monday, February 3. Sign ups and detailed information will be posted in a few weeks.

Performing Arts
The holidays are over and the Performing Arts department is back to work. The winter concerts were amazing. It was a fun night, filled with beautiful music being performed by talented musicians.

A second Coffee House is being planned for February where students will select music of their choice to perform for an audience in a small setting. Hot chocolate and other refreshments will be provided to help create a fun and relaxed atmosphere.

Upcoming Key Dates to Note at Cawley:
January 1: No School Winter Vacation
January 17: Brain Games Assembly, Sponsored by Hooksett PTA, 8:00 am
January 17: Student Council Dance, 6:30 – 9:00 pm
January 20: No School Martin Luther King/Civil Rights Day
January 22: Washington D.C. Information Night, 6:00 pm
January 23: Digital Safety Presentation, 6:30 pm
January 24: 2nd Quarter Ends
January 27: 3rd Quarter Begins
January 27: 2nd Trimester Progress Checks

Respectfully Submitted,

Matthew Benson, Principal
Hooksett School Board Meeting  
January 7, 2020
Director of Student Services Report

Enrollment update - Comparative Data

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<th>January 2020</th>
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<td>High School in district</td>
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<tr>
<td>Out of District Placements</td>
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<td>28</td>
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<tr>
<td>(K-12 to include court ordered placements, charter schools, and private)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Enrollments</td>
<td>297</td>
<td>308</td>
<td>304</td>
</tr>
</tbody>
</table>

NH DOE - Monitoring

We have received confirmation that Hooksett will not be selected for on-site monitoring from the NH Dept of Education for the 2020-2021 school year. However, the scoring rubric highlights the following areas that we need to continue to address:

- Ensure students with disabilities receive high quality instruction in the least restrictive environment (regular education classrooms)
  - Improve assessment scores for math and reading for students with disabilities
- Ensure 100% of initial evaluations are completed within the timeline of 60 days

Staffing Updates:

- Prior to the holiday break, I was able to secure three additional paraprofessionals from the contracting agency, Maxim Healthcare. The addition of these three staff members will greatly improve the support being provided to students. We will continue to seek out three more staff members.
- Julie Ackroyd, Elementary Special Education Coordinator, is out on maternity leave. The entire department is working together to cover her responsibilities for the next few weeks. Congratulations to Julie and her new baby girl!

Respectfully Submitted,

Christine Gialousis
Website Maintenance and Accessibility Upgrades

I have been collaborating with Marge Polak, the Assistant Superintendent, and Justine Thain, Director of Media Services, to make several improvements to the Hooksett School District websites. I have also been experimenting with alternate methods of online streaming to improve the accessibility features of our public meetings and video archive. Additionally, I will be attending an online course in early January that focuses on key accessibility principles for documents posted to our websites that are created in Microsoft Word, PowerPoint, and Adobe Acrobat.

Holiday Vacation

The technology team was very busy while students were off on vacation. We began by modifying the space currently in use by the Underhill computer lab. Because the lab was recently converted to Chromebook devices, we were able to break up the tables and house them within a mobile cart so the space can be utilized more efficiently. The computer lab also had a collection of older equipment that was collected and will be prepared for recycling. A large wave of refurbished laptops has also been prepared for deployment at the Memorial school. We are currently preparing for the upcoming NWEA and NHSAS testing windows between each of the schools and plan to have these devices back in rotation at Memorial before the start of the window.

ERate and Fiber Optic Upgrades

I am currently reviewing several fiber optic upgrade bids that have been submitted as we plan to improve the district network. This upgrade would allow the district to manage and maintain one network with one firewall instead of treating each of the schools as its own independent island. This network upgrade would have tremendous benefits for the district technology infrastructure as well as the maintenance systems currently supported by Dean Farmer, Maintenance Director for the Hooksett School District. Dean and I have been discussing how to begin centralizing several core components that run the systems throughout the district and this would be a major step in accomplishing that goal. In addition to the fiber upgrade, I am looking into ERate funding options for several projects that we are looking to accomplish at the Memorial and Underhill schools.

Respectfully Submitted,

Daniel Roma, Director of Technology
BUILDING FLUENCY TOGETHER

The fourth edition of the newsletter Building Fluency Together has been sent home to all Memorial families and the second edition has been sent home for Underhill families. This month’s games are Close Call, which supports addition and subtraction fluency as well as mathematical reasoning, and Tens Go Fish, which helps students to understand ways to compose and decompose the number ten. Students in grades three to five were also invited to participate in a math challenge in which they could create their own original game for addition or subtraction to be featured as the January math game of the month. Mr. Harrises, Mrs. Kelly and I will review the entries and determine the winner.

PROGRESSION OF MULTIPLICATION AND DIVISION E-COURSE

A handful of teachers at Memorial recently completed a six week online course to develop a deeper understanding of how to support students in developing a conceptual understanding of multiplication and division. The course offers video tutorials and printable activities and resources that teachers can use to support students in the classroom. Teachers that completed the course found it to be a very valuable experience that provided them with additional strategies that are already proving to be successful in the classroom. The course will be offered again in January for any teachers that would like to participate.

PROFESSIONAL LEARNING TEAM MEETINGS

PLT meetings took place across all three schools. At each meeting, time was spent increasing data literacy and reviewing data to ensure that assessment results are used for targeted instruction and student growth in support of the Hooksett School Board’s goals.
• Underhill - Time was spent analyzing easyCBM and NWEA data to identify specific skill gaps. Teachers then discussed strategies to provide targeted support.

• Memorial - Data was used to identify the specific grade level skills that struggling students are ready to develop and teachers were provided workshop activities to support students in the classroom.

• Cawley - After identifying school-wide trends according to NWEA and easyCBM data, teachers worked collaboratively to brainstorm ways to encourage fact fluency. Next month, teachers will talk about the progression of multiplication and division and strategies for supporting students in developing conceptual understanding through targeted instruction and intervention activities.

ASSESSMENT AND ACCOUNTABILITY
Report cards were sent home in early December. Winter NWEA is scheduled to begin at the end of January. Mrs. Colantuoni, Mrs. Kelly and Mr. Largy have begun creating winter testing schedules. The next easyCBM benchmark will take place at the end of February.

Respectfully Submitted,

Meghan Largy

Meghan Largy
Director of Mathematics, Accountability & Assessment
Fred C Underhill School

Items circulated this school year: 5,709

There have been 61 library classes at Underhill this month. First and second-graders experienced the opportunity of expressing their choices as they voted for their favorite book from the NH Ladybug Book Award list of nominees. Each student went into the voting booth to cast their vote from the ten nominees read over the past weeks. Results are shared with the state-level award committee along with votes from other elementary and public libraries. Students learned about the importance of informed voting based on the criteria of the award.

Second-grade students also learned about the science of the winter solstice along with the history of celebrations in many cultures. They explored the newspaper for information about sunrise and sunset, and hours of daylight. They were able to connect some of the winter solstice celebrations of long ago with modern traditions.

Kindergarten students learned about folktales, comparing and contrasting the Gingerbread Man character in several different versions of the story. Students were asked to summarize or retell key points, predict what might happen next in the story and retell the stories with correct sequence of events. These lessons are connected to the Gingerbread Friends School Home Project, and the introduction to our Gingerbread Man STEM problem-solving activity focused on building a raft to get a gingerbread man safely across a river without getting wet or eaten.

On December 11th, Mrs. Landsman facilitated the Small and Tall Book Club to discuss the story The Hundred Dresses by Eleanor Estes, about the immigrant experience in 1940's America. There were 22 attendees who brought snacks and artifacts from their own family heritage to share.

Hooksett Memorial School

Items circulated this school year: 5,498

Sixty-three classes were held in the HMS library over the last four weeks. Third-grade students used Google Earth to explore the real-life locations in and around Boston from Make Way for Ducklings by Robert McCloskey, which is included in this month’s Imagine It! Unit.

Fourth-grade students continued their work on a slideshow project, learning about non-fiction books available in our library while also learning best practices for creating slideshow presentations.

Fifth-grade students practiced their research skills, finding answers to research questions by using the index, table of contents, glossary, and timeline in print resources, recognizing these parts of a book can be shortcuts to the information that they need for research projects.
In addition to regular library classes, *Rube Goldberg Days* were held in the Media Center this month. Students were challenged to work in groups to design a Rube Goldberg contraption that successfully fulfilled a stated goal. These grade-level events have been coordinated for the past three years by Ms. Beaudoin and the ALPS team in preparation for the *HMS Invention Convention* in February.

**David R Cawley Middle School**  
**Items circulated this school year: 1,736**

Over the last four weeks there have been eleven meetings/events held in the library media center, and thirty-two classes held to access our print, digital and equipment resources including sixth and eighth-grade English Language Arts and sixth-grade Social Studies.

All sixth-grade English Language Arts students came to the library to learn how to access OverDrive, our digital lending platform. Using their Chromebooks and the Sora application, students practiced searching, borrowing and returning eBooks and eAudiobooks. They also learned how to highlight and save quotes from text and to add annotations using tools within the Sora app. Students who have Hooksett Public Library cards learned how to connect their public library account in order to access both school and public library digital collections.

Mr. Gartland and Ms. Sarrette held sixth-grade Social Studies classes in the library; students explored sites in Egypt using our Virtual Reality kit. Using 360° images and scenes within the Google Expeditions app, students use VR viewers with android devices in order to explore locations and cultural site across the globe. In addition, there are a number of Expeditions to manufacturing and STEM organizations.

During the first week in December, Ms. Beaudoin and I attended the Christa McAuliffe Technology Conference in Manchester. We will share new tools and instructional practices from the conference with staff across the district.

