HOOKSETT SCHOOL BOARD
TUESDAY, May 16, 2023
David R. Cawley Middle School Media Center

FAREWELL TO RETIREES 5:30 p.m.
BOARD MEETING 6:00 p.m.

BOARD MEETING AGENDA

I. CALL TO ORDER– Wayne Goertel, Board Chair

II. PLEDGE OF ALLEGIANCE – (Parker Waddington, Grade 6)

III. RETIREE RECOGNITION

IV. PROOF OF POSTING – William Rearick, Superintendent of Schools

V. MINUTES
- A. Approval of April 18, 2023 Board Meeting Minutes* (action required)
- B. Approval of April 18, 2023 Board Non-Public Meeting Minutes (action required)
- C. Approval of March 21, 2023 Board Non-Public Meeting Minutes (action required)

VI. PINKERTON LIAISON – Aiden Gravina

VII. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD
Please see Guidelines for Public Comment on Page 2 of agenda

VIII. SUPERINTENDENT'S UPDATES*- Bill Rearick

VIX. REPORTS
- A. Reports of Administrators*
- B. Report of Board Chair*
- C. Reports of Sub-Committees

X. FINANCE
- A. Manifest Approvals (action required)
- B. Expenditure Report*

XI. OLD BUSINESS
- A. Draft MOU's
- B. EEI Facilities Update-Discussion

XII. NEW BUSINESS
- A. General Assurances – M. Polak
- B. Lunch Prices – C. Izbicki
- C. Board Tour of Schools - Discussion
- D. Annual Review of Policies AC and DFA*
- E. Technology Recycle Request*
- F. Enter into Negotiations with HESPA-Discussion

XIII. POLICIES
- A. Second Reading* - Policies BF Work Sessions, BEDC Quorum, BEDA Public Notification of Board Meetings, BEAA Board Meeting Preparation, BDB Board

Officers, HP Employee Job Actions, HPA Employee Job Actions, IGD Curriculum Adoption, IHBCA Pregnant Students, DA Fiscal Management Plan and GBD Board/Employee Communications

XIV. PERSONNEL (if necessary)

A. Resignation*
B. Superintendent's Nominations*
C. Co-Curricular Nomination*

XV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Please see Guidelines for Public Comment on Page 2 of agenda

XVI. NON-PUBLIC SESSION: RSA 91-A:3 Section II (a)

XVII. INFORMATIONAL ITEMS AND CORRESPONDENCE

Enrollments*
INFO: NHSBA Call for Resolutions –Open until July 28, 2023
Upcoming: Annual Review of Technology Policies

XVIII. ADJOURNMENT (action required)

The Hooksett School Board will meet on Tuesday, **June 6**, 2023 at 6:00 p.m. at the David R. Cawley Middle School Media Center.

The Hooksett Board will have their Board Retreat on Saturday, June 3, 2023, at 8:30 a.m. at the David R. Cawley Middle School Media Center.

The SAU Board will meet on Wednesday, May 17, 2023 at 6:30 at the Henry W. Moore School in Candia.

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises.

GUIDELINES FOR PUBLIC COMMENT AT HOOKSETT SCHOOL BOARD MEETINGS

Guidelines when addressing the Hooksett School Board under OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD section of the Hooksett School Board meeting agenda:

1. Public comment will occur at the beginning and the end of each School Board meeting.
2. Each individual wishing to speak will be given 3 minutes. Everyone is expected to be courteous and polite.
3. Questions for the School Board will be taken under advisement and will be addressed as soon as possible in a manner deemed appropriate by the Board.
4. Members of the public that would like to be included in a current discussion of the Board (at a time other than the Opportunity for the Public to Address the Board) will be allowed to do so only if the entire Board agrees to it.

DRAFT

HOOKSETT SCHOOL BOARD MEETING
MINUTES
TUESDAY, April 18, 2023 6:00 pm.
David R. Cawley Middle School Media Center

CALL TO ORDER
Superintendent William (Bill) Rearick called the meeting to order at 6:00 p.m. Those in attendance were Board members Wayne Goertel, Jillian Godbout, Jim Sullivan, Alexis Quinlan, Evelyn (Lynn) Baker and Jason Hyde (6:07 p.m.)
The Assistant Superintendent, Business Administrator, Principals and staff were also present.

PLEDGE OF ALLEGIANCE
Hooksett Principal Brad Largy introduced 5th graders Lily Fitzpatrick and Paige Reed, who spoke of their field trip to the McAuliffe-Shepard Discovery Center and their re-creations of a planetarium, then led the attendees in the Pledge of Allegiance

Bill Rearick opened the floor for nominations for Board Chair.
Motion by Lynn Baker, seconded by Jason Hyde, to nominate Wayne Goertel as Board Chair, and the motion carried unanimously.
Mr. Goertel took over the meeting as Chair.
Motion by Jim Sullivan, seconded by Alexis Quinlan, to nominate Jillian Godbout as Board Vice Chair, and the motion carried unanimously.
Motion by Jillian Godbout, seconded by Wayne Goertel, to nominate Amy Tremblay as Board Clerk, and the motion carried unanimously.

PROOF OF POSTING
Bill Rearick provided proof of posting.

PINKERTON LIAISON
Pinkerton Liaison Aiden Gravina, after giving a Shout-Out to Lily and Paige for their composure while speaking to the Board earlier, reported on the following:

- World Language Honor Society Induction
- Neurodiversity Week
- Astrothon raised $21,780 for Boston Children's Hospital
- LCA Mental Health Awareness
- JROTC 1st Place in the State Meet
- Southern NH College Fair
- Spring Sports
- ESports Teams (beat Londonderry)
- NH's first showing of Anastasia
- Finals are coming up

Hooksett Residents (and Pinkerton Students) Wendy Parcel, Luke Parcel and Carson Walls, spoke to the Board about their Destination Imagination (DI) Team, which has won a spot at Globals in Kansas City Missouri. Since Pinkerton does not have a team, they along with Nathaniel Baron, have established their own independent team. Because of the difficulty fundraising without a tax id number, they asked the Board to consider donating to their team to help defray costs. Each described their DI challenge. Some discussion ensued.
Motion by Jillian Godbout, seconded by Wayne Goertel, to approve a $325 donation to each member of this DI team. With Jim Sullivan voting no, all others in favor, the motion carried. Mr. Sullivan explained that he agreed with the donation, but thought it was against current policy to do so.

APPROVAL OF MINUTES
Motion by Jillian Godbout, seconded by Alexis Quinlan, to approve the meeting minutes of March 21, 2023, the motion carried unanimously.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD
No participation.

SUPERINTENDENT'S UDATES
Bill Rearick updated the Board on the selection process for the Director or Curriculum, Instruction and Assessment position and his expectation to bring the candidate before the SAU Board in May. Bill also updated the Board that 16 of the current STA drivers have applied for driving spots with First Student and 7 current First Student drivers plan on transferring to the Hooksett terminal.

REPORTS
The reports were in the packet for review.
Jim Sullivan commented on the number of student activities and Jillian Godbout gave kudos to staff who put a lot of time and effort into school events.
Wayne Goertel said the election results were good and that everything on the ballot passed.
The Staff Recognition group met and things are moving forward
Lynn Baker spoke of the importance of relationship-building in a mentorship program.
Jillian Godbout reviewed some of the surveys and that they provided good feedback. Jason Hyde said there is a conflict between what some survey responses say they want for professional development and what the contract allows.
Bill Rearick said some of the comments on the surveys regarding the contract language are inaccurate and that he doesn't know why teachers are not reaching out to their leadership or to him at his Meet and Greets.

NEW BUSINESS
Standing Committee Assignments
School Board Representative to the Budget Committee- Member: Lynn Baker/Alternate: Jillian Godbout
NHSBA Delegate and NHSBA Legislative Advocacy Network Representations-Member: Wayne Goertel/Alternate: Jason Hyde
Policy-Jim Sullivan and Jason Hyde
Sick Leave Bank-Lynn Baker
Staff Appreciation-Jillian Godbout, Alexis Quinlan, Amy Tremblay
Transportation-Amy Tremblay and Wayne Goertel
Communications-Wayne Goertel, Jillian Godbout, Alexis Quinlan
Capital Improvement-Jillian Godbout
Mentorship-Jillian Godbout and Amy Tremblay
Pinkerton Start Time-Wayne Goertel
Pinkerton Building-Amy Tremblay
Manifest- April/May/June: Alexis Quinlan
July/Aug./Sept.: Amy Tremblay
Oct/Nov./Dec.: Wayne Goertel
Jan/Feb./Mar.: Jason Hyde
Motion by Wayne Goertel, seconded by Jillian Godbout, to accept the standing committee assignments as determined, and the motion carried unanimously.

Motion by Jim Sullivan, seconded by Alexis Quinlan to move the agenda items, and the motion carried unanimously.

Board Meeting Schedule
Motion by Jillian Godbout, seconded by Wayne Goertel, to approve the School Board Calendar for 2023/2024 adding sub-committee meeting dates, and the motion carried unanimously.

Camp MiTeNa Field Trip Approval
Motion by Jillian Godbout, seconded by Alexis Quinlan, to approve the Field Trip to Camp MiTeNa as

presented, and the motion carried unanimously.

Lynn Baker spoke of resident Donna Amato, who watches the Board meetings online and asked that speakers speak slower and more clearly into the microphones.

FINANCIALS
Motion by Wayne Goertel, seconded by Jim Sullivan, to approve the manifest dated 3/18/23-3/31/23 in the amount of $1,604,971.19. A roll call vote was taken, and the motion carried unanimously.
Motion by Wayne Goertel, seconded by Jim Sullivan, to approve the manifest dated 4/1/23-4/14/23 in the amount of $3,192,444.97. A roll call vote was taken, and the motion carried unanimously.
Jason Hyde questioned what the current fund balance is and asked about the recent audit. Business Administrator, Cory Izbicki explained that audits are done annually and that practice does not indicate issues in the district. He will report back to the Board with regard to an audit question.

The Board took a five minute break at 7:45 p.m.

