

# Communication SUB-COMMITTEE MEETING MINUTES

DISTRICT: Hooksett School Board

TYPE OF MEETING: workshop / sub committee

DATE/TIME/LOCATION OF MEETING: 6:00pm on September 5<sup>th</sup> 2023 at David R. Cawley Media Center

ATTENDEES: Jillian Godbout, Lynn Baker, Amy Trembly, Wayne Goertel, Vanessa Gelinas

SESSION START TIME: 6:04pm

BRIEF DESCRIPTION OF MEETING ACTIVITY AND ALL MOTIONS/SECONDS AND ANY ACTION TAKEN:

- Old Home Day – What information do we want to share to our community members and what supplies do we need from our staff. Amy-Dem board, Wayne-HSB, Vanessa positive points, Buildings, and grounds-Jillian.
- Committees that are a line with 2023-2024 goal-
  1. Develop a strategic plan= full board goal
  2. addressing a facilities needs= budget, policy, communication committees
  3. School safety and wellness= budget, policy, communication committees
  4. Develop a staff mentoring program= Mentor cub committee
- New Staff Social- Wayne and Amy are going to create a welcome letter to all staff inviting all staff to social at September's board meeting.
- Get Vanessa situated with her duties and roles.

TIME OF ADJOURNMENT: 7:00pm

NAME OF RECORDING SECRETARY: Jillian Godbout