Respectfully submitted,

Justine Thain, Library Media Director
To: Hooksett School Board  
From: Dean Farmer  
Date: 1/7/20  
Subject: Monthly Report for the month of - December

Custodial Staffing
- New Staff Member starting on 1/6/19 to fill open position at the Memorial School

Life Safety Inspections
- School Year Preventative Maintenance inspections have begun
- Water Back Flow tests conducted at the Memorial School

November Maintenance
- Heat Pump repairs made at Memorial
- Plumbing repairs made to Underhill bathrooms
- Heating repairs made to the Cawley Gym units
- New door between the Superintendent and Administrative Assistant added at the SAU Office

Ongoing Activities
- Staff training and auditing in order to perform at a more efficient and productive level
- Working with vendors to get both pricing and use of life for a Capital Improvement Plan
- Evaluating current vendors to make sure the Hooksett School District is getting the best value

Activities Planned
- More custodian training and auditing. All three schools have staff that are learning the specifics of the age group, building characteristics and teachers preferences. Seasonal responsibilities will need to be taught. Quality audits will help focus where improvements are needed.
- Staff training in February to train on proper floor care techniques. This includes removing wax, waxing, and burnishing floors.
- Energy Audit Scheduled for the Underhill School
- Continuing to work on Maintenance Goals for the year
<table>
<thead>
<tr>
<th>Budget</th>
<th>Curriculum, Instruction &amp; Assessment</th>
<th>Full Day Kindergarten &amp; Renovation</th>
<th>School Board Functions &amp; Outreach</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review budget process with school board and budget committee representatives. Explore the feasibility of less paper and electronic format. **</td>
<td>Improve learning results for all students.</td>
<td>Establish Full Day K and Renovation Committee with stakeholders to re-evaluate building project at Underhill.</td>
<td>Investigate writing NHSBA resolutions regarding state adequacy aid and response to student discipline which requires action by law enforcement.</td>
</tr>
<tr>
<td>Create a long-term plan for updating curriculum materials.</td>
<td>Focus on effective core instruction that meets the needs of all students and holds high expectations for all students.</td>
<td>Complete Underhill Renovations.**</td>
<td>Meet with PTA representatives regarding their grant process for teachers. Review RSA 189:66V and update district policy if necessary.</td>
</tr>
<tr>
<td>Determine pros and cons of payout for unused sick days.**</td>
<td>Explore additional programming for students K-8 including foreign language in the lower elementary grades.</td>
<td>Review the civics component of the social studies curriculum.</td>
<td>Consider having building administrators attend only one meeting per month.</td>
</tr>
<tr>
<td>Evaluate moving the deliberative session from Friday to Saturday. **</td>
<td>Investigate the possibility of a community service component in grades 7 and 8.</td>
<td>Evaluate current practices and standards for teacher websites and blogs including precautions related to content and access. Develop procedures as necessary.</td>
<td></td>
</tr>
<tr>
<td>Update the CIP – Capital Improvement Plan.</td>
<td>Review the civics component of the social studies curriculum.</td>
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<tr>
<td></td>
<td>K-8 Science implementation year 2. Analyze assessment data, develop pacing guide, and determine best instructional practices.</td>
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<tr>
<td></td>
<td>Explore the need for a Language Arts Coordinator. **</td>
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<td></td>
</tr>
<tr>
<td>Maintenance</td>
<td>Ensure that all settings on testing tools are consistent among the schools.</td>
<td>Mental Health &amp; Social Wellness</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Increase staff data literacy and ensure assessment results are used for targeted instruction and student growth.</td>
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<td></td>
<td>Complete a plan for field maintenance and hire outside contractors if needed.</td>
<td></td>
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<tr>
<td></td>
<td>Review current assessments and ensure we are utilizing data to the fullest extent possible. **</td>
<td>Explore training opportunities for teachers and staff on the effects of social/emotional challenges.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Compare assessment results to student report card grades at each grade level.</td>
<td></td>
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<tr>
<td></td>
<td>Explore the need for a Language Arts Coordinator. **</td>
<td>Outreach- Collaborate with town officials on joint projects.</td>
<td></td>
</tr>
<tr>
<td>Create a long-term facilities and equipment life cycle plan. **</td>
<td>Student Services – Special Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Provide monthly updates of enrollment, placements, budgetary impact to SAU Leadership.</td>
<td>Increase resources for students affected by social/emotional distress.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Provide monthly updates of enrollment, placements, budgetary impact to SAU Leadership.</td>
<td>Provide more information to parents and the public on the topic of school safety. **</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Student Services – Special Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Review procedures for budget and grant development and management. Make changes as necessary. Hold periodic meetings and status updates with SAU Leadership.</td>
<td>Mentor Program</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Review procedures for budget and grant development and management. Make changes as necessary. Hold periodic meetings and status updates with SAU Leadership.</td>
<td>Re-evaluate use of space at Underhill and consider using the portable for SNHU classes. **</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Create a training/mentor program for new teachers and employees</td>
<td>Review the need to provide suggested language for motions for certain votes. **</td>
<td></td>
</tr>
</tbody>
</table>
To: Hooksett School Board

From: Matthew Benson

Date: December 10, 2019

Re: Donation Over $500.00

Per Hooksett School Board Policy: KCD – Public Gifts Donations, I am writing to request permission from the Hooksett School Board to accept a donation over $500.00 from the Hooksett PTA to fund an assembly for all 7th grade students. The assembly would be Top Secret Science, which features interactive experiments that involves “Crazy Chemistry” and “Roller Coaster Rides.” The cost is $6.00 per student. The total of the donation would be $888.00. The assembly would be scheduled for March 2020.

MB

“Make Your Mark, Make A Difference”
2017 Middle School of the Year
REQUEST FOR EDUCATIONAL FIELD TRIP

At least four weeks before the proposed day of any field trip the teacher shall supply the following information to the principal in duplicate.

Grade: 7  School: David R. Cawley Middle School  Date: 12/10/19

Trip: GRIT Program Trip to Suffolk Construction Boston, MA

Date of Trip: 1/23/19  Estimated Miles: 118 Roundtrip

Departure Time: 9:00 am  Return by: 2:30 pm

Number of Pupils: 18  Adults: 3

Teacher(s): Kelly Blais, Carol Ward

Number of Buses: 1

Number of Chaperones: 3

Cost to Student: $0

Educational Objectives:
Introducing technology focused career possibilities with an emphasis on cyber security and AI, while building confidence, providing mentorship, practicing public speaking and developing stewardship/business skills.

Approved: Matthew Benson  Date: 12/11/19
Principal

Approved: Margaret Phele  Date: 12/11/19
Assistant Superintendent

Does Require School Board Approval*  Date: ____________________________

Does Not Require School Board Approval

See Policy IJOA* - “Any overnight or out-of-state field trip’s”
Adopted: June 9, 2009
To: Amy Ransom

From: Matthew Benson

Date: December 6, 2019

Re: Lacrosse Goals Surplus

I am writing to inform you that Cawley Middle School has a surplus of two youth Rage Cage Lacrosse Goals that cannot be used as a result of the small size of the goals. The goals are not the official size required to participate in the Tri-County Athletic League.

I am requesting permission from the Hooksett School Board to donate the two goals to the Hooksett Youth Athletic Association (Lacrosse).

MB
<table>
<thead>
<tr>
<th>POLICY TITLE/CATEGORY</th>
<th>CURRENT CODE</th>
<th>STATUS</th>
<th>LAST REVIEWED</th>
<th>Committee Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meal Charging</td>
<td>EFAA</td>
<td>REQUIRED</td>
<td>NEW</td>
<td>Current policy has wrong code. Change to EFAA. Add language per Food Service Director and Amy Ransom</td>
</tr>
<tr>
<td>Audio and Video Surveillance on School Buses</td>
<td>ECAF</td>
<td></td>
<td>Aug-08</td>
<td>Strike language.</td>
</tr>
<tr>
<td>Student Transportation Management</td>
<td>EE</td>
<td></td>
<td>Aug-08</td>
<td>Review per board request. Language changes.</td>
</tr>
<tr>
<td>Student Transportation Services</td>
<td>EEA</td>
<td></td>
<td>Jan-17</td>
<td>Review per board request. Language changes.</td>
</tr>
<tr>
<td>Guidelines for Scheduling and Routing of School Buses (In District)</td>
<td>EEAC</td>
<td></td>
<td>Apr-07</td>
<td>Changed language.</td>
</tr>
<tr>
<td>Special Use of School Buses</td>
<td>EEAD</td>
<td></td>
<td>Feb-09</td>
<td>Reviewed per board request.</td>
</tr>
<tr>
<td>School Bus Safety Program</td>
<td>EEAE</td>
<td></td>
<td>Feb-09</td>
<td>Review per board request. Strike one work.</td>
</tr>
<tr>
<td>Student Conduct on School Buses</td>
<td>EEAEC</td>
<td></td>
<td>Dec-98</td>
<td>Reviewed per board request.</td>
</tr>
<tr>
<td>Use of Private Vehicles to Transport Students</td>
<td>EEBB</td>
<td></td>
<td>Mar-17</td>
<td>Sent to Primex for review. Will be reviewed by committee at that time.</td>
</tr>
<tr>
<td>Wellness</td>
<td>JLCF</td>
<td></td>
<td>Jan-19</td>
<td>Food Service Dept. put under 'corrective action' 2/2018. Needed changes to Wellness Policy. Suggested policy submitted to and approved by the state. A 'Smart Snack' is a nutritional snack approved by the USDA guidelines. Basically a nutrient dense snack.</td>
</tr>
</tbody>
</table>
HOOKSETT SCHOOL DISTRICT
CHARGING OF SCHOOL LUNCH

Every student in the three Hooksett schools will be offered a nutritious, state-approved lunch at a price that has been approved by the School Board for that school year if they desire. However,

A. When the balance becomes negative a letter will be sent home via the student. Charging of snacks and/or milk will not be allowed.

B. If the negative balance reaches $20.00, the Food Service Director will call the parent/guardian and/or a negative balance letter will be mailed home.