Maintenance Director, Dean Farmer spoke of a sinkhole in the Cawley driveway which will need to be replaced. The quote for the work is $44,000.

Renewal of MOU Schools
Bill Rearick asked the Board if they wanted to extend the MOU contracts with the current MOU schools. He said Londonderry's renewal is already in progress. Considerable discussion ensued relative to allowing high school students to attend schools other than that high school of record, tuition differentials, and the possible effect on those petitioning to MOU schools now that the Board has increased the tuition rate being paid to those districts.
Motion by Jillian Godbout, seconded by Lynn Baker, to enter into MOU negotiations with the Pembroke, Londonderry, and Bow School Districts. With Jason Hyde voting no, all others in favor, the motion carried.
Discussion ensued relative to extending the contract with Goffstown.
Motion by Jim Sullivan, seconded by Jillian Godbout, to enter into contract negotiations with the Goffstown School District. With Jason Hyde and Wayne Goertel opposed, all others in favor, the motion carried.

PERSONNEL
Superintendent's Nomination
Motion by Jim Sullivan, seconded by Lynn Baker, to accept the Superintendent's nominations of Sofia Barassi and Kendall Frizzell as presented, and the motion carried unanimously.

POLICIES
Motion by Jillian Godbout, seconded by Alexis Quinlan, to approve the first reading of policies JECD Assignment of Kindergarten Pupils to Classes, BGF Waiver of Policies, DH Bonded Employees, DIE Audits, DJ Purchasing, DJB Purchasing Procedures, DJC Petty Cash Accounts, and DM Cash in School Buildings, as presented, and the motion carried unanimously.
Motion by Jason Hyde, seconded by Jillian Godbout to eliminate policy JICM Personal Device Usage. After a motion by Jim Sullivan, seconded by Alexis Quinlan, to waive the requirement for a second reading and to eliminate Policy JICM, and the motion carried unanimously, Jason and Jillian removed their motion request.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD
No participation.

NON-PUBLIC SESSION RSA 91-A:3 Section ll a
At 8:40 p.m., motion by Wayne Goertel, seconded by Jillian Godbout, to enter into a non-public session under RSA 91-A:3 Section ll a. A roll call vote was taken. With all in favor, the motion carried.

The Board reconvened into a public session at 9:25 p.m.

Motion by Jim Sullivan, seconded by Wayne Goertel, to seal the non-public minutes, and the motion

carried unanimously.

Mr. Sullivan summarized a motion made in the non-public session to increase the salaries of the Maintenance Director in the amount of $15,000, the Technology Director in the amount of $20,000, and Director of Student Services in the amount of $20,000 beginning July 1, 2024. With Jason Hyde voting no, all others in favor, the motion carried.

The Board decided to move their June 20 meeting to June 6 and to cancel their previously scheduled sub-committee meeting scheduled for that evening.

ADJOURNMENT
Motion by Jim Sullivan, seconded by Jason Hyde, to adjourn the meeting at 9:25 p.m. and the motion carried unanimously.

Respectfully submitted,

Rebecca McCarthy
School Board Recorder

The next regularly scheduled meeting of the Hooksett School Board is Tuesday, May 16, 2023 at 6:00 pm. at the David R. Cawley Middle School Media Center.

The SAU Board will meet on Wednesday, May 17, 2023 at 6:30 at the Henry W. Moore School in Candia.

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William J. Rearick
Superintendent of Schools

Margaret W. Polak
Assistant Superintendent

Cory Izbicki
Business Administrator

Hooksett School Board Update

May 16, 2023

On April 20th the Interview Committee for the Director of Curriculum, Instruction and Assessment held their first meeting. Committee members reviewed 9 applications and determined that 7 individuals would be interviewed. The Committee also developed questions that would be used during the interview process. Many volunteered to sit on the Committee, and six teachers representing the three districts, in addition to two principals Lori Collins and Ben Loi, Christine Osborne, Hooksett's Director of Special Education and myself comprised the Interview Committee.

On May 2nd and 3rd we conducted the interviews. The Committee determined that four candidates would go to the next round where I will interview them. The first interview was held on May 9th and will continue through May 17th. The finalist or finalists will then be interviewed by the three Board Chairpersons which will take place on May 22nd. The finalist will be brought before the SAU 15 Board at the May 25th meeting.

On May 3, representatives from First Student met with me, Cory and the SAU principals. We discussed some of the challenges that each district had dealt with over the past two years. First Student reported that they only need three more drivers to hire. The proposal to build the terminal was scheduled to be reviewed by the Hooksett Planning Board on May 15th. The new buses are expected to arrive by the end of June.

I held my "Meet and Greet" sessions with the Cawley staff on April 17th, with the Underhill staff on May 4th and with the Memorial staff on May 5th. I provided an update on the status of the search for the Director of Curriculum, Instruction, and Assessment. At Underhill and Memorial, we also discussed potential staffing needs for next year. Teachers at both schools discussed the increase in the number of students who require additional social and emotional supports. We also discussed the issue of class size at both schools. I found my conversations with our staff to be very productive and informative.

Hooksett School Board Meeting
Assistant Superintendent Report
5-16-23

FY2024 General Assurances, Requirements and Definitions for Participation in Federal Programs will be reviewed, approved and signed by the Superintendent and School Board Chair during the 5-16-23 meeting. This document will then be submitted to the NH Education Department, Bureau of Federal Compliance.

Teachers Taking Part in LETRS Training Eligible to Receive NHED Stipend
The Governor and Executive Council approved $956,340 in federal funds to be distributed as stipends to eligible participants of the Lexia LETRS (Language Essentials for Teachers of Reading and Spelling) two-year training for elementary educators and one-year training for early childhood educators. Elementary educators are eligible to receive a $1,000 stipend and early childhood educators are eligible to receive a $500 stipend upon receiving a mastery level score of 80 percent, as well as other completion requirements. Hooksett has 14 teachers taking part in this training.

Legislative Update. Hooksett administrators are working together to address the requirements of SB 216 (Civics course at the middle school level) and HB 170 (Cursive writing and multiplication tables) as they plan for the 2023-24 school year.

Spring Testing Schedule

2023 Spring Assessment Dates	
NWEA: Math, Reading (K-8)	U: 5/24 to 6/9 M: 6/5 – 6/9 C: 5/31 – 6/2
DIBELS (K-5)	Beginning 5/31
NH SAS	
NH SAS • Reading, Writing, Math (Grades 3-8) • Science (Grades 5 & 8)	 M: 5/16, 5/17, 5/23, 5/24, 5/31, 6/1 C: 5/8, 5/10, 5/11, 5/16, 5/17, 5/23, 5/24 May 16-17 (8th), June 5-6 (5th)

Updates

Science Consultant 2023-24	
Consultation and Training	• A science consultant will be available to work with teachers of science this summer and throughout the 2023-24 school year. She will work with individual and small groups of teachers in planning and executing lessons as well as providing coaching and model lessons. • Any new teacher of science will also be encouraged to take part in NGSX training this summer. This training involves the 3 dimensions of science: Scientific and engineering practices; crosscutting concepts and core ideas of physical science, life science, earth science and applications of science.

June Professional Development	
	• Keys to Literacy: Advanced Word Study for grades 3-5 focuses on knowledge of syllable patterns, syllable division principles, and morphology • Keys to Content Writing 6-8 • Phonics Programming: K-2 • OGAP Math Follow-up 6-8 • Student Wellness and Mental Health (Anticipated)

Fred C. Underhill School
Principal's Report
May 2023

VIX.A.

Reading Challenge Recap

Congratulations to all of the students for completing the Reading Challenge! They exceeded the Reading Challenge goal of 10,500 books. They read over 15,355 books during the reading challenge! As promised, Principal Loi performed a super stunt for the students and staff on Friday, April 21st. He was a Human Bowling Ball! The staff had the chance to bowl Mr. Loi several times!

Planetarium Visits with First Grade

The McAuliffe-Shepard Discovery Center brought their portable, inflatable planetarium to Underhill for a presentation for first grade students on Monday, May 8th. The presenters led the students into the planetarium and provided an engaging presentation on the patterns of the sun, moon, and stars. Students worked using their observations to make predictions.

Fred C. Underhill School
Principal's Report
May 2023

VIX.A.

Marty Kelley, Children's Literature Author Visit

Marty Kelley, a local Children's Literature Author and Illustrator, visited the school on Tuesday, May 9th. Marty has visited Underhill School many times over the years and the students and staff love his presentations. Marty presented some of his published work and he also discussed his writing process. He stressed the importance of practicing and trying their best to overcome challenges.

Teacher and Staff Appreciation Week

The Hooksett PTA celebrated Teacher and Staff Appreciation week from May 8 - May 12. The Underhill Staff was treated to something special each day for all of their hard work and dedication to the students. Thank you to the PTA for their support and gratitude!

2nd Grade Wax Museum

Second grade is working on a literacy project this month titled 'The Living History Wax Museum.' This 'Famous American' biography research project integrates reading, writing, speaking, and performing.

The teachers are working with each student to choose a famous American for their research project. Students will use books from our library and the PebbleGo database for research and note-taking.

The students will answer the following questions while completing their research:

- Who?- Who is the person you read about? Give some basic information.
- What? - What did they do that made them famous?
- When? - When did they live? What was life like during that time?
- Why? - Why should everyone know about this person?

The students will continue to work and edit their writing with the support of their teachers. Students will compose a speech to present their famous American.

On May 22nd and May 30th, the students will dress up as their famous American and share their speeches with their families.

Upcoming Events

May 16 and 18 -- NH Audubon Society Pollinator Presentations for 2nd Grade
May 22 and May 30 -- 2nd Grade Living Wax Museum Presentations
May 24 - June 9 -- NWEA Spring Testing Window
May 31 - DIBELS Spring Testing Begins
June 4 -- PTA Color Run - 10:00am @ Cawley Middle School

Fred C. Underhill School
Principal's Report
May 2023

VIX.A.

