

**HOOKSETT SCHOOL BOARD MEETING
MINUTES
TUESDAY, September 19, 2023 6:00 pm.
David R. Cawley Middle School Media Center**

Approved

CALL TO ORDER

Wayne Goertel, Board Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members Jillian Godbout, Jason Hyde, Amy Tremblay, Jim Sullivan, Evelyn (Lynn) Baker and Vanessa Gelinias. Also in attendance was Superintendent of Schools, William (Bill) Rearick.

The Director of Curriculum, Instruction and Assessment, Business Administrator, Principals and staff were also attending.

PLEDGE OF ALLEGIANCE

Wayne Goertel led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Bill Rearick provided proof of posting.

Wayne Goertel thanked the guests tonight and welcomed new staff.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

APPROVAL OF MINUTES

Motion by, Jillian Godbout, seconded by Lynn Baker, to approve the Board meeting minutes of August 15, 2023, and the motion carried unanimously.

Motion by Amy Tremblay, seconded by Jason Hyde, to approve the Board's non-public, sealed meeting minutes of August 15, 2023, and the motion carried unanimously.

SUPERINTENDENT'S UPDATES

Bill Rearick summarized his report. The opening of school went well. Primary issues have been with regard to bus transportation, specifically on elementary runs. Buses 8 and 10 have been much later than they should be. Bill said he is looking into liquidated damages if this continues. He has met numerous times with bus representatives. Communication is good, but is still not solving the issues. He will be meeting again with the general manager and location manager on Friday. Some discussion ensued. Bus tracking to parents has been delayed until late September. Bill also said he met with Pinkerton's Head of School, Tim Powers, where they discussed later starting times for high schoolers. Bill expressed his trepidation with this idea, saying it would not only affect busing with sending towns, but would also affect students' after school jobs and child care for younger siblings as well as affecting athletics.

REPORTS

All reports were reviewed. The Board asked Meghan Largy to survey the teachers to ask if they are overwhelmed.

Jillian Godbout asked where we are at with regard to staffing, to which Bill Rearick stated they were very aggressive with hiring, but some new paras quit. He said the situation is better than last year, but it is still an issue.

Wayne Goertel said that having a booth at Hooksett Old Home Days allowed for the Board to clarify some high school questions from parents. Jillian Godbout said they got a lot of positive feedback.

PINKERTON ACADEMY UPDATE

Pinkerton Academy Trustee Elise Harnisch was in attendance and addressed the Board with updates from Pinkerton.

Also in attendance was Pinkerton/Board Liaison Alyssa Stephenson who updated the Board on activities at Pinkerton which included:

Mack Plaque Week
Spirit Week
Homecoming on Saturday
Senior Corn Roast rescheduled for September 30
Newly established English Honor Society
Club Fair
Ms. Stephenson will be attending each Board meeting through May 2024.

OLD BUSINESS

Facilities Update

Mike Davey from Energy Efficient Investments (EEI) highlighted items that his team found after conducting an energy audit in each school and gave associated costs for doing that work.

He gave three options for funding: lease to purchase (requires 2/3 or 60% voter approval, becomes district debt, hard to refinance), having it a bond item (construction inflation has increased), and operational in the budget (can pay off early, an refinance, need 50%+1 voter approval, considered operating expense, not considered district debt). Considerable discussion ensued. He said the 20 year life-span on many items are coming to end-of-life expectations, but they have been well maintained. He said dehumidification units are very beneficial, but they negate much of the cost savings.

Goals

Wayne Goertel reviewed four goals. Bill Rearick said he reached out to the Strategic Plan consultant that Auburn used, but they are unavailable. He is now in touch with Ross Morse, also through NHSBA, who might be able to assist a steering committee comprised of parent's, administrators, teachers and three Board members. Discussion ensued on what the strategic plan focus areas would be and what a plan may look like. Bill said it should have 3-4 major, attainable goals to be in place in 3-5 years. He suggested sending his information to a sub-committee to be brought back to the full Board after review. Jason Hyde expressed his concern with having a long-term plan when Board members change each year and Board focuses change, to which Bill Rearick stated that these will be attainable and 'doable' goals.

The Board discussed the Facilities Goal and the sub-committee dedicated to it. The sub-committee will be comprised of Vanessa Gelinas, Lynn Baker, Wayne Goertel or Jillian Godbout and Bill Rearick.

Maintenance Director, Dean Farmer, addressed the Board explaining the paving issues at each of the schools and the cost of repaving. Jillian Godbout said this was brought up before the CIP committee and she wants to ensure all are honest about what is needed.