C. If the negative balance reaches $50.00 the Principal will also contact the parents if there has been no response from the home after the telephone call from the Food Service Director.

D. Students will be able to charge lunch subject to the criteria of this policy; all others may participate in a pre-payment program.

E. The Superintendent is authorized to take appropriate action to recover any balances owed to the District in cases where the parents do not cooperate in settling their debt.

The districts will redefine delinquent debt as bad debt at the end of the school year or if the student leaves the district for any reason. At the time that the debt is redefined as bad, the non-profit food service account will be made whole by a transfer of nonfederal funds from the district or the SAU.

Legal References:

Adopted: May 2, 2006
Revised: August 16, 2007
Revised: June 3, 2008
Revised: June 21, 2011
Reviewed/Revised: January 3, 2017
Video cameras may be used on school buses to monitor student behavior. Audio recordings in conjunction with video recordings may also be captured on school buses, in accordance with the provisions of RSA 570-A:2.

Notification of such recordings is hereby established in this policy and in Policy JICK - Pupil Safety and Violence Prevention. The Superintendent or his/her designee will ensure that there is a sign prominently displayed on the school buses informing the occupants of the school buses that such video and audio recordings are occurring.

The Superintendent is charged with establishing administrative procedures to address the length of time, which the recording is retained, ownership of the recording, limitations on who may view and listen to the recording, and provisions for erasing or destroying the recordings.

All recordings shall be retained for a period not to exceed ten (10) school days, unless the Superintendent determines that the recording is relevant to a disciplinary proceeding.

Recordings may be viewed only by the following persons and only after expressly authorized by the Superintendent:

- Superintendent or designee
- Business Administrator
- Building Administrator
- Law Enforcement Officers
- Transportation Contractor Official

Parents of a student against who a recording is being used as part of a disciplinary proceeding will be permitted to view and listen to the recording. No other individuals shall be entitled to view or listen to the recording without the express authorization of the Superintendent.

Legal Reference:
RSA 570 Capture of Audio Recordings on School Buses Allowed -A:2

Adopted: August 19, 2008
HOOKSETT SCHOOL DISTRICT
STUDENT TRANSPORTATION MANAGEMENT

The Hooksett School District shall provide school transportation services for eligible students based on safety and efficiency and in accordance with all state statutes. The following shall be taken into consideration in the management of the school district transportation system:

General Operating Policy

1. **Established by** Bus routes shall be established by the Superintendent subject to review by the Hooksett School Board at a meeting in August. Routes will be developed, and reviewed annually, **by the Superintendent and/or designee**, and posted on the district website by August 15 prior to the opening of school.

2. Bus stops shall be established under the direction of the Superintendent and shall be approved by the School Board. Bus stops will be established to prevent students from crossing major thoroughfares or roads deemed hazardous by the Board. Drivers may not load or unload pupils at other than authorized locations. Neighborhood bus stops shall be established whenever possible.

3. The Hooksett School District shall annually establish a Transportation Committee. The purpose of the Committee will be to make recommendations to the School Board involving all aspects of student transportation and **The Hooksett School Board has established a Transportation Committee which is designed to arbitrate conflicts involving routing, scheduling, and the establishment of stops.**

4. It is the practice to follow school district policy to not travel on private roads or roads that do not meet town specifications for road construction unless the Board is presented with a compelling reason to do so, at which time they may agree to consider such a request.

Student Conduct on School Buses

Bus drivers have the responsibility to maintain orderly behavior of students on school buses and will report, in writing, misconduct to the student’s Principal. Video cameras may be used on buses to support the bus driver’s reports of unacceptable conduct. The school principal will have the authority, delegated by the Superintendent, to suspend the riding privileges of students failing to conform to Board rules and regulations. Parents of children whose conduct on school buses endangers the health, safety and welfare of other riders will be notified that their children face the loss of school bus riding privileges in accordance with the student discipline code. The Board must approve suspensions of the right to ride the school bus that continue beyond twenty (20) days.
Resolution of Conflicts

An individual who wishes to request a change or exemption from any of the student transportation policies shall first direct that request to the [contracted provider] Transportation Coordinator located at the SAU Office. If that individual is not satisfied with the decision of the contractor, he or she may appeal to the Superintendent of Schools/designee. Should that individual not be satisfied by the decision of the Superintendent/designee, he or she may appeal to the Transportation Committee. Should resolution still not be achieved, the individual may appeal to the Hooksett School Board.

Legal References:
RSA 189:6, Transportation of Pupils, RSA 189:8, Limitations and Additions, RSA 189:9, Pupils in Private Schools
RSA 189:9-a, Pupils Prohibited for Disciplinary Reasons, RSA 193:12, Legal Residency Required
RSA 194-B:2, V, Chartered Public Schools; Establishment

Adopted: June 3, 1975
Revised: January 2, 1985
Revised: December 15, 1998
Revised: April 3, 2007
Revised: August 19, 2008
The District will provide pupil transportation services consistent with applicable law. **Students must have a bus pass in order to access bus transportation.**

Per RSA 193:12, students who are deemed legal residents of the school district pursuant to a divorce decree or parenting plan developed under RSA 461-A will not necessarily be provided transportation. The Superintendent or designee will make all determinations as to whether transportation will be provided in such circumstances. The Superintendent or designee's decision will be final.

The Hooksett School District will provide school buses to transport the legal students of Hooksett to the high schools to which they have been assigned in Manchester, New Hampshire, and Pinkerton Academy, under the following conditions:

1. Buses will operate on those days during which the public schools (K-8) in Hooksett are in session and when Manchester West, Central high schools, and Pinkerton Academy, grades 9-12, are in session, or when any one of them routinely operates in the absence of the other.

2. As it relates to Manchester high schools, generally the Hooksett School District will transport students who live on the east side of the Merrimack River to Central High School and those who live on the west side of the Merrimack River to West High School.

3. Each student will be assigned to ride on a specific school bus to and from his/her high school.

4. Each student riding to or from his/her school shall have in his/her possession a valid bus ticket **pass** to present to the driver of the school bus to which he/she is assigned before the student will be permitted to ride on the bus. Exceptions to this procedure may be made in an emergency situation only with approval of the provider.

5. Three kinds of bus tickets will be used, each valid only for the one semester whose ending date is stamped on the ticket. The three types of tickets will be as follows:
   a. A General Admit Ticket which will allow a student to ride his/her assigned bus for both morning and afternoon runs.
   b. An A.M. Ticket which will allow a student to ride on his/her assigned bus during the morning run only.
   c. A P.M. Ticket which will allow a student to ride on his/her assigned bus during the afternoon run only.

6. No refunds for purchased tickets will be granted after ten school days from date of purchase.

7. A person buying a General Admit Ticket may not exchange this ticket for an A.M. or P.M. Ticket.

8. A person buying an A.M. or P.M. Ticket may get credit only once in any one semester if he/she wishes to exchange the ticket for a General Admit Ticket.
9. The sale distribution of bus tickets passes will be delegated to the principal or designee of the David R. Cawley Middle School.

10. The Hooksett School Board will, each spring for the following school year, determine the price of the bus tickets for the following school year.

General Operating Policy
The Superintendent, subject to review by the Board, shall establish bus routes. Routes will be developed annually and posted. Pupils who attend charter public schools within the district and pupils who attend private schools shall be entitled to the same transportation privileges within the District as are provided for pupils in public schools. Bus stops shall be established under the direction of the Superintendent. A bus stop so established will be designated as authorized when the School Board has approved its designation as such. Drivers may not load or unload pupils at other than authorized bus stops.

Student Conduct on School Buses
Bus drivers have the responsibility to maintain orderly behavior of students on school buses and will report, in writing, misconduct to the student’s Principal. Parents of children whose conduct on school buses endangers the health, safety and welfare of other riders will be notified that their children face the loss of school bus riding privileges in accordance with the student discipline code. The school Principal will have the authority to suspend the riding privileges of students failing to conform to bus rules and regulations. The board must approve suspensions of riding privileges that continue beyond twenty days.

Resolution of Conflicts
Parents who wish to request a change or exemption from any of the Student Transportation policies shall direct that request to the bus company. If the bus company ruling does not satisfy the parent, he/she may appeal the ruling within five days to the Business Administrator. If the parent is again not satisfied by the ruling, he/she may appeal to the Board’s Transportation Committee within the next five day period. As a last appeal, the parent may request to appear before the Board’s Transportation Committee.

General Operating Policy, Student Conduct on School Buses, Resolution of Conflicts, see Policy EE

Legal References:
RSA 189:6, Transportation of Pupils, RSA 189:8, Limitations and Additions, RSA 189:9, Pupils in Private Schools RSA 189:9-a, Pupils Prohibited for Disciplinary Reasons, RSA 193:12, Legal Residency Required RSA 194-B:2, V, Chartered Public Schools; Establishment

Adopted: February 19, 1985
Revised: December 7, 1993
Revised: December 15, 1998
Revised: April 3, 2007
Reviewed/Revised: January 3, 2017
HOOKSETT SCHOOL DISTRICT
GUIDELINES FOR SCHEDULING AND ROUTING OF SCHOOL BUSES
(In-District)

Scheduling and routing of school buses will adhere to the following general guidelines and will be considerate of all safety factors, including the age of the students:

1. The walking distance guideline to a designated bus stop for students in grades 1 through 8 shall be no more than .6 of one mile when possible.

2. The walking distance guideline to the attending school may be no more than one mile. The Hooksett School District will assure that pupils shall not be subject to unsafe conditions while walking the required distance.

3. The number of children at a bus stop shall be appropriate to the physical space of the waiting area.

4. The scheduled maximum length of time for a student to ride a regular education bus to school and from school shall be one hour.