June 5 -- 1st Grade Wildlife Encounters Presentations
June 5 -- 1st Grade Musical
June 12 -- 2nd to 3rd Grade Move-Up Day at HMS
June 20 -- Last Day of School

Respectfully submitted,

Benjamin Loi, M.Ed.
Principal

Hooksett Memorial School

Principal's Report - May 2023

Inspiring Excellence Together

HOOKSETT MEMORIAL SCHOOL

Hooksett Memorial School Podcast

Please take the time to listen to the HMS Podcast! We will continue to use this platform to showcase all the great things happening at HMS and in the community. Each month we will discuss some of the items on the Principal's report in more detail and spotlight student and staff accomplishments.

THIS MONTH- Crew Fitzgerald joins us from 5th grade and talks to us about being a good peer. The HMS Podcast is meant for families to enjoy so please feel free to listen with your children. Use the QR code or link below to access all of our episodes. Check out our new segment, Put Your Mind To It with Mr. Hinkle for a chance to win prizes if you can solve the riddle.

3rd Grade and the Student Conservation Association

3rd grade students engaged in a lot of great experiences during multiple weeks in May to help enhance some of their learning towards the science standards . SCA once again joined the 3rd grade for 3 weeks worth of lessons, followed by a culminating field day activity. The lesson topics included soils, trees, insulation, rock cycle, recycling, water cycle, and so much more! Kevin Skarupa will be coming back, after a few years off, on May 23rd to talk about all things weather. 3rd graders will also have an exciting new opportunity this year to extend their learning about animal adaptations with an in-school field trip put on by Wildlife encounters!

Grade 4 Visits Hooksett's Head School

On May 2nd, 3rd, and 5th students in the 4th grade traveled to the Hooksett Head School. Students took part in a fully immersive history experience where they traveled back to the 1840s. While learning about the 1840s, they were able to learn about the influential people of our town, how our town was developed, what school was like, what children learned, how children were disciplined, and what games children played. The students were in awe learning about all of the ways that both our town and schools have changed over the years and felt that things had changed for the better. CLICK HERE or scan the QR code to see more images from the trip to Hooksett's Head School.

5th Grade New Hampshire Energy Education Project

The New Hampshire Energy Education Project's mission is to build a deep understanding of energy through education, encouraging choices that result in sustainability in our communities, economy and environment. On April 18 and 19th, the 5th grade students participated in workshop activities provided by NHEEP(NH Energy Education Project) to learn about electricity and how it powers our world. They engaged in explorations that let them learn more about electrical generation and efficiency. The activities helped students develop their understanding of non-renewable and renewable sources of energy and their impacts on the environment.Thank you to NHEEP and their presenters, Angie and Aubrey, who worked with the students to deepen their understanding of how electricity is generated and used. Thank you as well to the students who Aubrey reported "... were so inquisitive, and it was really a joy to work with them."

5th Grade L.E.A.D. Graduation

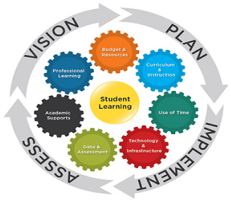
Hooksett School Resource Officer, Angela Bergeron, finished the Law Enforcement Against Drugs (L.E.A.D) program with 5th grade students this month, culminating in a graduation ceremony held at Cawley Middle School. Classes met with Officer Bergeron once a week during the ten week program to engage in learning opportunities in the areas of: goal setting, decision making, effective communication, and more.

Author Visit

The HMS Media Center is hosting two author visits in May. Former Children's Poet Laureate Kenn Nesbitt, the author of "My Dog Likes to Disco: Funny Poems for Kids" and the poet behind the website poetry4kids.com, will be zooming with Grade 4 students on May 8th. Fourth graders have just finished up their poetry unit in the Media Center, which coincided with National Poetry Month. On May 22nd, author Jon Stahl will be dropping by the Media Center to talk about his book "Dragons Eat Noodles on Tuesday". Our third graders have been working on alternate endings to Stahl's picture book and are excited to meet him and share some of their work. Both presentations are being funded by proceeds from our annual Scholastic Book Fair.

Grading For Learning and Equity

Meghan McLain, Bill Hinkle, Tania Spencer, Sonia Laliberte, Courtney Cronin, Jessica Laughton, Meghan Largy, Kelly Gouveia, and Brad Largy participated in the third session of a three-part series on Grading For Learning and Equity on May 4th. The series is designed to explore grading practices and policies that support competency-based learning. Brian Stack, NHLI's Director of Innovative Programs facilitated the Zoom webinar. The second session unpacked the "flaws" of a traditional grading system and the potential "fixes" for them, based on Ken O'Connor's work. Whole-group discussion as well as some break-out group discussions took place during this webinar. Although not required for participation in the workshop, Brian referenced What We Know About Grading: What Works, What Doesn't, and What's Next (Guskey and Brookhart, 2019). This reading will connect the work of grading to the seven design principles of competency based learning.



Professional Learning Teams (PLTs)

During the month of May, teachers took the next step in rubric development and assessment literacy by bringing samples of their own rubrics to evaluate using the Hess Rubric Evaluation Tool. Teachers spoke about their findings in a non judgemental group setting.

5th Grade Peregrine Falcon Naming & Observations

For the past 3 years Mrs. Brotherson, Mrs. Githmark, and their students have been collaborating with NH Audubon to develop a “Peregrine Falcon: Students as Scientists” curriculum. The curriculum is now fully developed and is offered to students in the Manchester school system. Due to this connection with NH Audubon, Mrs. Brotherson and Mrs. Githmark were introduced to Anne Pardo who organizes the Brady Sullivan Peregrin Falcon naming program. Since Donna Amato retired, Anne asked if this year's fifth-grade students might be interested in naming the falcons this year. They definitely were!

Beginning in March students in 5B and 5G observe the Brady Sullivan Peregrine Falcons on the NH Falcon Cam (a joint effort of the New Hampshire Audubon Society, Brady Sullivan Properties, and Peregrine Networks) as they raise their family. This year, in addition to their scientific studies, students were very excited to have an opportunity to name the falcon chicks.

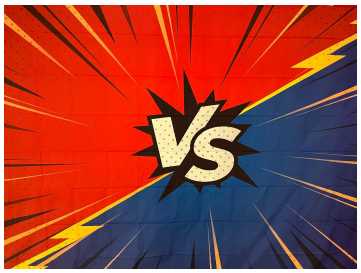
Each year there is a naming theme, and this year’s theme was “NH mountains.” In the past, the eyasses (baby falcons) have been named for NH Rivers, native trees, small NH towns, etc. Anne Pardo chose the theme “NH Mountains” and gave students 10 mountains as possible falcon names. Students in 5Brotherson and 5Githmark researched facts about the ten selected NH Mountains and the Peregrine Falcon. Students then wrote a persuasive argument to make the case for why one of the falcons deserved the name of the mountain. Their research was presented with illustrations as a poster. Finally, students voted for the four best-crafted arguments.

Here are the winners!

“Ash” Mount Washington
“Yetti” Mount Lafayette
“Mocha” Mount Chocorua
“Perci” Mount Percival

CLICK HERE to view the student’s submissions

Kiwanis 2023 Hooksett Educator of the Year
Congratulations to Melanie Godbout for being selected and recognized as the Kiwanis 2023 Hooksett Educator of the Year at Southern New Hampshire University Tuesday, May 9th. CLICK HERE or scan the QR code for more information and images from the night



PTA Mother Son Challenge
All K-5 boys attending the Hooksett schools were invited to attend the PTA sponsored Mother Son Challenge. Students and moms participate in minute to win it style challenges, relay races, door prizes, extreme paper airplanes, photo booth, light refreshments, and lots of fun! CLICK HERE or scan the QR code to see more from the event.

TIGER- TEAM UP TOGETHER!
Plymouth State University's TIGER performing group is excited to be touring this original musical mash-up production for grades K–6! With a special focus on important social-emotional skills and empowering young people to make good choices, TEAM UP TOGETHER! engages students in important ways, encouraging children to develop strategies for what to do in difficult interpersonal interactions, as well as to embrace the importance of working together in order to experience success.

T = Working together
I = Inspiring others to greatness
G = Giving to others
E = Showing empathy and compassion
R = RESPECT YOURSELF AND OTHERS

Spring Assessment
DIBELS
Dynamic Indicators of Basic Early Literacy (DIBELS 8) winter Benchmarks were completed by students in grade 3-5 during the month of May. Students complete the DIBELS benchmark three times each school year: September, January, and May. The DIBELS measures are quick and efficient measures that indicate if a student is on track for reading success. The DIBELS measures take between 1 to 2 minutes to administer and they are done individually with a trained staff member. DIBELS also provides the school with the ability to frequently monitor the progress of students who may require additional support. The DIBELS measures were developed to be indicators of the essential early literacy skills that a child must master to become a good reader. The indicators are listed below.

- Phonemic Awareness: Hearing and using sounds in spoken words.
- Alphabetic Principle and Phonics: Knowing the sounds of the letters and sounding out written

words.

- Accurate and Fluent Reading: Reading stories and other materials easily and quickly with few mistakes.
- Vocabulary: Understanding and correctly using a variety of words.
- Comprehension: Understanding what is spoken or read.

NH-SAS

Starting on May 15th students in grades 3, 4, & 5 participated in the New Hampshire Statewide Assessment System, NH SAS, summative assessment for Mathematics and English Language Arts. The NH SAS interim assessment provides a snapshot of a child's grade level academic achievement, providing teachers with valuable information that helps to inform future instruction in the classroom.

Before School Support for Zearn and Lexia

The before school support program continued with selected 3rd, 4th and 5th grade students participating in Lexia and Zearn with teacher support from 8:00AM-8:30AM Monday through Friday.

