

# **HOOKSETT SCHOOL BOARD MEETING – March 16, 2021**

**DRAFT**

## **HOOKSETT SCHOOL BOARD MEETING**

### **Minutes**

**Tuesday, March 16, 2021**

**David R. Cawley Middle School Media Center**

#### **CALL TO ORDER**

Superintendent William J. Rearick called the meeting to order at 6:00 pm.

#### **ATTENDANCE**

Greg Martakos, Wayne Goertel, Jill Godbout, Jason Hyde, Lindsey Laliberte, Jim Sullivan, and Amy Tremblay

Superintendent Rearick, Assistant Superintendent Polak and Principals

#### **PROOF OF POSTING**

Superintendent William Rearick provided proof of posting.

#### **APPOINTMENT OF OFFICERS**

Board Reorganization-Chair, Vice Chair, and Clerk

*L. Laliberte nominated G. Martakos as Chair. Seconded by J. Godbout.  
Vote unanimously in favor.*

*W. Goertel nominated L. Laliberte as Vice Chair. Seconded by J. Godbout  
Vote unanimously in favor*

*W. Goertel nominated J. Godbout as Clerk. Seconded by L. Laliberte.  
Vote unanimously in favor*

**Committee Appointments – See attachment**

**Board Meeting Schedule – moved up from New Business**

#### **APPROVAL OF MINUTES**

**Approval of February 23, 2021 Minutes**

*J. Godbout motioned to approve the minutes of February 23, 2021 as presented. Seconded by W. Goertel.*

*Correction: page 4, winter sports J. Sullivan “nothing worked out regarding the bus stop”  
Vote unanimously in favor J. Hyde abstained*

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**Approval of Sealed, Non-Public Meeting Minutes of February 23, 2021 (action required)**

*J. Sullivan motioned to approve the non-public minutes of February 23, 2021. Seconded by J. Godbout.*

*Vote unanimously in favor. J. Hyde abstained*

## **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

David Levesque, 29 Morrill Road: I have a few questions regarding what happened at the end of your last meeting. Default budget not passing does that impact the wage pool which is Administration. There is typically a line item for salaries. With the not passing of the budget is that item impacted? Last meeting the board moved to non-public, some watch at home and after non-public you come out and don't turn the camera on. Then the decision is made to give the Administration and the Directors a 3% raise. That doesn't look very good. I support education but I will speak up when it doesn't look right. Two groups are identified with Principals and Coordinators. How much was the 3% in total for the entire Administration? The Default was \$180,000 less. I would ask that the Board could consider moving non-public to the beginning of the meeting so that the public can watch the public meeting from start to finish.

## **SUPERINTENDENT'S UPDATES**

The most significant update is the Covid clinics. I informed the Board that this Thursday the Manchester Health Department has been working with us to have our first clinic from 3-7 on Thursday. When we got the numbers back, we had additional doses so we asked the bus drivers, paras, contract staff, new morning staff at Underhill. We had a total of 230 people schedule for Thursday. The Second vaccine is April 16 from 3-7.

## **REPORTS**

### **Reports of Administrators**

### **Reports of Standing Committees**

W. Goertel: Pinkerton Committee finalized a proposal that was sent to the attorney.

### **Pinkerton Liaison Update**

### **OLD BUSINESS**

Goals - updated

### **NEW BUSINESS**

**Standing Committee Assignments** – moved up on the agenda

**Board Meeting Schedule** – Moved up on the agenda

### **Travel/Quarantine – April Vacation-discussion**

W. Rearick: For February vacation if parents left NE per State guidelines, student had to get their work from Sea Saw or School management systems. The Board should decide how to

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proceed with April break. The State plans to change the restriction for travel, Currently if you leave New England you are suppose to quarantine for 2 weeks.