5. Students may be allowed to change from one bus to another, or to a different bus stop, for after school activities only under the following conditions:
   a. a request is made in writing from the student’s parent(s)/guardian to the proper school authority for each individual instance.
   b. the request is made, if possible, one day in advance of the desired change.
   c. the seating capacity of the bus is not exceeded.
   d. the request will cause no undue problems, and will be at the discretion of the student’s principal.

6. Students will be transported to and from the stop closest to their residence. In the case of before and after school care, a request must be submitted to the Superintendent’s Office prior to July 15 of each year. If, after consultation, with the provider the alternative arrangement causes no undue hardship on the regular transportation system, the Superintendent may grant the request.

Adopted: May 19, 1981
Revised: January 16, 1985
Revised: December 7, 1993
Revised: December 15, 1998
Revised: June 1, 2004
Revised: April 3, 2007
HOOKSETT SCHOOL DISTRICT
SPECIAL USE OF SCHOOL BUSES

It shall be the policy of Hooksett School District to use contracted school buses for transportation of students participating in extracurricular activities and field trips.

School bus services may be used for student field trips and school activity purposes. However, such use must necessarily be limited. School buses must be used, first, for regular school transportation.

The Superintendent, will be granted authority to approve the use of school buses for specific trips, within the above guidelines and where required by policy subject to the Board approval.

Adopted: June 3, 1975
Revised: January 2, 1985
Revised: December 7, 1993
Revised: December 15, 1998
Revised: February 3, 2009
The safety and welfare of student riders will be the first consideration in all matters pertaining to transportation. Safety precautions will include the following:

1. Students will be instructed as to the proper procedure for boarding and exiting from a school bus and in appropriate and safe conduct while riding.

2. Emergency evacuation drills will be conducted at least two times a year, October through May, to acquaint student riders with procedures in emergency situations.

3. All vehicles used to transport children will be inspected on a regular schedule to see that they meet safety regulations.

4. All drivers will be screened before employment for physical condition, proper license, and experience. The prior driving record of each driver will be checked for drug and alcohol or other convictions and a criminal records check must also be completed.

5. The board authorizes use of video and/or audio surveillance on school buses to ensure the health, welfare, and safety of all students while riding on school buses. Use of such surveillance will be in accordance with policy ECAF, Audio and Video Surveillance on School Buses.

The transportation provider will comply with all state laws and regulations pertaining to the operation of school buses and will make these requirements known to bus drivers. It will also cooperate with local safety officials in formulating and accomplishing its school bus safety program.

Legal References:
20 U.S.C. §1232g, Family Educational Rights and Privacy Act, RSA 189:6-a, School Bus Safety RSA 570-A:2, Interception and Disclosure of Telecommunication or Oral Communications Prohibited

Adopted: December 15, 1998
Revised: February 3, 2009
HOOKSETT SCHOOL DISTRICT
STUDENT CONDUCT ON SCHOOL BUSES

The Superintendent and/or his/her designee will develop rules and regulations for conduct on buses and these shall be printed annually in each school’s Student/Parent Handbook.

Students using district transportation are under the jurisdiction of the school from the time they board the bus until the time they exit the bus.

Students transported in a school bus shall be under the authority of the School District and under the supervision of the bus driver. Inappropriate conduct or refusal to adhere to standard bus procedures will be sufficient reason for a pupil to be denied transportation in accordance with the regulations of the School Board as expressed in the Student/Parent Handbooks.

The driver of the bus shall be held responsible for the orderly conduct of the students during transportation. Each driver has the support of the School Board in maintaining good conduct on the bus. Should a student be denied bus transportation, advance notice will be provided to the parents/guardians by the school administration.

Adopted: June 3, 1975
Adopted: December 15, 1998
Statutory Reference: RSA 189:6a
HOOKSETT SCHOOL DISTRICT
WELLNESS POLICY

SAU 15 is committed to providing a school environment that enhances learning and development of lifelong wellness practices.

To accomplish these goals:

1. Child Nutrition Programs comply with federal, state and local requirements. Child Nutrition Programs are accessible to all children.

2. Sequential and interdisciplinary nutrition education is provided and promoted.

3. Patterns of meaningful physical activity connect to students’ lives outside of physical education.

4. All school-based activities are consistent with local wellness policy goals.

5. All foods and beverages made available on campus (including vending, concessions, a la carte, student stores, parties, and fundraising) during the school day are consistent with the current Dietary Guidelines for Americans.

6. All foods made available on campus adhere to food safety and security guidelines.

7. The school environment is safe, comfortable, pleasing, and allows ample time and space for eating meals.

8. The school district will engage students, parents, teachers and food service professionals, health professionals and other interested community members in developing, implementing, monitoring, and reviewing district wide nutrition and physical activity policies.

SAU 15 supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. Schools contribute to the basic health status of children by facilitating learning through the support and promotion of good nutrition and physical activity. Improved health optimizes student performance potential and behavior.

All students shall possess the knowledge and skills necessary to make nutritious and enjoyable food choices for a lifetime. In addition, staff is encouraged to model healthy eating and physical activity as a valuable part of daily life.

SAU 15 shall prepare, adopt, and implement a comprehensive plan to encourage healthy eating and physical activity. The Superintendent or designee will ensure compliance with established district-wide nutrition and physical activity wellness.

SAU 15 will develop a Wellness Committee comprised of school personnel, administration, community members and students to plan, implement, and assess ongoing activities that promote healthy lifestyles, particularly physical activity for all age groups within the school community.
**Nutrition Education**

The primary goal of nutrition education is to influence students’ eating behaviors. Nutrition education at all levels of the district’s curriculum shall include, but not be limited to, the following essential components designed to help students learn:

1. Age appropriate nutritional knowledge, including the benefits of healthy eating, essential nutrients, nutritional deficiencies, principles of healthy weight management, the use and misuse of dietary supplements, safe food preparation, handling and storage and cultural diversity related to food and eating.

2. Age appropriate nutrition–related skills, including, but not limited to, planning a healthy meal, understanding and using food labels and critically evaluating nutrition information, misinformation and commercial food advertising.

3. How to assess one’s personal eating habits, set goals for improvement, and achieve those goals.

4. Consistent nutrition messages will be provided throughout the school in media, in the classroom and in the cafeteria, to the home and community.

5. Nutrition concepts shall be integrated into health, science education, family and consumer science, or in grade appropriate curriculum.

6. Staff providing nutrition education shall have appropriate training.

**Physical Activity**

School leaders are encouraged to develop and implement a plan that supports physical activity.

1. Physical activity will be integrated across curricula and throughout the school day. Movement can be made a part of Unified Arts, Science, Math, Social Studies, and Language Arts.

2. Physical education courses will be the environment where students learn, practice, and are assessed on developmentally appropriate motor skills, social skills, and knowledge.

3. Special programs such as student and staff walking programs, family fitness events, and events that emphasize lifelong physical activities shall be supported.

4. The school district will offer opportunities and encouragement for all students to initiate and voluntarily participate in before and after-school physical activity programs that promote inclusive physical activity on a school-wide basis, such as interscholastic sports, intramurals, clubs, and other extracurricular and co-curricular activities.

5. Establish school support for community recreation and youth sports programs and agencies that complement physical activity programs (i.e., provide transportation, building usage).

6. Every effort will be made for all elementary school students to have at least one supervised recess daily, preferably outdoors. Recess should be considered before lunch since research
indicates that physical activity prior to lunch can increase the nutrient intake and reduce food waste. Discretion will be used when restricting student participation in recess.

7. Every effort will be made by the district to have physical education class teacher-to-student ratios equivalent to those of other subject area classes in the schools.

**Nutrition Guidelines for all Foods on Campus**

All foods available on school grounds during the school day and at school-sponsored activities will meet or exceed the current USDA Dietary Guidelines for Americans. Food offerings should be nutrient dense per calorie, have low fat and sugar content, be of moderate portion size, and include a variety of fruits, vegetables, and whole grains. Food and beverages offered for snacks, activities, and/or fundraisers should encourage healthy choices and promote positive health habits. The nutrition standards are intended to model the practice of moderation as a component of a healthy lifestyle.

These nutrition guidelines apply to the school lunch and breakfast programs, foods and beverages sold in vending machines, snack bars, school stores, concession stands, at parties/celebrations/meetings during the school day, and as part of school fundraising activities.

1. All beverages sold or provided on school campuses or at school-sponsored activities should follow established USDA guidelines for sugar content, caffeine, sodium, and fat.

2. Healthy choices of food and beverages will be encouraged at school-sponsored events outside of the school day.

3. School celebrations and school-sponsored activities should include a balance of food and beverage choices that strive to promote healthy choices.

4. A la carte/snack items available will adhere to established nutrition standards. A variety of snacks should be offered, including fruits, vegetables, or low fat dairy products.

5. Schools should encourage fundraisers that promote positive health habits and nutrition choices. Whenever possible, fundraisers should include the sale of non-food items.

**Other School Based Activities**

Our goal is to create a total school environment that is conducive to healthy eating and being physically active.
**Dining Environment**

1. The school district will provide a clean, safe, and enjoyable meal environment for students.

2. The school district will provide enough space and serving areas to ensure all students have access to school meals with minimum wait time.

3. The school district will have drinking fountains available in all schools, so that students can get water at meals and throughout the day.

4. The school district will encourage all students participate in school meals programs and protect the identity of students who eat free and reduced meals.

5. The school district will provide an adequate time for students to eat healthy food and promote social etiquette.

**Food or Physical Activity as a Reward or Punishment**

1. The school district will prohibit the use of food as a punishment in schools and avoid the use of unhealthy food as a reward.

2. Every effort will be made for all elementary school students to have at least one supervised recess daily, preferably outdoors. Recess should be considered before lunch since research indicates that physical activity prior to lunch can increase the nutrient intake and reduce food waste. Discretion will be used when restricting student participation in recess.