Respectfully Submitted,

Brad Largy, Principal

Upcoming Events at Hooksett Memorial School	
May 2023 5 /8-12/2023 Teacher Appreciation Week 5/12/2023 TIGER Presentation (rescheduled) 5/15/2023 (week of) NH-SAS Testing Begins	**June 2023** 6/5 5th to 6th step up day 6/9 Last Fitness Friday for the year 6/12 2nd to 3rd step up day 6/15 Field Day 6/20 Last day of school for students, Early Release

CAWLEY MIDDLE SCHOOL
PRINCIPAL'S REPORT
"Make a Mark, Make A Difference:
2017 New Hampshire Middle School of the Year

May 2023

April "Hawks of the Month"
Congratulations to the April "Hawks of the Month" for best exemplifying the word "Integrity;" Lyla Shea, Ayush Gurung, Karli Sirois, Liza Bon, Thomas VanWagner, Joyce Mesa, Maggie McAuliffe, Nick Zagaria, Avery Phillips, Reid Hamilton, Emma Kubat, Thomas Bright, Avery Lavallee and Grace Labreche;"

Cawley Mascot
It is official, the name of the Cawley Mascot selected by students and staff is "Captain Hawkins." Captain Hawkins will wear number "03" to recognize the opening of Cawley Middle School in 2003.

Cawley Student Stock Market Winners
The David R. Cawley Middle School is proud to announce that a team of three students, Michael Cheung, Timothy Dodd and Zachary Greenberg are the Spring 2023 winners of the New Hampshire Stock Market Game. In the Middle School division, David R. Cawley placed first out of 100 teams. The Cawley Middle School team placed 3rd overall out of 436 teams elementary through twelfth grade.

"Students participating in SIFMA Foundation's Stock Market Game learn first-hand the value of long-term investing via an online educational program used by New Hampshire teachers to boost students' math, economics, and personal finance knowledge, while also improving their test scores and instilling essential skills for financially independent futures.

The team of three eighth graders from Cawley used a simulation with an imaginary investment of $100,000 to trade stocks, bonds, mutual funds, and exchange-traded funds on the New York Stock Exchange and NASDAQ. Students conducted research and followed global news that impacted financial markets, then placed trades in real-time via computer or the SMG smartphone app, competing with teams across the state to increase their portfolio value. "

Cawley Chess Club
Fifteen students from Cawley participated in the 2023 New Hampshire Team Chess Championships. The tournament was held at Cawley and approximately 70 students participated from all parts of the state. Cawley's team consisting of Michael Cheung, Jamie Godbout, Trip Hanna and Ethan Back had 3 team wins and only 1 loss to capture second place in the tournament. The team consisting of Aaden Lavin, Tim Dodd, Cohen Shields, and Kellen Duvall played four great games and was able to capture third place winning another trophy for Cawley. Aaden Lavin was awarded a medal for being the top board one player with a record of 3-0-1. Orlin Hadjiev received the overall best board-two medal for going a perfect 4 and 0. Orlin was only 1 of 2 students in the entire tournament with a perfect record. The highlight of the day was when Cawley Middle School was presented with the first-annual award for the greatest number of participants in the entire state. A big thank

you to the Hooksett PTA, Mr. Palmieri and Mr. Trimmer for their dedication in making this tournament happen for students in New Hampshire.

National History Day Program
Congratulations to the 7th Grade students who competed at the New Hampshire National History Day competition in April. All Cawley students competing placed in the top 3 of their category. Maggie McAuliffe placed first for her documentary, Maxine Ryan-Jacobsen placed first for her website, Emma Tilton and Kara McIntyre placed 2nd for their performance, and Isabella Fleming and Eden Shea placed 3rd in the exhibit category. They now have the opportunity to compete at the National Competition in Washington D.C. in June.

7th Grade Field Trip to Pinkerton Academy
All seventh-grade students will have the opportunity to go on a field trip to Pinkerton Academy on May 17 to learn about the school's academic and athletic programs, clubs and school culture. Students will also be led on a tour of the campus by representatives from Pinkerton Academy.

CPR Introduction Course for Seventh Grade Students
On June 1, the Hooksett Fire Department will be instructing seventh grade students on performing CPR with only their hands. Students do not earn a certification, but they are introduced to hand techniques and the benefits of knowing CPR.

NWEA Testing
On May 30 and May 31 students will begin taking the NWEA test. The test is used to measure academic progress in math and reading. The math and reading tests are given on separate days. Each test is administered on the computer. Students' results will be will be sent home to parents by the end of the school year. Teachers and administrators will meet at the end of the school year to review the data.

Fifth to Sixth Grade Orientation
Incoming fifth graders will be touring Cawley Middle School on Wednesday, June 7. Students will be introduced to their homeroom teachers and administration. That evening, starting at 6:30 pm there will be a parent orientation in the Cawley Media Center. The presentation by the Cawley administration will provide an overview of the academic and extra-curricular programs offered for all students.

Camp Mi Te Na
Eighth grade students will be attending Camp Mi Te Na on June 7, 8 and 9 in Alton, New Hampshire. Students will have the opportunity to swim, sail, use a ropes course and participate in other team games. Camp Mi Te Na is an overnight camp.

8th Grade Recognition Evening Date Set
The Eighth Grade Recognition Ceremony at Northeast Delta Dental Stadium is scheduled for June 19, at 8:00 am with a rain date of June 20, at the same time. On June 16, eighth grade Cawley students are invited to attend the dinner and dance at Cawley Middle School. The last day of school for 8th grade students in June 16.

Builders Club
The Builder's Club had a very successful "April Showers" personal hygiene drive which was delivered to the Hooksett Food Pantry for distribution to their clients. The Hooksett Food

Pantry was very appreciative of the many boxes delivered. Thank you to all who participated in this event and donated.

The members also volunteered at the Hooksett Library Easter Egg Hunt, the PTA's Ice Cream Social event at Memorial, the Shrek Musical and the Beautify Hooksett Earth Day event.

In May the members are concentrating on elections for next year's Builder's Club Board. Elections will be held on May 17. The members also plan to volunteer at the PTA's Mother-Son Event and "Dunk-a-Dad" which will take place on Father's Day.

In June, the members will have a special year-end event planned where they will celebrate this year's achievements, the current board and the incoming board.

National Junior Honor Society
The National Junior Honor Society is planning their last trip to Underhill this month to celebrate their year with the reading buddies. The 8th grade students have looked forward to their visits each month and are excited to see their buddies one last time before they leave for high school.

The NJHS Talent Show is scheduled for June 2 at 6:30 pm. The members are hoping to bring this event back to its previous glory. The members are working on encouraging their peers and teachers to sign up and show off their talents to win prizes.

Athletics
Track & Field: 2023 Track and Field is off to a promising start. Captains Courtney Russell, Cayden Maderios, Karli Sirois, Finn McDonald, Owen Boucher and Timothy Dodd are excellent role models for the entire team.

Girls LX: The girls lacrosse team took on Hollis in a hard fought, rain-soaked battle in their first game. Despite the pool in both creases and a mud pit in the circle, the Hawks were able to pull out a 8-6 win with goals scored by Ashley Clouthier, Cora Udina, Cece Lawyer, and Bella Fleming. Congratulations to Ashley Clouthier, Cora Udina and Mady Porter on being named this year's team captains.

Boys LX: The boys lacrosse team won their first game 14-4 over Amherst and lost their second game 8-7 to Hollis-Brookline.

Baseball: The baseball team won their first game against Sanborn 20-2 and beat Litchfield in their second game

Softball: The softball team won their first game against Sanborn 13-5 and lost their second game to Litchfield

Golf: The golf team begins their busy schedules of matches the week of May 8.

Follow the standings for the Cawley sports teams at: https://www.tricountyathletic.org/

Performing Arts
The music department is finishing up a busy school year with the spring chorus, jazz band and full band concert on May 18. The three ensembles will perform in assemblies at both

Cawley and Memorial Schools during the school day, as well as an evening performance for the community to enjoy at 6:30 pm.

Mrs. Vanderhoek and Mr. Davini brought selected chorus and band students to the South-Central Music Festival on Saturday, May 6. The following students rehearsed all day with selected students from other middle schools in the region which were led by guest conductors. The day culminated with a performance in the evening. Cawley was well represented by the following 8th grade musicians; Michael Cheung, Zachary Greenberg, Emma Mayotte and Finn McDonald.

Upcoming Key Dates to Note at Cawley:

May 8 – 10:	NH SAS Reading and Writing Assessment
May 16 – 17:	8th Grade NH SAS Math Assessment
May 17:	7th Grade Students Field Trip to Pinkerton Academy
May 18:	Cawley Spring Concerts, 9:30 am, 6:30 pm
May 18:	Band and Chorus Field Trip to HMS 12:00 pm - 2:15 pm
May 19:	UA 4th Quarter Progress Checks
May 23 – 24:	NH SAS Math Assessment Grade 6 and 7
May 23 – 24:	8th Grade NH SAS Science Assessment
May 29:	No School, Memorial Day
May 30 – 31:	NWEA Reading and Writing Assessments
June 1:	7th Grade Hands Only CPR during Science Classes
June 1:	8th Graders Attending Londonderry High School Step Up Day, 9:00 am
June 2:	Cawley Talent Show, 6:30 pm
June 7:	Step Up Day for 5th Grade Students, 12:45 pm
June 7:	Step Up Day Parent Information Night, 6:00 pm
June 7, 8, 9:	Camp Mi Te Na for 8th Graders
June 13:	8th Grade Breakfast, 7:45 - 8:30 am
June 14:	PTA BBQ During Lunch
June 16:	8th Graders Last Day of School
June 16:	8th Grade Dinner and Dance, 6:00 pm
June 19:	8th Grade Recognition Ceremony, 8:00 am
June 20:	8th Grade Recognition Ceremony, Rain Date, 8:00 am
June 20:	Early Release Day for Students, Last Day of School

Respectfully Submitted,

Matthew Benson, Principal

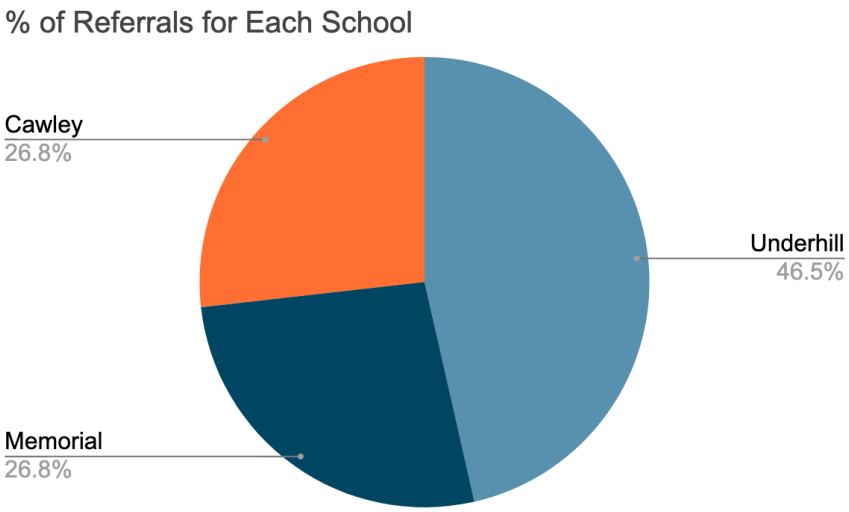
Hooksett School Board Meeting
May 16, 2023
Director of Student Services Report

VIX.A.