J. Hyde: Has there been a survey of parents and staff to determine how many will be traveling.

G. Martakos: Yes.

J. Hyde: Will we do it again?

G. Martakos: We are deciding now. For teachers we have to go through the union.

W. Rearick: The actual students was much higher than the survey. It was 16 and the actual was 32.

J. Hyde: The expectation is April will be higher.

W. Rearick: We did ask all teacher to notify us in February if they were traveling. Those actuals were consistent with the expectation. With the second shot on April 16<sup>th</sup>, for it to be effective you need 2 weeks. The DHHS is suppose to clarify it for us.

J. Sullivan stated that the Board should do another survey for the April vacation to determine how many students will be traveling.

W. Rearick: We plan to do the surveys, the Board can still decide tonight (since students have to quarantine) that unless it changes, the Superintendent can notify teachers of the change.

The decision before the Board is what to do with the students who are required to quarantine.

L. Laliberte would like a decision made now so that parents can plan.

***J. Sullivan motioned that the Board will follow for April vacation, the rules followed for February vacation, the rules established by DHHS for Travel outside New England. This means students if they need to be quarantined, upon their return will be assigned to one of the LMS platforms. If the guidance changes, the Superintendent is granted the authority to make the necessary notification and changes to staff and parents.***

***Seconded by L. Laliberte***

***Vote unanimously in favor***

J. Sullivan asked if they could answer a question posed by the public during public input.

W. Rearick stated that Amy Ransom has the information regarding total amount of the 3% increase for Administration which includes the Superintendent, the Assistant Superintendent, the Business Administrator, the Principals, the 3 Assistant Principals, the Maintenance

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Director, the Media Specialist, the Special Services Director, the Math Coordinator, and the Technology Director.

Amy Ransom stated that the total cost for the 3% bonus for the Administration is \$32,619. If the Board decides to give raises with the Default budget, I will have to come up with finding it out of next year's budget. Based on the two year's worth of raises, the reduction for the trash, transportation and the shooter detection system, we will have to come up with \$272,247 out of next year's budget to cover those contractual items.

## **DRAFT MOU – Conservation Commission**

They want to put in walker trails on 78 acres of which the school owns part of that land. We have a draft of that agreement.

L. Laliberte asked about the school's liability if someone gets hurt on the trail?

W. Goertel stated that there are state statutes that cover town's liability.

J. Godbout asked if the school board could see the Town's copy of their agreement.

J. Sullivan: I think the Conservation's liability is covered under the Town's contract.

## **FINANCIAL**

### **Manifest Approval**

*J. Godbout motioned to approve the manifest for February 22, 2021 to March 5, 2021 in the amount of \$ 1,306,724.06. Seconded by W. Goertel.*

*Vote unanimously in favor*

### **Expenditure Report**

#### **2020/2021 and 2021/2022**

W. Goertel asked if the District was on track for end of year?

W. Rearick stated that there has been a large influx of Federal dollars which makes it an A-typical year.

J. Godbout: With the Federal funds, are we looking at trash pick-up and half day bus routes?

A. Ransom: We are paying those expenses.

W. Rearick: We will be in a good spot at the end of the year.

### **Adequacy Funds**

A. Ransom: There will be a reduction in State Adequacy Funds of \$215,000.

## **PERSONNEL**

### **Nominations**

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### **Staff Underhill- 2021-2022**

Baldoumas Shannon Teacher Bardier Madbury Teacher Boucher Maryann Teacher Call Alyssa Teacher Cassedy Maura Teacher Cosgrove Karena Teacher Devereaux Marnie Teacher Donahoe Maria Lourdes Teacher Field Anita Teacher Girard Janet Teacher Hardy Emily Teacher Jenkins Kathleen Teacher Landsman Karen Media Technology Intergration Specialist Libby Cindy School Nurse (RN) Lord Candace School Counselor Lynch Kimberly Teacher Lyscars Debra Teacher Macomber Caroline Teacher Noboa Danette Teacher Noone-Dupont Nancy Reading Specialist Pawlusiak Caryl Teacher Pollard Lisa Teacher Rattigan Linda Reading Specialist Roy Rebecca Preschool Coordinator/Speech Ryback-Soucy Wendy Speech Language Pathologist Salcito Susan Teacher Smith Chelsie Teacher Smith Melissa Teacher Tardie Stephanie Teacher Vilela Elynn Teacher White Anne Teacher