**Consistent School Activities and Environment**

1. After-school programs will encourage physical activity and healthy habit formation.

2. Local wellness policy goals will be considered in planning all school-based activities (such as school events, field trips, dances, and assemblies).

3. The school district will encourage that all schools’ fundraising efforts to be supportive of healthy eating.

4. The school district will provide opportunities for on-going professional training and development for food service staff and teachers in the areas of nutrition and physical education.

5. The school district will make efforts to keep school or district-owned physical activity facilities open for use by students and adults outside school hours.
6. The school district will encourage parents, teachers, school administrators, students, food service professionals, and community members to serve as role models in practicing healthy eating and being physically active, both in school and at home.

7. The school district will encourage and provide opportunities for students, teachers, and community volunteers to practice healthy eating and serve as role models in school dining areas.

8. The school district will provide information and outreach materials about other programs to students and parents. These may include local health departments, NH Healthy Kids, and Food and Nutrition Service Programs such as Food Stamps, and Women, Infants, and Children (WIC).

9. The school district will encourage all students to participate in school meals programs, i.e. the National School Lunch, including snacks for school snack programs, After School programs, and School Breakfast programs.

**Evaluation Component**

1. The Local Wellness Committee will develop a plan for implementing and monitoring this policy. The committee will comprise of school personnel, administration, parents, and community members. The committee shall not exceed nine people.

2. The school administration will ensure compliance with the district’s established nutrition and physical activity wellness policy. Evaluation of progress and results will be communicated annually to the school board.

Legal Reference:
Based on Federal Public Law (PL 108.265 Section 204)

Adopted: May 18, 2006
Reviewed: January 8, 2019
SUGGESTED POLICY

The Hooksett School District is committed to providing a school environment that enhances learning and development of lifelong wellness practices. This Policy applies to all students and staff in the Hooksett School District. Specific measureable goals and outcomes are identified within each section below.

School Wellness Committee
The Hooksett School District has a Wellness Committee comprised of school personnel, administration, community members and students to plan, implement, and assess ongoing activities that promote healthy lifestyles, particularly physical activity for all age groups within the school community.

The Hooksett School District has established an ongoing School Wellness Committee that convenes to review school-level issues, in coordination with the School Wellness Policy. The committee will meet at least five per year to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy.

The Wellness Committee will continue to represent all school levels (Elementary and Middle schools) and include (to the extent possible), but not limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition directors and managers); physical education teachers, school health services staff (e.g., School nurses, health educators and other allied health personnel who provide school health services), and mental health and social services staff, School administrators, School board members, and the general public.

Leadership
A Principal or designee(s) will convene as part of the Wellness Policy Committee and facilitate development of and updates to the wellness policy, and will ensure each school’s compliance with the policy.

Each school will designate a school Wellness policy coordinator, who will ensure compliance with the policy. Refer to each Schools Website for all information of school level wellness policy coordinators.

Wellness Policy Implementation, Monitoring, Accountability and Community Engagement

Implementation Plan
The Wellness Committee will develop and maintain a plan for implementation to manage and coordinate the Execution of this wellness policy at the first meeting of each school year. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation and generate an annual progress report.

Record Keeping
The district will retain records to the document compliance with the requirements of the wellness policy.
Documentation will include but will not be limited to:
The written wellness policy;
Documentation demonstrating that the policy has been made available to the public;
Documentation of efforts to review and update the Local Schools Wellness Policy: including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the District Wellness Policy
The most recent assessment on the implementation of the local school wellness policy;
Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.

Annual Notification of Policy
Will be posted on the school’s website at the beginning of each school year. A copy can also be mailed to you by contacting the Nutrition Services Director.

Nutrition
The Hooksett School District will follow the federal school meal and competitive food (Smart Snack) standards for all foods sold to students during the school day. The school day is defined as the period from the midnight before to 30 minutes after the end of the official school day.

The primary goal of nutrition education is to influence students’ eating behaviors. Nutrition education at all levels of the district’s curriculum shall include, but not be limited to, the following essential components designed to help students learn:

1. Age appropriate nutritional knowledge, including the benefits of healthy eating, essential nutrients, nutritional deficiencies, principles of healthy weight management, the use and misuse of dietary supplements, safe food preparation, handling and storage and cultural diversity related to food and eating.
2. Age appropriate nutrition-related skills, including, but not limited to, planning a healthy meal, understanding and using food labels and critically evaluating nutrition information, misinformation and commercial food advertising.
3. How to assess one’s personal eating habits, set goals for improvement, and achieve those goals.
4. Consistent nutrition messages will be provided throughout the school in media, in the classroom and in the cafeteria, to the home and community.
5. Nutrition concepts shall be integrated into health, science education, family and consumer science, or in grade appropriate curriculum.
6. Staff providing nutrition education shall have appropriate training.

To accomplish these goals:
1. School meals: School Meals served in the Hooksett School District shall meet or exceed the nutrition requirements established by the USDA, laws, and regulations. Administration of the School meal program will be by qualified school food service staff. School lunches and breakfast programs will offer a variety of foods and choices for students. Nutritional information about school meals Child Nutrition Programs comply with federal, state and local requirements. Child Nutrition Programs are accessible to all children.
2. Free and reduced meals: Eligibility for and destitution of free and reduced priced meals will be provided with confidentially in accordance with state and federal requirements.
3. Classroom Activities: The Hooksett School District shall discourage the use of food items for instructional purposes unless it is essential to a curriculum area. This is especially the case for those food items that do not meet the nutritional standards for foods as outlined in this policy.
4. After school activities: All school-based activities are consistent with local wellness policy goals.
5. Food sales: All foods and beverages made available on campus (including vending, concessions, a la carte, student stores, parties, and fundraising) during the school day are consistent with the current Dietary Guidelines for Americans. All foods made available on campus adhere to food safety and security guidelines.
6. Fundraising: To support children’s health and school nutrition-education efforts, school sponsored fundraising activities (direct school affiliation) will not involve food or will use only foods that meet the above nutrition and portion size standards for foods and beverages sold individually unless specifically authorized by the building Principal. The schools will encourage fundraising activities that promote physical activity.

7. Meal times and Scheduling: The school environment is safe, comfortable, pleasing, and allows ample time and space for eating meals.

8. The Hooksett School District will engage students, parents, teachers and food service professionals, health professionals and other interested community members in developing, implementing, monitoring, and reviewing school nutrition and physical activity policies.

The Hooksett School District supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. Hooksett School District contributes to the basic health status of children by facilitating learning through the support and promotion of good nutrition and physical activity. Improved health optimizes student performance potential and behavior. All students shall possess the knowledge and skills necessary to make nutritious and enjoyable food choices for a lifetime. In addition, staff is encouraged to model healthy eating and physical activity as a valuable part of daily life.

**Nutrition Guidelines for all Foods on Campus**

All foods available on school grounds during the school day and at school-sponsored activities will meet or exceed the current USDA Dietary Guidelines for Americans. Food offerings should be nutrient dense per calorie, have low fat and sugar content, be of moderate portion size, and include a variety of fruits, vegetables, and whole grains. Food and beverages offered for snacks, activities, and/or fundraisers should encourage healthy choices and promote positive health habits. The nutrition standards are intended to model the practice of moderation as a component of a healthy lifestyle.

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2. Healthy choices of food and beverages will be encouraged at school-sponsored events outside of the school day.

3. School celebrations and school-sponsored activities should include a balance of food and beverage choices that strive to promote healthy choices.

4. A la carte/snack items available will adhere to established nutrition standards. A variety of snacks should be offered, including fruits, vegetables, or low fat dairy products.

5. Schools should encourage fundraisers that promote positive health habits and nutrition choices. Whenever possible, fundraisers should include the sale of non-food items.

**Physical Activity**

Children and adolescents should participate in at least 60 minutes of physical activity every day. A substantial percentage of students’ physical activity can be provided through a comprehensive school physical activity program (CSPAP). A CSPAP reflects strong coordination and synergy across all of the components: quality physical education as the foundation; physical activity before, during and after school; staff involvement and family and community engagement and the district is committed to providing these opportunities. Schools will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education (addressed in “Physical Education” subsection). All schools in the district will be encouraged to successfully address all CSPAP areas. Physical activity during the school day (including but not limited to recess, classroom physical Activity breaks or physical education) will not be withheld as punishment for any reason (This does not include participation on sports teams that have specific academic Requirements). Teachers and other
school personnel will not use physical activity (e.g., running laps, push-ups) as punishment. The Administration will provide teachers and other school staff with a list of ideas for alternative ways to discipline students. To the extent practicable, the district will ensure that its grounds and facilities are safe and that Equipment is available to students to be active. The district will conduct necessary inspections and repairs.

School leaders are encouraged to develop and implement a plan that supports physical activity.

1. Physical activity will be integrated across curricula and throughout the school day. Movement can be made a part of Unified Arts, Science, Math, Social Studies, and Language Arts.
2. Physical education courses will be the environment where students learn, practice, and are assessed on developmentally appropriate motor skills, social skills, and knowledge.
3. Special programs such as student and staff walking programs, family fitness events, and events that emphasize lifelong physical activities shall be supported.
4. The school district will encourage and may offer opportunities for all students to initiate and voluntarily participate in before and after-school physical activity programs that promote inclusive physical activity on a school-wide basis, such as interscholastic sports, intramurals, clubs, and other extracurricular and co-curricular activities.
5. Establish school support for community recreation and youth sports programs and agencies that complement physical activity programs (i.e., share information and make facilities available).
6. Every effort will be made for all elementary school students to have at least one supervised recess daily, preferably outdoors. Recess should be considered before lunch since research indicates that physical activity prior to lunch can increase the nutrient intake and reduce food waste. Discretion will be used when restricting student participation in recess.
7. Every effort will be made by the district to have physical education class teacher-to-student ratios equivalent to those of other subject area classes in the schools.