End of Year Data:

Total # of K-8 Referrals = 71

Referral Sources:
Teacher: 14.1%
Return from Homeschool: 5.6%
School/Teacher: 22.5%
DCYF: 1.4%
Parent: 52.1%
Move in w/ IEP from out of state: 4.2%



70% of students referred were evaluated

40% of referred students were found eligible for special education services

45% of referred students were found not eligible for special education services

16% of referred students are still in the process and undetermined at this time

Hooksett School District LEA Determinations:

The New Hampshire Department of Education, Bureau of Special Education Support (Bureau) issued the FFY 2022 Local Education Agency (LEA) determination letters for each school district. The determinations, required under the Individuals with Disabilities Education Act 2004, are part of the ongoing efforts to improve results for children and youth with disabilities.

School district determinations are made using the same four categories that the Office of Special Education Programs (OSEP) used when making the determination of States. The four categories of determination based on the rubric criterion are:

- Meets the requirements and purposes of the IDEA;
- Needs assistance in implementing the requirements of the IDEA;
- Needs intervention in implementing the requirements of the IDEA; or
- Needs substantial intervention in implementing the requirements of the IDEA or substantial failure to comply with the requirements of IDEA.

Category Area	OSEP Category	Areas of Impact	Target Data	Change from 2021-2022
Results Based	Needs Assistance	~ Graduation/ Drop-out rates	Dropout: Hooksett is 14.29% for non-graduation, needs to be closer to 8% or less	Improved

		~ Education environments	% of students in general ed class 80% or more of their school day: 68.01%; needs to be above 75% (state average)	Improved
Assessment	Needs Assistance	~ Assessment participation ~Assessment Proficiency	Too many students did not take the NHSAS, federal law requires 100% % of non-disabled peers who are proficient versus disabled peers, there is a large proficiency gap between the two populations	Significantly improved assessment proficiency results (2021 was Needs intervention)
Compliance	Meets Requirements	~ Child Find ~ Secondary Transition	Target is 100% of students being evaluated and having meeting within 60 calendar days IEPs had errors that pertained to secondary transitions	Improved Decrease
Additional/ Other Factors	Meets Requirements	~ Grants ~Complaints	No issues found in any category	Improved

Other category areas of notable success: *Preschool outcomes; Reading and Math proficiency; All areas of compliance; All areas of fiscal management and reporting*

Extended School Year (ESY)

- All Underhill programming will be occurring at Memorial due to work being completed in the building.
- IEP teams have been meeting to determine which students' IEPs need to be extended into the summer. Student specific schedules are in the process of being created and will be shared with families in early June.
- IEP Teams have determined that approximately 60% of students with disabilities are in need of ongoing services throughout the summer to ensure FAPE. Programming will run between July 10th and August 4th.

Summer Academy - Title I Program

Title I programming will be in place for all three schools this summer with Underhill taking place at Memorial. Each team is in the process of reviewing data to finalize which students can participate. Programming will run between July 10th thru August 4th.

Respectfully Submitted,

English Language Arts Curriculum Coordinator Report

It's been a busy month with training regarding our Keys to Content Writing. Jessie Palmer, sixth grade ELA teacher, and I attended a facilitator training and a writing coach training. These training sessions will help us guide our teachers to implement the Keys to Content Writing process. We will be able to train new teachers as well as provide coaching sessions for the staff.

At the May staff meetings at Memorial and Cawley Meg Largy and I presented a curriculum review plan. The staff brainstormed what curriculum is to them and their beliefs about curriculum. It was nice to see the staff come together and begin creating a common vision. Meg and I will continue to revisit this plan in the upcoming months.

The 15 week course from NHDOE called Building a Data Culture is continuing to take place. Our focus this month is on using the data to help target the needs of the students and drive our instruction using formative and summative assessments.

I met with the staff at Cawley and Memorial regarding the upcoming state testing. We shared and discussed ways we are reviewing the material with the students. Teachers were given presentation slides to share with their students and some review items to go through.

I am continuing the "LETRS for Administrators" course. This month's training was focused on examining our reading instruction and providing teachers with the necessary tools and resources for the teaching of explicit phonemic awareness and phonics instruction. I have met with the reading team at Underhill and we are currently planning a training for the Underhill staff in regards to phonics instruction to be more explicit and systematic.

I was able to model some fluency lessons in some kindergarten and first grade classrooms. During these lessons I discussed with the students how a "fluent" reader reads and sounds like. I introduced ways to do that with the students and teachers and we practiced together. I enjoyed going into the classrooms and working with students.

Respectfully Submitted,

Sonia Laliberte

Sonia Laliberte
Language Arts Curriculum Coordinator

Director of Mathematics, Accountability and Assessment Report

Professional Development

Several special education teachers K-5 participated in a virtual training session, Supporting Math Intervention Through Inclusion and Differentiation from All Learners Network. Teachers learned strategies for addressing learning recovery in mathematics. As a result of the positive feedback and interest in learning more after this training, all K-8 special education teachers will have access to All Learners Network, a high-quality online professional development platform. With courses and an expansive resource library, ALO guides educators in making the most of their instructional materials and developing students' math understanding.

A cohort of Hooksett Memorial School teachers, Principal Brad Largy, Assistant Principal Bill Hinkle, and myself attended the third and final session of New Hampshire Learning Intiative's Grading For Learning and Equity, a workshop series to help schools develop grading practices and policies that support competency-based learning. At this session, we discussed opportunities and challenges within our grading systems.

On May 10th, the admin team met to discuss the end of year Professional Development days. On May 11th, I participated in the Annual i4see End of Year Reporting Training with the New Hampshire Department of Education. Some of the topics included in the training were updates and changes to required submissions for State reporting, submission deadlines, anomaly reports, and troubleshooting data inconsistencies. Over the next few months, I will be working very closely with school secretaries, Laura Duchesne, Maura Ouellette, and Kim Swiderski, to ensure that our records are accurate for State reporting. Additionally, I attended the Language Essentials for Teachers of Reading and Spelling, LETRS, for Administrators kickoff call. This training is offered through the NH-DOE and offers educational leaders with the tools for implementing multi-tiered, research based reading instruction. On May 31, I participated in Seen, Heard, and Valued: UDL for Learning and Beyond to discuss equity in learning experiences and varied ways students can demonstrate their understanding while ensuring that we are measuring what we intend to measure.

Staff Meeting Presentations - Curriculum, Instruction and Assessment

Myself and Sonia Laliberte, English Language Arts Coordinator, presented at the May staff meeting at both Hooksett Memorial School and David R. Cawley MIddle School. During the meeting, staff engaged in collaborative discussions surrounding District beliefs for curriculum, instruction, and assessment. We will conduct this same meeting with Fred C. Underhill School in June. The admin team will then meet to discuss the outcomes of each meeting and next steps.

New Hampshire Statewide Assessment System

Students in grades three through eight have started New Hampshire Statewide Assessment System, NH-SAS, English Language Arts and mathematics assessments. Students in grades five and eight will also complete the science portion. Individual Score Reports, for students that participate, will be sent home at the end of the school year. Prior to testing, classroom teachers briefly reviewed test taking strategies with students.

Title 1 Math

Title 1 tutor, Laura Harwood, and I met this month to identify eligible students for Title 1 math for the remainder of the school year and review data to determine the instructional focus for each group.

Before School Zearn and Lexia Club

The before school club for Zearn and Lexia at Hooksett Memorial School will end at the beginning of June. Third through fifth grade students in need of additional support were invited to attend school early Monday through Friday to complete personalized digital lessons with the support of a classroom teacher.

Respectfully Submitted,

Meghan Largy

Meghan Largy

Hooksett School Board Meeting
May 16, 2023
Director of Technology Report

Updates from the Technology Department

The technology department continued to support students and staff throughout the month of April.

With Chromebooks now in the hands of every student throughout the district, the majority of tickets requesting support are related to problems with student devices. Several Chromebooks were repaired, or replaced, due to accidental damage or issues related to performance.