### **Staff Memorial 2021-2022**

Amato Donna Teacher Beaudoin Rosanne Media Technology Intergration Specialist Bradley Karen Teacher Brotherson Deirdre Teacher Champagne Janet Teacher Chevrefils Megan Teacher Coulon Andrea Teacher Crockett Kailey Teacher Curran Elizabeth Teacher D'Aloia Patricia Teacher Dupuis Sherry School Nurse (RN) Githmark Robin Teacher Glenn Moira Teacher Godbout Melanie Teacher Harrison Heather Teacher Hayes Michele Teacher Jordan Jessica School Counselor Levesque Laurel Teacher Martel Zoe Teacher McLain Meghan Teacher Menken Jennifer Teacher Merrill Lisa Teacher (60%) Minervini Cheryl Reading Specialist Pasqual Ashlyn Teacher Rehm Ann Marie Teacher Rivet Arthur Teacher Ruest Tracey Teacher Sousa Abigail Teacher Stiles Kim Teacher Tetrault Valerie Teacher Tran Mandy Teacher Ux Teryl Teacher Weldon Margaret Teacher Wight Ellen Reading Specialist Staff Cawley 2021-2022

Abbas Jayne Teacher Adams Lori Teacher Bickford Gregory Teacher Carter Caylin Teacher Collins Margaret Teacher Davila-Colon Diane Teacher Davini Brandon Teacher Deane Marie Teacher Devine Katy Teacher Fleury Kevin Teacher Fuller Michelle Teacher Gartland Kimberly Teacher Gartland Vincent Teacher Gauvain Mikaela Teacher Gibson Victoria Teacher Gonthier Audria Teacher Goulakos Matina Teacher Gregoire Mark Teacher Hamilton Jeffrey Teacher Johnson Magdala Teacher Lacroix Christian Teacher Lawson Danielle Teacher Levesque Sarah Teacher Maguire Lea School Counselor McCarron Charlene School Nurse (RN) Meyer Andrea Teacher Middleton Garrett Teacher Olsen Bernadette Teacher Palmieri James Teacher Rushia Sarah Teacher Saltus Brooke Teacher Sanford Tara Teacher Sarette Katie Teacher Tremblay Donna Teacher Trimmer William Teacher Vanderhoek Elizabeth Teacher Vezina Tatiana Teacher (90%) Ward Carol Teacher Witcher Cynthia Teacher

Administrators 2021-2022 Administrator

Julie-Anne Ackroyd Special Education Coordinator-Elementary 1 Year

Christine Gialousis Director of Student Services 3 Year

Anne Kelley Assistant Principal 3 Year

Brad Largy Assistant Principal 3 Year

Linda Willard Special Education Coordinator-High School 1 Year

Rebecca Wurst Special Education Coordinator-High School 1 Year

***L. Laliberte motioned to approve the nominations for staff and administration as presented. Seconded by J. Godbout.***

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*Vote unanimously in favor*

## **Co-curricular Assignments**

Behling Jason Boys' Lacrosse Coach \$ 1,552.00

Bouchard Matthew Baseball Coach \$ 1,552.00

Sarette Katie Softball Coach \$ 1,552.00

Middleton Garrett Track Coach \$ 1,778.00

Swiderski Kimberly Assistant Track Coach \$ 1,519.00

Gauvain Mikaela Assistant Track Coach \$ 1,519.00

*L. Laliberte motioned to approve the nominations for co-curricular assignments as presented. Seconded by J. Sullivan.*

*Vote unanimously in favor*

## **Resignation**

*L. Laliberte motioned to accept the resignation Abigail Levy Music Teacher (90%). Seconded by W. Goertel.*

*Vote unanimously in favor*

POLICIES First Reading

## **School Board and Social Media BHE Video and Audio Recording for Instructional Purposes**

L. Laliberte asked to have someone designated as the Admin on any Social Media accounts. There should be an alternate either the Superintendent or the Technology Director.