Physical Education
The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the “Essential Physical Activity Topics in Health Education” subsection). The curriculum will support the essential components of physical education.

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

Other School Based Activities

After School programs: After school programs will encourage physical activity and healthy habit formation.

Group activities/ assemblies: Local wellness policy goals will be considered in planning all school-based activities (such as school events, field trips, dances, and assemblies).

Training: The district will provide opportunities for on-going professional training and development for food service staff and teachers in the areas of nutrition and physical education.

Facilities Use: The district will make efforts to keep school or district-owned physical activity facilities open for use by students and adults outside school hours.

Healthy eating habits: The district will encourage parents, teachers, school administrators, students, food service professionals, and community members to serve as role models in practicing healthy eating and being physically active, both in school and at home.

Food as a consequence: The district will prohibit the use of food as a punishment in schools and avoid the use of unhealthy food as a reward.
**Recess:** Every effort will be made for all elementary school students to have at least one supervised recess daily, preferably outdoors. Discretion will be used when restricting student participation in recess.

**Support/Outreach:** The district will provide information and outreach materials about other programs to students and parents. These may include local health departments, NH Healthy Kids, and Food and Nutrition Service Programs such as Food Stamps, and Women, Infants, and Children (WIC).

**Evaluation Component**
The Local Wellness Committee will develop a plan for implementing and monitoring this policy. The committee will comprise of school personnel, administration, parents, and community members. The committee shall not exceed nine people.
School administration will ensure compliance with the district’s established nutrition and physical activity wellness policy. Evaluation of progress and results will be communicated annually to the school board.
# School Administrative Unit #15
## Hooksett Pupil Accounting
### Monthly Enrollment

#### December 2, 2019

<table>
<thead>
<tr>
<th>School</th>
<th>Grade</th>
<th>TOTAL</th>
<th>Section</th>
<th>December 2018</th>
</tr>
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<tbody>
<tr>
<td>Underhill</td>
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<td>K</td>
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<td>370</td>
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<td>385</td>
</tr>
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</table>

| Memorial | 3       | 136   | 7       | 146           |
|          | 4       | 139   | 7       | 139           |
|          | 5       | 142   | 7       | 145           |
|          | TOTAL   | 417   | 21      | 430           |

| Cawley   | 6       | 145   | 8       | 145           |
|          | 7       | 148   | 8       | 173           |
|          | 8       | 172   | 8       | 178           |
|          | TOTAL   | 465   | 24      | 496           |

| GRAND TOTAL | 1,252 | 68     | 1,311   |
## High School Monthly Enrollment

**DATE:** December 2, 2019

<table>
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<tr>
<th>School</th>
<th>Grade 9</th>
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<td><strong>169</strong></td>
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Dear NHSBA Members –

Included with this letter is a packet of documents for the 2020 NHSBA Delegate Assembly, scheduled for Saturday January 25, 2020. Registration begins at 10am with two training presentations to begin at 10:30am. The business portion of the Delegate Assembly will begin at 1pm.

Included in the packet of documents are:

1. Agenda for the 2020 Delegate Assembly
2. Proposed Resolutions
3. NHSBA Continuing Resolutions
4. NHSBA Policy, Resolutions and Statements of Belief Manual
5. Minutes from the 2019 Delegate Assembly

Please note the following:

1. Every submitted Proposed Resolution is included, as submitted. The Proposed Rationale was completed by the local school board that submitted the Proposal.
2. The recommendation by the NHSBA Board of Directors is just that – a recommendation. The positions NHSBA takes on these Resolutions will be decided by our member school boards.
3. Every Proposed Resolution that was submitted will be acted upon by the Delegates.

Process:

1. Have your local school board appoint/elect an official Delegate to attend on your school board’s behalf. While all school board members are invited to attend the Delegate Assembly, each member school board is allowed only one voting Delegate.

   Please visit our website to register and complete your Delegate selection.

2. Have your local school board review each of the Proposed Resolutions and take an official vote/position on each of them (support or not support).

Thank you for your attention to this matter. Please contact me directly if you have any questions. We look forward to seeing you at the 2020 Delegate Assembly.

Respectfully,

Barrett M. Christina
2020 NHSBA Delegate Assembly – Agenda
Saturday January 25, 2020
10:00am – 3:00pm

10:00am   Registration

10:30am   Rochester School Board (2019 School Board of the Year)

In recent years, the Rochester School Board has engaged in enhanced community feedback and engagement; revising and improving a District Strategic Plan; student personalized learning; implementing programs to address the social and emotional concerns of all children in response to parental concerns; and greater outreach and collaboration with a cross-section of education and community stakeholders. This presentation will touch on some of these initiatives.

11:30am   School Practices that Increase Student Learning - What Schools Boards Can Do to Support This?

This presentation will address understanding the structure and ideas of “Global Best Practices”; exploring self-identified areas of interest for school district improvement; and unpacking strategies employed by successful school board to support deeper student learning.

NHSBA is pleased to partner with the Great Schools Partnership, a non-profit school-support organization working to redesign public education and improve learning for all students. We are a team of passionate, committed educators and school leaders who bring decades of collective service in public schools.

David Ruff, Executive Director, expertise in school-improvement initiatives and education policy has been sought by both regional and national educational organizations, including the Council of Chief State School Officers (CCSSO), the U.S. Department of Education, and the American Institutes for Research. He has advised state agencies in New Hampshire, Vermont, Rhode Island, Connecticut, and Maine.
NHSBA 2020 Delegate Assembly – Proposed Resolutions

6. Submitted by the Raymond School Board

Resolution: To increase the appropriation amount in existing resolution IIC from $50 million to $100 million. The revised resolution would read “NHSBA supports the appropriation of at least $100 million each fiscal year to fully fund, per RSA 198:15-a, IV, the state’s Building Aid Program. This program has effectively created local and state partnerships in financing school building improvements that benefit all students of New Hampshire, and which would be considered a significant part fulfilling the State’s constitutional duty to provide an adequate education for all children.”

Rationale: The existing $50 million is not sufficient to meet the significant improvement needs to provide an adequate education.

NHSBA Board of Directors Recommendation: Support alternative language: NHSBA supports reinstituting full school building aid funding to state-funded levels equal to or greater than state appropriations prior to the 2011 school building aid moratorium.

Rationale: Rather than including a specific monetary amount, the Resolution should call for reinstatement of full building aid. In 2011, lawmakers placed a moratorium on school building aid funding, halting all future building projects statewide until 2013, except for emergency funding that is authorized by lawmakers on a case-by-case basis. The moratorium was never lifted and is still in place to this day. The NH Department of Education estimates that about $650 million worth of school construction or renovation projects are on the current waiting list.

NHSBA Board of Directors Recommendation: Support alternative language.
7. **Submitted by the Contoocook Valley School Board**

**Resolution:** The Contoocook Valley School Board requests NHSBA add this continuing resolution: that RSA 198:40-a, "The Cost of An Opportunity for an Adequate Education," be modified to require the state to fully reimburse the cost of basic transportation to every school district.

**Rationale:** This request is based on the following RSA requirements of public school districts in New Hampshire: *RSA 193:1, that requires every child 6-18 years attend a public school in their resident district, or the school assigned by their resident district; *RSA 189:6, that requires the local school district to furnish transportation to all pupils in grades 1-8 who live more than two miles from their assigned school; *Additionally RSA 189:6-b allows school districts to further transport students from schools to before and after school programs; *Additionally RSA 189:6-c allows school districts to transport students in mixed use school buses, with specific requirements, when needed, including children with disabilities to school activities both during and outside the normal school day; *Additionally RSA 189:8 adds these limitations and additions on distance that a student must walk to reach the school bus stop, including 'inaccessible' residences; *And additionally, RSA 189:9 requires the school district to transport private school students, up to twelfth grade, within any town or district, the same method as the public school students. Finally, the Cheshire County Superior Court Judge David Ruoff, this June 2019, ruled that the NH Constitution requires the state to fully reimburse school districts for transportation. The difference in the cost of transportation between rural and urban districts is another source of inequity in the NH funding of school districts.

**NHSBA Board of Directors Recommendation:** Support as submitted, such that Resolution II:D will read:

NHSBA supports a continual review of all costs associated with providing the opportunity for an adequate education, including costs associated with facilities, transportation and increasing the state commitment to reflect actual costs incurred. Any additional revenue raised by the state to meet this obligation shall be dedicated solely for the purpose of fully funding a constitutionally adequate education for all students in the state. (First Adopted in 2000 – Revised in 2014)

**NHSBA Board of Directors Recommendation:** Support clarifying language.

**Rationale:** The NHSBA Board of Directors agrees with the rationale as presented by the Contoocook Valley School Board.
8. Submitted by the Monadnock Regional School Board

Resolution: II:O• Should the special education mandates of the state of New Hampshire exceed the federal special education requirements, then the state of NH should fully fund those mandates that exceed federal requirements to the local school districts. (2009) ADD: This resolution should not be interpreted to obligate the NHSBA to challenge the renewal or re-authorization of mandates that uphold existing rights for students receiving special education services.

Rationale: In the 2017 reauthorization cycle for The NH Standards for the Education of Children with Disabilities (formerly N.H. Rules for Education of Children with Disabilities), the NHSBA testified in support of HB 620, a bill that would have removed rights and protections for children with disabilities. When asked why, NHSBA's attorney responded "NHSBA bases its testimony on any number of bills primarily on our Resolutions, which are adopted each year at our annual Delegate Assembly. Because NHSBA has Resolutions that relate directly to this bill, I felt it necessary for NHSBA to testify regarding this bill." This resolution was cited as one of two that drove the NHSBA to testify. Our board would like to clarify that this resolution should not obligate the NHSBA to testify in such matters. Our board believes that the state should fund the existing and future mandates, as the resolution states, but feels it is not appropriate for our board or an organization representing our board to support measures that would remove existing rights and protections of children with disabilities."