Other highlights for the past month include:

- Continued reviewing the district's Data Governance Manual to identify necessary updates.
- Reviewed and submitted educational applications and resources to the Student Data Privacy Consortium (SDPC).
- Performed significant testing and maintenance of the Memorial wireless network after reports of issues in certain areas of the building. Identified several damaged cables and re-ran them to their correct locations. Deployed a firmware upgrade to access point devices to help resolve the issue
- Prepared district devices for NHSAS testing window. Configured spare devices to be made available in the front office in the event a student was unprepared or missing their assigned device
- Collaborated with the Hooksett Police Department to test a recent upgrade deployed to the shooter detection system.
- Finalized an inventory of retired computer equipment to be recycled by the district
- Ran new ethernet cables to multiple locations to install phones in offices that required them
- Re-organized patch cables in Underhill switching closet to help condense equipment used in the network stack. Color coded patch cables to help identify assigned port activity
- Made revisions and updates to the district website. Currently troubleshooting an issue with the district twitter accounts fed via the websites
- Continued to strip broken devices for spare parts to help offset repair costs

Respectfully Submitted,

Daniel Roma, Director of Technology

Hooksett School Libraries

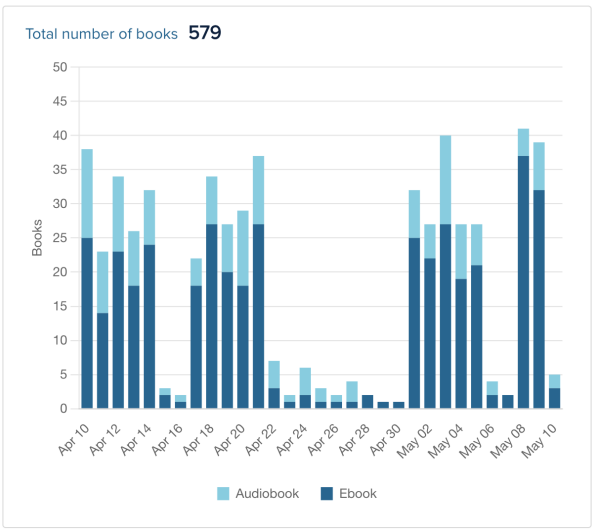
HSD School Board Report — May 2023

Circulation of physical library materials this school year:

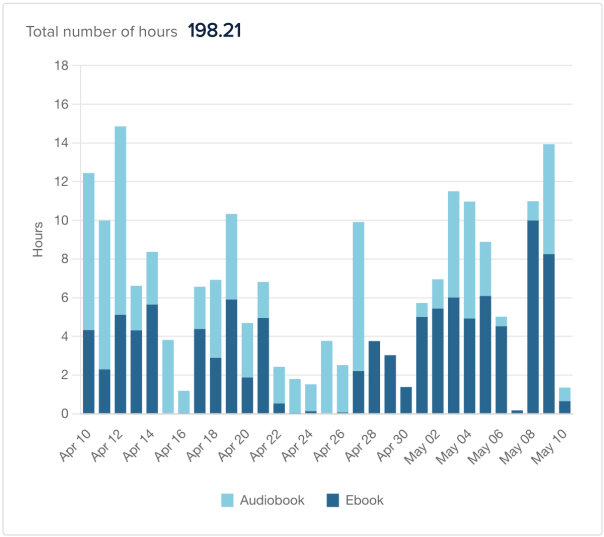
- 13,537 items at Fred C Underhill School
- 7,050 items at Hooksett Memorial School
- 3,173 items at David R Cawley Middle School

Digital lending library activity for the past 30 days:

Total books opened

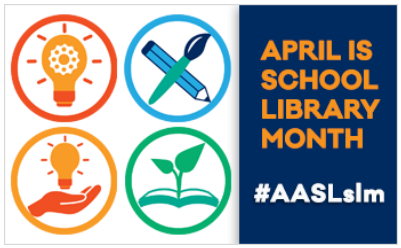


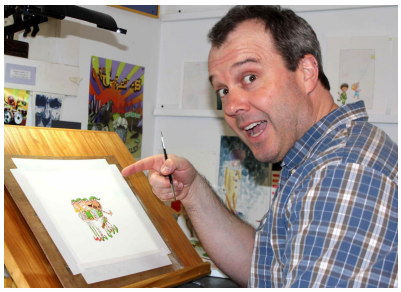
Total time read



Our top ten digital books this month:

All three school libraries recognized April as *School Library Month*. Underhill and Memorial libraries held their annual book fairs; with Underhill School raising over $1,500 to help fund future author and artist visits. Underhill students shared the success of the *School-wide Reading Challenge* and the Underhill *Morning Book Club* continued to meet weekly. This first-grade group finished reading *Mercy Watson Thinks Like a Pig* by Kate DiCamillo. The second-grade students are currently working on their Wax Museum project utilizing biographies from Underhill Library for their research.



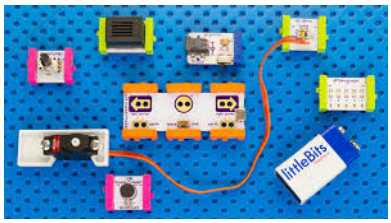


At the start of May, Underhill students are enjoying a visit with author/illustrator Marty Kelley. Staff and students are excited to be returning to regular author and artist visits that were paused during 2021 and 2022. The inspiration and enthusiasm that these visits bring to our students is unmatched by virtual or recorded interactions.

In addition to observing *School Library Month*, we also celebrated *National Poetry Month* in April; students at Underhill collaborated to create class Diamante poems that will be gifted to the classroom teachers at the end of the school year. Students heard poetry by Shel Silverstein, Jack Prelutsky and Emily Dickinson. At Memorial and Cawley, students explored highlighted books about poets, poetry and novels in verse.

The library media center at Cawley has had 7,513 student visits so far this year, with 952 during the past 30 days. During April, Cawley students participated in New Hampshire Book Award voting for both the *Great Stone Face Award*, and the *Isinglass Teen Read Award*.

Cawley students utilized the library and digital learning materials to discover their creative and constructive talents with 3D printing pens, littleBits™ electronic circuitry, origami and paper plane folding challenges.



Respectfully submitted,

Justine Thain

Justine Thain, Library Media Director

VIX.A.

Hooksett School District

HOOKSETT SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT NO. 15
90 FARMER ROAD
HOOKSETT, NEW HAMPSHIRE 03106
TELEPHONE 603-622-3731

FRED C. UNDERHILL SCHOOL
TELEPHONE 603-623-7233

HOOKSETT MEMORIAL SCHOOL
TELEPHONE 603-485-9890

DAVID R. CAWLEY SCHOOL
TELEPHONE 603-518-5047

To Hooksett School Board
From: Dean Farmer
Date: 5/16/23
Subject: Monthly Report for the month of - May

Custodial Staffing

- 2 current full time positions opening (Memorial & Cawley)
- 2 current 4-hour positions open (Memorial & Cawley)

Life Safety Inspections

- School Year Preventative Maintenance inspections occurred during the summer

Mid-April – Mid-May Maintenance

- Reoccurring Roof leaks investigated and repaired at Memorial and Cawley – some ongoing
- Heating system repairs made, including stuck valves, leaking valves, and unit repairs
- Plumbing repairs performed at Underhill & Cawley
- HVAC Spring PM done at all three schools – Quoting a couple major repairs (Heat Wheel, motor replacement)

Ongoing Activities

- Staff training and auditing in order to perform at a more efficient and productive level
- Cleaning company on site in order for Hooksett staff to disinfect and cover open positions
- Evaluating current vendors to make sure the Hooksett School District is getting the best value

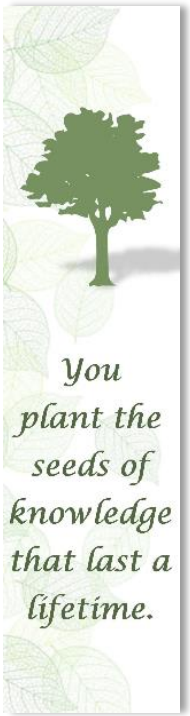
Activities Planned

- Continued Custodial staff auditing, coaching when needed, in order to continue to strive toward the most efficient staff
- Working on getting information together for replacement service contract – Further discuss at the May School Board meeting
- Scheduling summer projects, with the passing of the proposed budget

Hooksett School Board

Chair's Report
May, 2023

2023 Staff Appreciation Weeks



May 1-12 marked Hooksett Schools' Staff Appreciation weeks, with Cawley Middle School recognized the first week and Underhill and Memorial schools recognized the second week. The Hooksett School Board Staff Appreciation Committee (pictured left to right: Alexis Quinlan, Jillian Godbout, and Amy Tremblay) designed and prepared bookmarks, seed packets, and thank you cards for all staff. I want to acknowledge Ms. Godbout for her work assembling all the gifts over April vacation week. Staff appreciation is also recognized by the Hooksett PTA, who offers many volunteer-run activities with the support of several community businesses.

The employees of the Hooksett School District thoughtfully support our district's mission. Our students, and their families, are fortunate to have their support throughout the school year. Every role requires responding to the unique challenges of each day, and student lives are better because of their work. Thank you, staff!

2023 Staff Retirements

We are saddened to lose some of our valuable staff members at the end of this year, but happy they are beginning new adventures.

1.	Marge Polak	School Administrative Unit 15	Assistant Superintendent
2.	Audria Gonthier	Cawley Middle School	Special Education
3.	Arthur Rivet	Hooksett Memorial School	Grade 5
4.	Carol Ward	Cawley Middle School	Science
5.	Cynthia Whitcher	Cawley Middle School	Social Studies

The Hooksett School Board will host a recognition for retirees at the start of our May 16 meeting.

Stay in Touch Online

You can find the School Board online at:

https://hooksettschoolboard.sau15.net
https://facebook.com/hooksett.school.board/

Respectfully submitted,

Wayne Goertel
Hooksett School Board Chair

The mission of the Hooksett School District is to develop a community of learners who are intellectually curious, resourceful, and respectful of self and others. Academic achievement, through constantly improving standards, is the District's highest priority.

HOOKSETT SCHOOL DISTRICT
NONDISCRIMINATION, EQUAL OPPORTUNITY EMPLOYMENT AND DISTRICT ANTI-DISCRIMINATION PLAN

1. Prohibition Against Discrimination of Students in Educational Programs and Activities.
Under New Hampshire law and Board policy, no person shall be excluded from, denied the benefits of, or subjected to discrimination in the District's public schools because of their age, sex, gender identity, sexual orientation, race, color, marital status, familial status, disability, religion or national origin. Discrimination, including harassment, against any student in the District's education programs, on the basis of any of the above classes, or a student's creed, is prohibited. Finally, there shall be no denial to any person of the benefits of educational programs or activities, on the basis of any of the above classes, or economic status.
Harassment of students other than on the basis of any of the classes or categories listed above is prohibited under Board policy JICK Pupil Safety and Violence Prevention.