Teacher Mentoring

Bill Rearick said he met with Anita Field and Kevin Fleury, HEA Co-Presidents, who asked for a copy of Auburn's new mentor plan. . With this, they created a framework which the Board reviewed. Bill said it is important to get this up and running for next fall. Amy Tremblay said this plan was very different than what she and Lynn Baker had envisioned as it is traditional. Both Anita Field and Kevin Fleury then spoke to the Board saying that their membership has not seen the document yet, and they are not ready to ask for Board approval. This is meant to be a fluid document, but one that established commonality among the three schools. After it is brought to the HEA members, Amy Tremblay, Lynn Baker, Kevin Fleury, Anita Field, Bill Rearick and teachers with 3-5 years of experience will meet to review. Jillian Godbout asked who would be responsible for the program and said it shouldn't be 'tweaked' every year. Lynn Baker asked how the mentoring program would be assessed. Considerable discussion ensued. It was decided that the next sub-committee meeting will address the mentoring plan. Amy Tremblay said the Board shouldn't be micromanaging this, but that every mentor/mentee meeting should be documented.

Motion by Amy Tremblay, seconded by Lynn Baker to approve the mentoring program developed by HEA and administration, contingent upon feedback from the HEA, and the motion carried unanimously.

The Board took a brief break from 8:25 p.m. to 8:40 p.m.

NEW BUSINESS

Memorial School Donation

Motion by Jim Sullivan, seconded by Jillian Godbout, to approve the donation request of 30 Yogibo Traybos as requested by Brad Largy, and the motion carried unanimously.

Budget Workshop Date

The Board decided to meeting on October 17th at 6:00 p.m. for a budget workshop, inviting the budget committee, and to have their regular business meeting on October 24 at 5:15 p.m.

Jason Hyde stated that every year, the district underspends and should try to offset this in other areas when building the 2024/2025 budget.

Previously Approved Policies

Policies AC, GBAA and JBAA were approved by the Board on August 15, 2023, but because of possible conflicts, the policies were before the Board again tonight to change the Title IX person from the Director of Curriculum, Instruction and Assessment to the Superintendent of Schools.

Motion by Jim Sullivan, seconded by Jason Hyde, to approve the amended policies AC, GBAA and JBAA to reflect a change from Title IX representation from the Director of Curriculum, Instruction and Assessment to the Superintendent of Schools, and to waive the second reading, and the motion carried unanimously

Policy Discussion

Jillian Godbout said she would like a Board representative on a selection committee for administrators.

Motion by Jillian Godbout, seconded by Amy Tremblay to have a School Board member representative be on any administrator's selection committee, and to create such a policy, and the motion carried unanimously.

PERSONNEL

Retirement

Motion by Jillian Godbout, seconded by Jim Sullivan, to accept, with deep regret, the retirements of Michelle Fuller and Laurel Levesque as presented, and the motion carried unanimously.

Co-Curricular/Athletic Nominations

Motion by Amy Tremblay, seconded by Jason Hyde, to accept the co-curricular nominations as presented, and the motion carried unanimously.

POLICIES

Policies AD Educational Philosophy, JLCE First Aid and Emergency Medical Care, JLCJA Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation, IKB Homework, JEA Compulsory Attendance Age, IMC Speakers and Programs, IL Evaluation of Instructional Programs, IKG Awards and Scholarships, and ILD Non-Educational Questionnaires, Surveys, Research were reviewed as a first reading.

Motion by Jim Sullivan, seconded by Jillian Godbout to eliminate policy JEA, and the motion carried unanimously.

Motion by Jim Sullivan, seconded by Jason Hyde, to adopt policy JLCJA and to waive its second reading, and the motion carried unanimously.

Motion by Lynn Baker, seconded by Amy Tremblay, to accept the first reading of policies JLCE, IKG, IMC, IL, IKG and ILD as presented, and the motion carried unanimously.

FINANCIALS

The expenditure report was in the packet for review.

Motion by Amy Tremblay, seconded by Wayne Goertel, to approve the manifest of August 5, 2023-August 18, 2023 in the amount of \$1,709,279.32. A roll call vote was taken. With all in favor, the motion carried.

Motion by Amy Tremblay, seconded by Jason Hyde, to approve the manifest of August 19, 2023 - September 1, 2023 in the amount of \$921,233.59. A roll call vote was taken. With all in favor, the motion carried.

Motion by Amy Tremblay, seconded by Lynn Baker, to approve the manifest of September 2, 2023-September 15, 2023 in the amount of \$1,265,790.12. A roll call vote was taken. With all in favor, the motion carried.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

NON-PUBLIC SESSION RSA 91-A:3 Section II I

Motion by Wayne Goertel seconded by Jillian Godbout at 9:10 p.m., to enter into a non-public session (I). A roll call vote was taken. With all in favor, the motion carried.

The Board resumed their public session at 9:55 p.m.

ADJOURNMENT

Motion by Jason Hyde, seconded by Amy Tremblay, to adjourn the meeting at 9:55 p.m., and the motion

carried unanimously.

Respectfully submitted,

Rebecca McCarthy
School Board Recorder

The Hooksett School Board will meet on Tuesday, October 17, 2023 at 6:00 p.m. at the David R. Cawley Middle School Media Center.

The Hooksett School Board will meet on Tuesday, October 24, 2023 at 5:15 p.m. at the David R. Cawley Middle School Media Center.

The SAU Board will meeting on Wednesday, September 27, 2023 at 6:30 p.m. at the David R. Cawley Middle School Cafeteria and on October 25, 2023 at the Auburn Village School.