NHSBA Board of Directors Recommendation: Support as submitted, such that Resolution II:O will read:

II:O• Should the special education mandates of the state of New Hampshire exceed the federal special education requirements, then the state of NH should fully fund those mandates that exceed federal requirements to the local school districts. This resolution should not be interpreted to obligate the NHSBA to challenge the renewal or re-authorization of mandates that uphold existing rights for students receiving special education services.

NHSBA Board of Directors Rationale: HB 620 (2017), as introduced, stated in part: “The state board shall not propose rules that require a school district to comply with a federally mandated curriculum, method of instruction, or statewide assessment program which is not fully paid by state or federal funds. The state board shall not propose a rule pursuant to RSA 541-A that exceeds state or federal minimum requirements unless the rule is authorized by statute.” Because many NHDOE special education rules exceed the requirements under federal special education law, NHSBA testified in support of HB 620, based on the current iteration of this Resolution. The NHSBA Board of Directors believes that supporting existing rights of students with disabilities is imperative in ensuring adequate and equitable educational opportunities.
9. **Submitted by the Manchester School Board**

**Resolution:** That the New Hampshire School Board Association opposes any legislation that has a fiscal impact to local communities without the appropriate state funding.

**Rationale:** Creates undue fiscal burden on the local communities.

**NHSBA Board of Directors Recommendation: Support alternative language:** NHSBA calls upon the New Hampshire Legislature to fully fund any legislation that creates or has a fiscal impact on local school districts.

**NHSBA Board of Directors Rationale:** The NHSBA Board of Directors believe the proposed resolution, as submitted, may create conflicting considerations when NHSBA is taking positions on proposed legislation. The Board of Directors believes that the NH Legislature should fully fund any new requirements placed on local school districts and believes the alternative language accomplishes this goal.
10. Jointly Submitted by the Oyster River, Nottingham, & Dover School Boards

Resolution: The NHSBA supports legislation to restrict possession of firearms on school property, limiting possession to certified police officers only.

Rationale: NH is one of only three states that does not prohibit gun owners from bringing firearms onto school property. Under NH state law, anyone who legally owns a gun can carry that weapon onto school grounds and into schools. Local boards or town councils cannot act to restrict them. The proliferation of firearms within schools presents a danger to students and school personnel. Current initiatives which “harden” entrances to schools, to which the state has contributed millions of dollars, are futile if there are no legal restrictions for bringing firearms onto school property in the first place.

NHSBA Board of Directors Recommendation: Support alternative language: NHSBA supports legislation to restrict possession of firearms on school property to authorized law enforcement personnel only.

NHSBA Board of Directors Rationale: The Board of Directors recognizes that NHSBA Membership is split on the issue of guns and firearms on school grounds. Similar proposed resolutions have been defeated at the Delegate Assembly in 2017 and 2019. The NHSBA Board of Directors notes that approximately 47 other states already have law limiting guns and firearms on school grounds, in one form or another. Further, the NHSBA Board of Directors also wishes to convey to membership that NHSBA is not a single-issue body, and this proposed resolution is only one of dozens of Resolutions NHSBA has relative to school board governance, legislative priorities, school funding, and other areas of school board interest.
11. **Submitted by the Keene School Board**

**Resolution:** The New Hampshire School Board Association supports legislation that makes clear the authority of local school districts to restrict firearms on school property, excepting authorized police and security personnel.

**Rationale:** The Federal Gun Free School Zone Act appears to allow this local control, but recent state legislation and state attorney general actions have led to confusion, inconsistency, and a weakening of the federal act. School districts have a responsibility to provide environments “free of hazardous conditions,” under NH DOE rule 302.02. Given the recent heightened emphasis in school safety at both the state and local levels it is vital that state law is again aligned with federal law, and clear authority is given to districts to maintain gun-free schools.

**NHSBA Board of Directors Recommendation:** Not support.

**NHSBA Board of Directors Rationale:** The NHSBA Board of Directors believes that allowing each individual school district or school board to determine for itself whether or not to restrict firearms on school property would lead to confusion among law enforcement and community members. Additionally, the NHSBA Board of Directors believes this matter is addressed through the Board of Director’s recommended support of Resolution #10.
Continuing Resolutions for 2019
Adopted at the 2019 NHSBA Delegate Assembly – January 26, 2019

1. NHSBA supports modifying RSA 193:12 to add the following: Any person who provides false information for establishing residency for school attendance purposes, or any person who assists in doing so, may be required to remit full restitution to the school district or districts that have financial or fiscal liability as a result of the false information. (2018)

2. NHSBA supports amending pertinent electioneering statutes to clarify: (1) the definition of “election” official”; (2) that electioneering by election officials may not occur at the polling place; and (3) that a public body may affirmatively promote positions established by formal actions of that body. (2018)

3. NHSBA calls upon the United States Congress, the New Hampshire Legislature and local public safety agencies to prioritize collaborative threat assessment and crisis planning with school districts; and further supports legislation at the federal, state and local levels that protect students and school district employees from on-campus violence. (2019)

4. NHSBA supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent and fiscally stable. To achieve this goal, NHSBA supports legislation that will return state contributions to NHRS. (2019)
Policies, Resolutions and Statements of Belief Manual

January 2019
By Procedure Adopted Unanimously at Delegate Assembly,
November 4, 2006
And Following Action of the
January 26, 2019 Delegate Assembly
## Resolutions Qualifying for Inclusion in the Policies, Resolutions and Statements of Belief Manual

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II:E • NHSBA proposes that the state develop an equitable and sustainable tax plan dedicated solely to education for the purpose of fully funding a constitutionally adequate education for all students in the state. (2002)

II:F • NHSBA opposes the dramatic and unpredictable changes in educational funding each year – often with solid information only coming to the school districts after the balloting or school district meetings are done.

The NHSBA opposes any new educational funding legislation, passed and enacted by the Legislature, which takes effect any earlier than the next biennium. School boards cannot be expected to work with legislation passed after the budget cycle for the following year is completed. (2005)

II:G • Replaced by Resolution II:D in 2014.

II:H • NHSBA supports a required kindergarten program as part of a comprehensive K-12 curriculum offering, with concurrent state kindergarten funding. (First Adopted in 2003 — Revised in 2014)

II:I • Replaced by Resolution II:N in 2014.

II:J • NHSBA opposes any constitutional amendment that vacates the spirit and intent of the Claremont and Londonderry lawsuits and attempts in any way to limit or redirect funding in a manner that is contrary to the New Hampshire Supreme Court’s ruling and present interpretation of the New Hampshire Constitution. (2008)

II:K • NHSBA opposes transfer of the responsibility to provide and fund a free and appropriate education (FAPE) for special education students from resident districts to attending districts when a non-resident student is placed in a district by a parent. (2008)

II:L • Replaced by Resolution II:C in 2014.

II:M • NHSBA opposes the recent change in statute that decreases the state share of local employer retirement costs. NHSBA calls for the immediate return of the state share of local employer retirement costs for teachers, police and fire to 35% for fiscal years 2010 and 2011, as well as maintaining this commitment in the future. (2010)
IV – Charter Schools

IV:A• NHSBA proposes that for any charter school authorized by the State Board of Education, state aid entitlements under RSA 198:42 should be paid directly to the charter school from state funds which are separate from local district grants. (2006)

IV:B• NHSBA proposes that the State Department of Education develop evaluation and accountability criteria for the state’s charter schools to ensure their financial stability as well as sound educational objectives. (2006)

V – Local Control and School District Autonomy

V:A• NHSBA supports legislation to lower the mandated 2/3-majority vote for passing a bond article to 60% for all school districts. (1997)

V:B• NHSBA supports the continued ability for Cooperative School Districts to adopt apportionment formulas based on locally determined factors. (2000)

V:C• Deleted in 2014.

V:D• NHSBA supports amending current law to allow school districts to establish a non-lapsing contingency fund to meet the cost of unanticipated expenses. (2001)

V:E• NHSBA supports legislation that allows local governing bodies to indicate their recommendation on any warrant article, in addition to those recommendation requirements already specified in the municipal budget law, RSA 32. (2006)

V:F• The NHSBA supports the NH Legislature amending the “SB 2” process to allow a legislative body to specifically vote by a supermajority of 60% on a Warrant Article to create and fund a program that would then continue beyond the single year and its costs would be included as part of the following years default budget. (2008)

V:G• NHSBA opposes any change in statute implementing an “Evergreen Clause” in all negotiated contracts. Evergreen clauses mandate the continuation of any pay plan after the expiration of a contract when a successor agreement has not been reached. Any such provision exceeds previous standards and usurps local control, significantly tipping the balance of negotiations. (First adopted in 2009 – Revised in 2014)
V: P  NHSBA supports New Hampshire’s adoption of updated requirements in statutes and rules that reflect current document imaging technologies and backup capabilities. (2016)

V: Q  NHSBA supports language in legislation that provides parents’ rights to opt-out of content and programs that they feel are not appropriate for their child(ren). However, NHSBA opposes language requiring parents to opt-in to content and programs for their child(ren). Opt-in language creates an undue burden on the school district to account for every student who would participate, versus the few who choose not to participate. (2017)

VI - School Safety

VI: A  NHSBA supports legislation which excludes public schools from being designated as neutral ground for visitation purposes for children of parents undergoing a divorce procedure by legal or other administrative orders. (1998)

VI: B  NHSBA supports efforts to enact legislation which would require notification to school districts of restraining orders related to a student’s behavior. (1999)

VI: C  NHSBA supports legislative action to remove the unfunded mandated provisions of RSA 193-F, Pupil Safety and Violence Prevention. The imposition of these new mandates and their related financial costs, without additional state funding, violates the New Hampshire Constitution, Part First, Article 28-a. (2011)