B. Equal Opportunity of Employment and Prohibition Against Discrimination in Employment.
The School District is an Equal Opportunity Employer. The District ensures equal employment opportunities without regard to age, color, creed, disability, gender identity, marital status, national origin, pregnancy, race, religion, sex, or sexual orientation. The District will employ individuals who meet the physical and mental requirements, and who have the education, training, and experience established as necessary for the performance of the job as specified in the pertinent job description(s).
Discrimination against and harassment of school employees because of age, sex, race, creed, religion, color, marital status, familial status, physical or mental disability, genetic information, national origin, ancestry, sexual orientation, or gender identity are prohibited. Additionally, the District will not discriminate against any employee who is a victim of domestic violence, harassment, sexual assault, or stalking.

C. Policy Application.
This Policy is applicable to all persons employed or served by the District. It applies to all sites and activities the District supervises, controls, or where it has jurisdiction under the law, including where it (a) occurs on, or is delivered to, school property or a school-sponsored activity or event on or off school property; or (b) occurs off of school property or outside of a school-sponsored activity or event, if the conduct interferes with a student's educational opportunities or substantially disrupts the orderly operations of the school or school-sponsored activity or event, as set forth in Board policy JICK, Pupil Safety and Violence Prevention. Examples of sites and activities include all District buildings and grounds, school buses and other vehicles, field trips, and athletic competitions.
District Anti-Discrimination Plan.
No later than October 15, 2020, the Superintendent shall develop and provide to the Board for approval, a coordinated written District Anti-Discrimination Plan (the "Plan") to include guidelines, protocols and procedures intended to prevent, assess the presence of, intervene in, and respond to incidents of discrimination.
Among other things, the Plan should include provisions, and recommendations with respect to resources, policies, complaint procedures, student education programs, Plan dissemination and training appropriate to carrying out the Plan objectives stated in the preceding paragraph.
In developing the Plan, the Superintendent is encouraged to seek input from appropriate groups of the school and local community and coordinate with the District's Human Rights *[Non-Discrimination]* Officer and Title IX and 504 Coordinators.
No less than once every two years (off years from review of the District's Suicide Prevention Plan per Policy JLDBB*),* the Superintendent shall update the District Anti-Discrimination Plan, and present the

same to the Board for review. Such Plan updates should be submitted to the Board in time for appropriate budget consideration.

E. Human Rights [or Non-Discrimination], Title IX, 504 and other Coordinators or Officers.
The Superintendent shall assure that District and or building personnel are assigned to the positions listed below.

Human Rights [or Non-Discrimination] Officer –Human Resources Director
Title IX Coordinator –Assistant Superintendent
504 Coordinator –School Counselors

F. Complaint and Reporting Procedures.
Any person who believes that he or she has been discriminated against, harassed, or bullied in violation of this policy by any student, employee, or other person under the supervision and control of the school system, or any third person who knows or suspects conduct that may constitute discrimination, harassment, or bullying, should contact the District Human Rights Officer, or otherwise as provided in the policies referenced below under this same heading.
Any employee who has witnessed, or who has reliable information that another person may have been subjected to discrimination, harassment, or bullying in violation of this policy has a duty to report such conduct to his/her immediate supervisor, the District Human Rights Officer, or as provided in one of the policies or administrative procedures referenced below under this same heading. Additionally, employees who observe an incident of harassment or bullying are expected to intervene to stop the conduct in situations in which they have supervisory control over the perpetrator and it is safe to do so. If an employee knows of an incident involving discrimination, harassment, or bullying and the employee fails to report the conduct or take proper action or knowingly provides false information in regard to the incident, the employee will be subject to disciplinary action up to, and including, dismissal.
Investigations and resolution of any complaints shall be according to the policies listed below and related administrative procedures or regulations. Complaints or reports regarding matters not covered in one or the other of those policies should be made to the District Human Rights Officer.

1. Reports or complaints of sexual harassment or sexual violence by employees or third party contractors should be made under Board policy GBAA.
2. Reports or complaints of sexual harassment or sexual violence by students should be made under Board policy JBAA.
3. Reports or complaints of discrimination on the basis of disability should be made under Board policy ACE, except for complaints regarding facilities accessibility by disabled non-students or employees, which should be made under Board policy KED.
4. Reports or complaints of bullying or other harassment of pupils should be made under Board policy JICK.

G. Alternative Complaint Procedures and Legal Remedies.
At any time, whether or not an individual files a complaint or report under this Policy, an individual may file a complaint with the Office for Civil Rights ("OCR"), of the United States Department of Education, or with the New Hampshire Commissioner for Human Rights.

1. Office for Civil Rights, U.S. Department of Education, 5 Post Office Square, 8th Floor, Boston, MA 02109-3921; Telephone number: (617) 289-0111; Fax number: (617) 289-0150; Email: OCR.Boston@ed.gov

   Note: Complaints to OCR must be filed in writing no later than 180 days after the alleged act(s) of discrimination. OCR may waive its 180 day time limit based on OCR policies and procedures.
2. New Hampshire Commission for Human Rights, 2 Industrial Park Drive, Concord, NH 03301; Telephone number: (603) 271-2767; Email: humanrights@nh.gov

Notwithstanding any other remedy, any person may contact the police or pursue a criminal prosecution under state or federal criminal law.

H. Retaliation Prohibited.

No reprisals or retaliation of any kind will be taken by the Board or by any District employee against the complainant or other individual on account of his or her filing a complaint or report or participating in an investigation of a complaint or report filed and decided pursuant to this policy, unless that person knew the complaint or report was false or knowingly provided false information.

I. Administrative Procedures and Regulations.
The Superintendent shall develop such other procedures and regulations as are necessary and appropriate to implement this Policy.

J. Notice of Compliance.
The Superintendent will provide notice of compliance with federal and state civil rights laws to all applicants for employment, employees, students, parents, and other interested persons, as appropriate.

This policy will be reviewed every year.

Legal References:
RSA 186:11, XXXIII, Discrimination, RSA 193:38, Discrimination in Public Schools, RSA 193-F, Student Safety and Violence Protection Act, RSA 275:71, Prohibited Conduct by Employer, RSA 354-A, State Commission for Human Rights, The Age Discrimination in Employment Act of 1967, 29 U.S.C. 621, et seq. The Rehabilitation Act of 1973, 29 U.S.C. 705 and 794, Title II of The Americans with Disabilities Act of 1990, 42 U.S.C. 12101, et seq., Title IV of the Civil Rights Act of 1964, 42 U.S.C. §2000c, Title VII of The Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq, Title IX of the Education Amendments of 1972, 20 U.S.C 1681, et seq, NH Dept of Ed. Rule 303.01 (i), School Board Substantive Duties

OUTSIDE AGENCIES:
Office for Civil Rights, U.S. Department of Education; 5 Post Office Square, 8th Floor, Boston, MA 02109-3921; Telephone - 617-289-0111; Email - OCR.Boston@ed.gov
Office of Civil Rights, U.S. Dept of Agriculture; 1400 Independence Avenue, SW, Washington, D.C., 20250-9410; Telephone - 866-632-9992; Email – program.intake@usda.gov
N.H. Commission for Human Rights, 2 Industrial Park Drive, Concord 0330, Telephone - 603-271-2767; Email – humanrights@nh.gov
N.H. Department of Justice, Civil Rights Unit; 33 Capitol Street, Concord, NH 03301; Telephone – 603-271-1181
N.H. Department of Education, Commissioner of Education; 101 Pleasant Street, Concord, NH 03301, Telephone – 603-271-3494; Email - info@doe.nh.gov

Adopted: April 20, 1999
Revised: March 16, 2001
Adopted: February 15, 2005
Revised: January 22, 2019
Revised: July 29, 2020
Reviewed: May 17, 2022

HOOKSETT SCHOOL DISTRICT
INVESTMENT

The Hooksett School Board authorizes the School District Treasurer, working in conjunction with the Superintendent and his/her designee and pursuant to RSA 197:23-a, to invest the funds of the district subject to the following objectives and standards of care:

OBJECTIVES

The three objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

1. Safety of Principal is the foremost objective in this policy. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital by mitigating credit and interest rate risk. This will be accomplished by limiting the type of the investments and institutions to those stipulated by statute and fully covered by FDIC insurance or collateral approved pursuant to applicable law.

2. Liquidity of the investment portfolio shall remain sufficient to meet all operating requirements that may be reasonably anticipated.

3. Yield. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

STANDARD OF CARE

1. **Prudence:** The standard of care to be used by the School District Treasurer and Superintendent or his/her designee involved in the investment process shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. They are directed to use the GFOA* Recommended Practices and Policy Statements Related to Cash Management as a guide to the prudent investment of public funds.

2. **Ethics and Conflicts of Interest:** The School District Treasurer and Superintendent, or his/her designee involved in the investment process, shall refrain from personal business activity that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. Employees and Investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officials shall subordinate their personal investment transactions to those of the School District, particularly with regard to the timing of purchases and sales.

3. Internal Controls: All checks will be signed by the Treasurer (electronic signatures are acceptable), since the checks are signed electronically the Treasurer will be notified via email when payroll and accounts payable checks are ready to be issued. The Treasurer will reply with their approval to release the checks.

The Business Office staff will keep a running total of the cash in the checking account to verify that there is enough money to cover the disbursements for the district.

The Treasurer reconciles the checking account on a monthly basis. The Business Office staff reconciles the cash account and ensures that the cash account and the Treasurer's reconciliation agree.

The investment policy will be reviewed annually by the Board.

*Government Finance Officers Association

Adopted: December 21, 1999
Revised: June 3, 2008
Revised: April 7, 2009
Reviewed: April 20, 2010, May 3, 2011, June 20, 2012
Reviewed/Revised: January 3, 2017
Reviewed: February 20, 2018, June 4, 2019, June 16, 2020, April 20, 2021, May 17, 2022

Legal References:
RSA 197:23-a, Treasurer's Duties
RSA 383:22, Public Deposit Investment Pool

Hooksett School District
May 16, 2023
Retired Equipment Recycle Request

The following items have been collected by the Hooksett Technology Department and have been identified as end of life, inoperable or damaged beyond repair. The technology department always makes its best effort to re-deploy equipment throughout the district whenever possible but equipment eventually reaches the point of no longer being viable for student or staff use. Many of these items date back to the mid 2000's, such as the very first laptops purchased by the district.