W. Goertel suggested changing the social media policy by restricting “post only”. It could be a trap to interact too much on Facebook.

A. Tremblay stated she is not on Social Media and the responsibility of the Board is Professional. There should be no communication through social media. Having looked at the Board's website, it could be expanded and it would be a more appropriate forum for the business of the Board.

J. Sullivan stated #4 of the policy states Social Media will be post only and based on decisions made by the Superintendent.

W. Rearick: The consensus of the previous Board was that information should be one way; out only. With regard to email, in many cases I respond or the chair. This policy memorializes that process. It doesn't keep the Board members from being contacted by parents.

L. Laliberte stated when she started the Facebook page she mimicked the National page. Wayne felt that limits could be placed on the website.

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J. Godbout: There is a Facebook page that has the agenda and summarizes items from the minutes. We are trying eliminate the back and forth discussion on the website. We simply put out information. We have individual emails. There is a Board email and we usually allow the Chair to bring that information forward to the Board. We are trying to be less formal and get the information out without it becoming a meeting online. I think this policy stills needs some work.

J. Hyde: The email part of this should be separate. Email is not social media.

W. Rearick: They are not the same but they both have to be addressed.

J. Hyde: I think they should be separate policies. I had some language suggestions particularly on the Social Media. I don't want to preclude us from getting information out while limiting the back and forth. I would add "The Board or any individual board member, any member of administration or staff shall not reply to any inquiries submitted by any social media platform. This does not preclude the use of personal social media account for personal reasons so long as no school board business is discussed." "The Board may use social media to post informational notices and only after such notices have been approved by the Board. The Board may ask a board member, or the Superintendent or their designee to assist with logistics of posting those messages."

Cross out Board shall be reminded not to and replace with "The Board shall not".

#4 The Board spokes person removed.

W. Rearick: If you cross out spokes person, who will be the designee to respond. Need a protocol with social media or email and be sure the information is accurate.

W. Goertel: I see the Clerk as being a person is responsible for correspondence.

J. Sullivan: We are only a Board when we are in meetings. The Chair only acts in accordance with what the Board wants. With Facebook, we have guidelines on what will be posted; minutes, agenda, etc.

L. Laliberte: The only one, specifically Facebook are the ones on communication committee. We should detail who, the superintendent or technology director posting information. It sounds like we need to re-title it and re-number.

Designate someone to respond and email into the general board account will not be responded to individually.

G. Martakos: We can limit Facebook messaging coming in from the back end.

***J. Sullivan motioned that Social Media accounts regarding Facebook shall be information only and will not allow any comments. Second G. Martakos***

***J. Hyde motioned to amend to say "all social media accounts". Seconded by G. Martakos. Vote unanimously in favor.***

# **HOOKSETT SCHOOL BOARD MEETING – March 16, 2021**

*Vote on amended motion unanimously in favor.*

**EEAB Hooksett POLICIES First Reading (Previously Tabled) Recommended Changes  
Language changes with consideration for remote instruction**

*J. Sullivan motioned to approve EEAB as amended. Seconded by J. Godbout.  
Vote unanimously in favor*

**NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-k) (if necessary)**

## **ADJOURNMENT**

*L. Laliberte motioned to adjourn. Seconded by J. Sullivan.  
Vote unanimously in favor*

Respectfully submitted,

Lee Ann Moynihan

The next regularly scheduled meeting of the Hooksett School Board is Tuesday, April 20, 2021 at 6:00 pm. at the David R. Cawley Middle School Media Center.