VI: D  NHSBA supports legislative action that allows criminal background checks to be shared with their Human Resources Department and that the specific charge be shared with the Superintendent so he/she can make an informed judgment related to their employment. (2017)

VII - Accountability

VII: A  NHSBA believes that all components of state testing (English Language Arts, Writing Prompt, Mathematics, Science, and Social Studies) should continue to be given annually at the end of the school year with appropriate and immediate steps being taken to ensure that these test results are received by school districts no later than the following July 1. Valid data to assess school performance relies on measuring individual student progress: NH should adopt gain score or value-added measures as the principal means for measuring student performance. If NH does not adopt gains-score or value-added measures as the principal means for measuring student performance, then annual testing should take place at the beginning of the school year so that information may be used instructionally during the year. (First adopted in 1998 – Revised in 2016)
VIII:F· NHSBA supports the development and implementation of poverty indicators for Title I eligibility, which best reflect the current distribution of children from low income families in the public schools across the State and maximizes the number of districts eligible for Title I funds. (2003)

VIII:G· NHSBA supports the concept and duties of the State Board of Education as established in RSA 21-N:10-11. In its capacity to review all programs, advise on goals and hear appeals, the State Board of Education should have the authority to appoint the Commissioner of Education as well as confirm the Deputy Commissioner and division directors nominated by the Commissioner of Education. (2005)

VIII:H· NHSBA opposes the changes in student assessment at the state level which are resulting in fewer content and skill areas tested, especially the loss of the writing assessment. Basing assessment decisions on availability of funding rather than on what is best for the students of New Hampshire is not something that NHSBA can support. (2005)

VIII:I· NHSBA supports a compulsory attendance age of eighteen (18), along with flexibility to utilize alternative options that allow students to continue a program of study to complete their high school education. (First adopted in 2006 – Revised in 2014)

VIII:J· NHSBA supports a Department of Education funded study on the impact on performance of extended learning opportunities and those extended learning opportunities’ relationship to the funding formula. (2009)

VIII:K· NHSBA supports the adoption of statutory language requiring that any statute or New Hampshire Department of Education rule, which mandates the adoption of local school board policies, will expire after five years; and that such statute or rule cannot be renewed without full public hearings, debate and re-authorization by the New Hampshire Legislature. All rules and regulations stipulated by the New Hampshire Department of Education must be submitted to the full New Hampshire Legislature for final consent and approval. (2015)

VIII:L· NHSBA supports modifying RSA 193-C:6 to require that the State Department of Education publish the results of the statewide assessment within 30 days of receipt of the assessment results. The NHSBA supports modifying RSA 193-C:6 to prohibit embargos of assessment results by the State Department of Education, local school districts, or other agencies. (2017)
Every Student Succeeds Act:

IX:C• NHSBA urges the New Hampshire Legislature and New Hampshire Department of Education, consistent with the language and intent of the Every Student Succeeds Act (ESSA), to maximize local governance and community leadership through enhanced local school board flexibility in addressing key areas such as standards, testing, and accountability; and further to pro-actively engage and collaborate with NHSBA in all legislative and administrative discussions and decisions concerning the implementation of ESSA. *(First adopted in 2003 – Revised in 2009 – Revised in 2016)*

National School Boards Association:

IX:D• NHSBA supports the efforts of the National School Boards Association to provide more local governance and flexibility by working with federal officials to ensure passage of all federal legislation and regulations consistent with this goal. (2015)

X – Public Pension System

X:A• *Deleted in 2019. Replaced with Continuing Resolution #4 (2019).*
2019 DELEGATE ASSEMBLY MINUTES
JANUARY 26, 2019

1. Welcome and Introductions:

President Shannon Barnes, Merrimack, called the 2019 Delegate Assembly to order at 1:15pm.

President Barnes led the Assembly in the Pledge of Allegiance.

President Barnes introduced the NHSBA Board of Directors in attendance:

Travis Thompson, 1st Vice-president (Exeter Region Cooperative)
Amy Facey, 2nd Vice-president (Souhegan Cooperative)
Donald Austin, Immediate Past-President (Somersworth)
John Falconer (Colebrook) (North Country)
Nancy Hendricks (Londonderry) (South Central)
Jack Widmer (Governor Wentworth) (Lakes)
Brenda Willis (Derry Coop) (South Central)

President Barnes introduced NHSBA staff and others in attendance:

Barrett M. Christina, NHSBA Executive Director
William Phillips, NHSBA Staff Attorney and Director of Policy Relations
Nicole Heimarck, NHSBA Director of Governmental Relations
Amanda Hodgman, NHSBA Operations Manager

Matthew Upton Esq., Drummond Woodsum law firm, serving as Parliamentarian for the Assembly.
In closing, President Barnes thanked the membership for trusting her to serve as President. President Barnes proceeded to acknowledge 1st Vice-President, Travis Thompson, as the new 2019 NHSBA President.

6. **Nominating Committee Report:**

President Barnes presented the Report of the NHSBA Nominating Committee, as found in the booklet for the Delegate Assembly.

Mr. Austin, of the Somersworth School Board and NHSBA’s Immediate Past President presented the Report of the Nominations Committee. Those nominated were as follows:

- **President:** Travis Thompson – Exeter Region Cooperative School Board
- **First Vice-President:** Amy Facey – Souhegan Cooperative School Board
- **Second Vice-President:** Brenda Willis – Derry Cooperative School Board
- **Immediate Past President:** Shannon Barnes – Merrimack School Board

**Board Members from South East Region:** Donald Austin – Somersworth School Board and Angela Cardinal – Farmington School Board

**Board Members from South West Region:** Matt Ballou – Wilton-Lynborough School Board and Holly Kennedy – Hinsdale School Board

Donald Austin moved to accept the report of the NHSBA Nominating Committee, as presented.

The motion was seconded by Nancy Hendricks, Londonderry School Board.

The Report was **adopted**.

President Barnes congratulated the 2019 officers and the reelection NHSBA Board Members.

7. **Treasurer’s Report:**

President Barnes recognized 2nd Vice-President, Amy Facey, to provide the Treasurer’s Report. Mrs. Facey presented the report, as found in the booklet, for the Delegate Assembly. The Report was placed on file.
Director Christina acknowledged that one of his roles in moving into the next year is to review the resolutions and clean them up.

**The motion carried unanimously for resolutions #1 through #9.**

**Proposed New Resolutions for 2019: Resolutions 10 through 20:**

**Resolution #10 and Resolution #19:**

This Resolution was not recommended by the NHSBA Board of Directors. President Barnes acknowledged that both Resolution #10 and Resolution #19 were similar and recommended that the delegates examine them together.

Thomas Newkirk, Oyster River School Board, moved that Resolutions #10 and #19 should be examined together. The motion was properly seconded by Deborah Brown, Franklin School Board. Three delegates opposed the motion.

**The motion carried by voice vote.**

Thomas Newkirk, Oyster River School Board made a motion to adopt Resolution #10 which was properly seconded by Raleigh Ormerod, Keene School Board.

Many comments were offered regarding the conflicting state and federal gun laws, school safety and security, law enforcement’s involvement, and policy implications. Delegates from multiple districts expressed their concern to have NHSBA push legislators more forcibly to create a statewide policy.

Parliamentarian Upton recommended to vote on Resolution #10 and Resolution #19 separately as each has different nuances.

Arthur Beaudry, Manchester School Board, moved to vote separately on Resolution #10 and Resolution #19. The motion was properly seconded by Art Bobruff, Kearsarge Regional School Board.

**The motion carried by voice vote, unanimously.**

President Barnes made a motion to vote on Resolution #10, as presented by Oyster River School Board. The motion was properly seconded by Raleigh Ormerod, Keene School Board.

**The motion failed by a vote of 23 in favor and 32 opposed.**
Executive Director Christina again thanked the audience for their participation.

Resolution #11:

This Resolution was recommended by the NHSBA Board to withdraw existing continuing resolution number two (2017) and Resolution X:A (2011) and to adopt NHSBA’s recommended proposed alternate resolution. On behalf of the NHSBA Board of Directors, Donald Austin, moved that Continuing Resolution number two (2017) and Resolution X:A be withdrawn and NHSBA’s recommended proposed alternate resolution be adopted, as presented. The motion was properly seconded by Arthur Beaudry, Manchester School Board.

Motion was adopted by voice vote, unanimously.

Resolution #12:

This Resolution was withdrawn by Merrimack Valley School Board in support of the Litchfield School Board’s resolution, numbered 20.

As no motion was made to adopt the Resolution, the Resolution was not adopted.

Resolution #13:

This Resolution required no action by the NHSBA Board of Directors.

As no motion was made to adopt the Resolution, the Resolution was not adopted.

Resolution #14:

This Resolution required no action by the NHSBA Board of Directors.

As no motion was made to adopt the Resolution, the Resolution was not adopted.

Resolution #15:

This Resolution was not recommended by the NHSBA Board of Directors. A motion to adopt this resolution was made by Art Bobruff, Kearsarge School Board, seconded by Gene Gauss, Pembroke School Board.

The motion failed by voice vote.
An additional amendment was made by Christina Harrison, Litchfield School Board, to read:

“The NHSBA supports modifying RSA 193:3, I, to require the New Hampshire State Board of Education to restore support for local decision in Change of School Assignments and Manifest Educational Hardship requests by requiring the State of New Hampshire to fully fund any change in school assignment made under RSA 193:3,1 so that the local school district will not be held financially responsible for any school assignment change prescribed by the State Board of Education which conflicts with the local school board decision.”

This amendment was seconded by Timothy Josephson, Mascoma School Board.

The motion to amend Resolution #20 carried by voice vote, with two in opposition.

The motion to pass Resolution #20 carried unanimously by voice vote.

Adjournment

President Barnes stated that the business of the Delegate Assembly had been concluded, and the Assembly was adjourned by general consent at 3:07pm.