All Chromebooks will be stripped of parts, such as screens and keyboard, before being released by the district.

Recycle Inventory	
Item	**Quantity**
Apple iMac (2005-2012)	155
Apple MacBook (2005-2012)	110
Apple Mac Mini (2012)	21
iPad 2 (2011)	17
Chromebooks (Samsung, Acer C720, Lenovo N21, N22, 300e, HP G5, G6)	555
Network Switches (10/100)	30
Server Equipment	8
Printer/Scanners	11
Smartboards	7

Respectfully Submitted,

Daniel Roma, Director of Technology

Second Reading Policies - Hooksett				XIII.A.
			2nd Board Reading Date:	5/16/2023
			1st Board Reading Date:	4/18/2023
			Committee Meeting Date:	4/5/2023
CURRENT CODE	**POLICY TITLE/CATEGORY**		**BOARD CHANGES**	Last reviewed
JECD	Assignment of Kindergartens Pupils to Classes		No changes made at first reading	
BGF	Waiver of Policies		No changes made at first reading	1999
DH	Bonded Employees		No changes made at first reading	1999
DIE	Audits		No changes made at first reading	1999
DJ	Purchasing		No changes made at first reading	1999
DJB	Purchasing Procedures		No changes made at first reading	1999
DJC	Petty Cash Accounts		No changes made at first reading. Eliminate. No longer petty cash in schools.	1999
DM	Cash in School Buildings		No changes made at first reading	1999

HOOKSETT SCHOOL DISTRICT
ASSIGNMENT OF KINDERGARTEN PUPILS TO CLASSES

~~*A Hybrid Kindergarten Program is offered by the Hooksett School District, which provides parents with the option of having their child attend an all-day or half-day program.*~~ *Parents are not required to send their children to Kindergarten (see RSA 193-E:2-a).*

~~1. Assignment of kindergarten pupils to an all-day or half-day session. Half-day sessions are held in the morning and afternoon.~~

~~a. As part of the registration process, parents/guardians will indicate on a Session Request form, the session they prefer to have their child attend. Requesting a specific session does not guarantee placement in that session.~~

~~b. If there are more requests for all-day kindergarten than available seats, a lottery will be held within one week of the close of kindergarten registration.~~

~~2. As soon as assignments have been made for all kindergarten pupils following registration, all parents/guardians shall be notified in writing, through the mail, as to the session their child will be attending in the upcoming school year.~~

3. Residency for the purpose of enrollment in the Hooksett School District is as defined by RSA 193:12.

~~4. As additional kindergarten students register, they will be placed in open/available spots. Requests for alternative placements will be added to the full-day kindergarten wait list.~~

Legal Reference:
193:12 Legal Residence Required, 193-E:2-a Substantive Educational Content of an Adequate Education

Adopted: March 5, 2002
Adopted: December 2, 2003
Revised: March 20, 2007
Revised: March 3, 2020

HSD File: BGF

HOOKSETT SCHOOL DISTRICT
WAIVER OF POLICIES

The policies of the Board are subject to waiver only upon a majority vote of the entire Board membership present at a meeting in the call for which the proposed waiver has been described in writing, or upon a unanimous vote of the entire Board membership when no such written notice has been given.

Adopted: November 16, 1999

HSD File: DH

HOOKSETT SCHOOL DISTRICT
BONDED EMPLOYEES

The School Board requires that the Treasurer and Assistant Treasurer be bonded. The district will arrange a Public Officials Bond to cover the Treasurer and each assistant, if any, in the amount of $100,000. It is the practice that any employee who administers student activity money shall be bonded.

Any employee who administers funds for the district will be bonded appropriately. The district will arrange a Blanket Position Bond, including a Faithful Performance endorsement, in the amount of $100,000 on all employees who administers funds for the district.

Adopted: December 21, 1999

HSD File: DIE

HOOKSETT SCHOOL DISTRICT
AUDITS

The books and accounts of the district shall be audited yearly. The audit to be performed will meet the basic audit procedures prescribed by CPA standards.

Such audit will be made in accordance with RSA 197:25. Results shall be reported to the School Board.

Adopted: December 21, 1999

Statutory References:
RSA 197:25
RSA 671:5

HSD File: DJ

HOOKSETT SCHOOL DISTRICT
PURCHASING

The acquisition of supplies, equipment, and services will be centralized in the business office, which functions under the supervision of the Superintendent, and through whose office all purchasing transactions are conducted.

The Board assigns the Superintendent and/or designee the responsibility for the quality and quantity of purchases made. The prime guidelines governing this responsibility are that all purchases fall within the framework of budgetary limitations and that they be consistent with the approved educational goals and programs of the district.

The Superintendent and/or designee will be solely responsible for the final approval of all purchases. No purchase is ~~final~~ **approved** until the purchase order has been authorized by the Superintendent of Schools.

Adopted: December 21, 1999

HSD File: DJB

HOOKSETT SCHOOL DISTRICT
PURCHASING PROCEDURES

Purchasing procedures will be designed to avoid assumption of risk and to ensure the best possible price for the desired products and services.

Procedures for purchasing will be developed by the Superintendent or his/her designee.

These procedures will require that all purchases are made ~~on~~ **only with a** properly approved purchase order**s** and that for items not put to bid, price quotations will be solicited.

Special arrangements may be made for ordering perishable and emergency supplies.

Adopted: December 21, 1999

HSD File: DJC

HOOKSETT SCHOOL DISTRICT
PETTY CASH ACCOUNTS

-Eliminate-

Petty cash funds may be established for the schools and special programs in such instances as they will expedite the purchase of minor items and/or provide immediate payment for minor services. Such funding will be established through the budgetary process.

Expenditures against these funds must be itemized and documented with receipts and will be charged to the applicable budget code.

The custodian for such accounts at the schools will be the Principal. The custodian is authorized to sign checks drawn against petty cash accounts.

Adopted: December 21, 1999

HSD File: DM

HOOKSETT SCHOOL DISTRICT
CASH IN THE SCHOOL BUILDING

Monies collected by school employees shall be handled with good and prudent business procedures. All monies collected shall be receipted and accounted for. Prudent measures shall be taken for monies that are left in the school overnight. The Principal shall take measures to insure regular and routine deposits to avoid large sums of money from being stored in the building overnight.

Adopted: December 21, 1999

HOOKSETT SCHOOL BOARD

May 16, 2023

Resignation

Tatiana Vezina
ESL Teacher (Cawley)

Ashley Cardillo
Elementary (Underhill)

Gregory Bickford
French Teacher (Cawley)

Alexandrea St. Jean
Math (Cawley)

Meghan Chevrefils
Physical Education/Health (Memorial)

HOOKSETT SCHOOL BOARD

May 16, 2023

Superintendent's Nominations

Cassondra Mello
Special Education Teacher (Memorial)

Allyson Lewko
Special Education Teacher (Memorial)

Jennifer Nadeau-Abdukadir
Classroom Teacher (Memorial)

Emily Breton (pending certification)
Classroom Teacher (Memorial)

Justina Austin
Art Teacher (Memorial)

Hooksett School District
Co-Curricular Nominations
DATE: May 4, 2023

Co-Curricular Nominations

Name	Position	Compensation
Sarah Levesque	Summer Academy Coordinator-Cawley	$3,253.00

School Administrative Unit #15
Hooksett Pupil Accounting
Monthly Enrollment

May 1, 2023

School	Grade	TOTAL	Section	Average Class Size	Paraprof. Per Building	May 2022
Underhill	Preschool	24	5	5	2 E	19
	K	130	7	19	12 C	115
	1	141	7	20		151
	2	154	7	22		119
TOTAL		449	26	17		404
Memorial	3	126	6	21	2 E	135
	4	135	6	23	7 C	132
	5	136	6	23		132
TOTAL		397	18	22		399
Cawley	6	135	8	17	3 E	138
	7	139	8	17	5 C	142
	8	151	8	19		149
TOTAL		425	24	18	E = Employee C = Contracted	429
GRAND TOTAL		1,271	68	19	31	1,232

School Administrative Unit #15
Hooksett Pupil Accounting
High School Monthly Enrollment

DATE: May 1, 2023

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School	Grade 9	Grade 10	Grade 11	Grade 12	TOTAL
Pinkerton Academy	133	115	116	89	453
Manchester Central	0	6	5	4	15
Manchester West	1	2	3	5	11
Manchester Memorial	1	3	1	2	7
MST	0	0	0	2	2
Bow High	1	3	5	3	12
Goffstown High	0	1	0	0	1
Londonderry High	25	30	20	44	119
Pembroke Academy	5	1	6	4	16
Other Private/SPED	7	5	9	21	42
TOTAL	173	166	165	174	678

NHSBA
NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION

RESOLUTION SUBMISSION PROCESS:

Each NHSBA member-school board is allowed to submit one or more proposed resolutions. Proposals may be a new resolution or may seek to amend any current NHSBA resolution. Each member-school board may send one voting delegate to the Annual Delegate Assembly, however any and all board members are invited to attend.

All submitted and proposed resolutions will be brought forward to the NHSBA Board of Directors, whereupon the Board of Directors will make a recommendation to either support passage or not support passage of the proposal. This recommendation is advisory only. If the Board of Directors supports passage of the proposed resolution, it will then be presented to the Delegate for discussion and vote. If the Board of Directors does not recommend the passage of the proposed resolution, the proposal may still be brought forward for discussion and vote if the proposed resolution is moved and seconded.

Google Form Link to Submit a Proposed Resolution

Link to Current NHSBA Resolutions

The deadline for submitting proposals is the close of business Friday, July 28, 2023. **It is imperative that proposed resolutions are submitted before the deadline so that other school boards have an opportunity to discuss and decide their position prior to the 2023 Annual Delegate Assembly.**

Please contact NHSBA Executive Director, Barrett M. Christina at bchristina@nhsba.org or (603) 228-2061, if you have any questions. Thank you for your attention to this matter.